

F. No. A. 33025/6/2015-Admn.
Government of India
Ministry of Water Resources RD & GR


Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 8th October, 2015

TRAINING CIRCULAR

The following trainings/workshops are being conducted in the coming months:-

S.No	Name of the Workshop	Conducting Institute	Date of the Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations in Admn. Section
1	Principles of Natural Justice	ISTM	7 th December, 2015 ISTM	SO/Asstt.	14.10.2015
2	Orientation Programme for LDC/UDC, SO on Service Rules & NPS	Centre for Training & Social Research	6 th – 8 th January, 2016 Hotel Connaught, Delhi	SO/Asstt./ UDC/LDC	20.11.2015
3	Stress and Time Management	National Productivity Council	7 th – 11 th December, 2015 Kanyakumari	Under Secretary	28.10.2015
4	164 th Cash and Accounts Training Programme	ISTM	4 th Jan. – 4 th March, 2016 ISTM	May be seen from Circular on ISTM website	10.11.2015
5	Direct Trainer Skills (Residential Course)	ISTM	16 th – 20 th Nov. 2015 ISTM	Trainers/ Faculty etc.	09.10.2015

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.


(Narendra Singh)
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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD & GR.
2. ✓ NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.