

F. No. A. 33025/4/2017-Admn.
Government of India
Ministry of Water Resources RD & GR

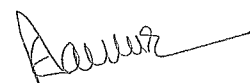
Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 31st March, 2017

TRAINING CIRCULAR

The following training programmes are being conducted by ISTM in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations
1.	Establishment Rules	ISTM, N.Delhi	22 rd May - 26 th May, 17 New Delhi	SSA/ASO	10.4.2016
2.	MS-Word	ISTM, N.Delhi	14 th - 16 th June, 17 New Delhi	MTS/JSA/SSA/ Steno	13.4.2016
3.	Programme on Pension and other Retirement Benefits	ISTM, N.Delhi	03 rd -06 th , July, 2017 New Delhi	ASO/SO	5.5.2016

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section on or before last date of receipt as mentioned above.



(A.K. Kaushik)

Under Secretary to the Govt. of India

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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD &GR.
2. NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.