

Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 26<sup>th</sup> March, 2015

**TRAINING CIRCULAR**

The following trainings/workshops are being conducted ~~at ISTM~~ in the coming months:-

S.No	Name of the Workshop	Conducting Institute	Date of the Training/ workshop & Venue	Eligibility Criteria	Last date of Receipt of Nomination in Admin.
1	Organisational Excellence through Team Work	National productivity Council	May 11-15, 2015 Gangtok	SO/Staff	10.04.2015
2	Interpersonal Skill at Workplace	National productivity Council	May 25-29, 2015 Manali	SO/Staff	10.04.2015

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.

  
(R. K. Ojha)

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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD &GR.
2. Notice Board of the Ministry
3. NIC Cell – for uploading on the circular page of the intranet.
4. CWC/CSMRS may directly nominate their officers and staff in the above courses.