

F. No. A. 33025/5/2016-Admn.
Government of India
Ministry of Water Resources RD & GR

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 24th August, 2016


TRAINING CIRCULAR

The following training programmes are being conducted by various Training Institutes in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations	Fees
1.	Work Life Balance and Stress Management	NPC, New Delhi	17 th -21 st October, 2016 Gangtok	ASO/SO/US	15.9.2016	Rs. 44,000/- + 15% S.T.
2.	Role of ICT in driving Government Performance	NPC, New Delhi	24 th -28 th October, 2016 Kanyakumari	ASO/PS/ /SO/PPS	15.9.2016	Rs. 44,000+ 15% S.T.
3.	e-Governance : Transforming Government Sector	NPC, New Delhi	21 st -25 th November, 2016 Port Blair	SO/PS/US/PPS (Level-9 in Revised Pay Matrix and above)	30.9.2016	Rs. 47,000/- + 15% S.T.
4.	Effective Office Administration and E-Office for Government Sector	Institute for Productivity and Capacity Building	21 st -25 th November, 2016, Munnar	ASO/SO/PS	30.9.2016	Rs.49,000/- + 15% S.T.

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.

3. Only one application from one's section may be accepted.


(Narendra Singh)
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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD &GR.
2. NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.