

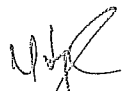
Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 26 January, 2015

TRAINING CIRCULAR

The following trainings/workshops are being conducted in the coming months:-

S.No	Name of the Workshop	Conducting Institute	Date of the Training/ workshop & Venue	Eligibility Criteria	Last date of Receipt of Nomination in Admin Section
1	Noting & Drafting	ISTM	12-13 March, 2015 Venue: ISTM	SO/Assistant	23.1.2015
2	Pension & other Retirement Benefits	ISTM	6-9 April, 2015 Venue: ISTM	Concerned officials dealing with Pension Cases	20.2.2015
3	National Training Policy	ISTM	20-21 April, 2015 Venue: ISTM	Training Manager/ Middle Level Officers	20.2.2015

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section latest by date as mentioned above.


(Narendra Singh)
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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD & GR.
2. Notice Board of the Ministry
3. NIC Cell – for uploading on the circular page of the intranet.
4. CWC/CSMRS may directly nominate their officers and staff in the above courses.