

F. No. A. 33025/1/2016-Admn.
Government of India
Ministry of Water Resources RD & GR

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 16th March, 2016

TRAINING CIRCULAR

The following training programmes are being conducted by ISTM and NPC in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations	Fees
1.	Establishment Rules	ISTM, N.Delhi	23 rd May - 27 th May, 16 New Delhi	SSA/ASO	1.4.2016	Nil
2.	Formulation of Budget	ISTM, N.Delhi	23 rd - 25 th May, 16 New Delhi	SO/US	1.4.2016	Nil
3.	Project Management & Strategic Financial Planning	National Productivity Council	02 nd - 06 th , May, 2016 Gangtok (Sikkim)	SO/US/DS	1.4.2016	Rs.45,000/- + 14.5% Service Tax
4.	e-Age	Jaipur Productivity Council	25 th - 29 th , April, 2016 Mussorie	JSA/SSA/Steno/PA /ASO	30.3.2016	Rs.39,500/- + 14.5% Service Tax
5.	Transformational Leadership & Change Management	Jaipur Productivity Council	9 th - 13 th , May, 2016, Mussorie	US/DS/Dir	1.4.2016	Rs. 39,500/- +14.5% Service Tax

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.



(Narendra Singh)

Under Secretary to the Govt. of India

Tel.No. 23738126

Email: usadmn-mowr@nic.in

Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD & GR.
2. NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.