

F. No. A. 33025/1/2016-Admn.
Government of India
Ministry of Water Resources RD & GR

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 8th February, 2016

TRAINING CIRCULAR

The following training programmes are being conducted by ISTM and NPC in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations
1.	Gender Budgeting	ISTM, N.Delhi	29 th Feb-2 nd March, 16 New Delhi	SO/US	10.2.2016
2.	Administrative Vigilance	ISTM, N.Delhi	14 th – 25 th March, 16 New Delhi	ASO/SO	10.2.2016
3.	Effective Office Administration & Financial Management	National Productivity Council	19 th -23 rd , March, 2016 Srinagar (J&K)	PS/SO/PPS	12.2.2016
4.	Business Excellence for Effective Government Service Delivery	Nartional Productivity Council	22 nd -26 th , February, 2016 Goa	SJC	11.2.2016

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.


(R.K. Ojha)

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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD & GR.
2. NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.