

(1)

POLICY FOR CONSIDERING PROPOSALS WHICH ARE RECEIVED DIRECTLY OR THROUGH VIP'S FOR PARTICIPATION / GOODWILL SUPPORT IN THE FAIRS, EXHIBITIONS, WORKSHOPS AND SEMINARS ORGANIZED BY NGOS, ORGANIZATIONS, DEPARTMENTS, STATE GOVERNMENTS ETC...

Objective of the Policy

Many proposals are received throughout the year directly or through VIPs requesting the Ministry for participation in the Fairs/exhibitions related to water, which are organised by various private organisations / NGOs / registered / unregistered bodies in the country for spreading awareness on water conservation. The Policy will help in short listing the events in which the Ministry can participate keeping in view the availability of funds and credibility of the organisers on case to case basis.

Applicability

The Policy shall be applicable to all such proposals received in the Ministry of Water Resources, River Development and Ganga Rejuvenation sent directly by the organisation or through VIP requesting the Ministry for participating in the event or supporting the event without any financial implication.

Implementation Mechanism

All the proposals received in the Ministry with requests for participating in the event or supporting the event without any financial implication will be considered on quarterly basis for participation or extending goodwill participation by way of providing logo and nominating officers from organisations of the Ministry.

The proposals which meet the eligibility criteria prescribed in the Policy will be scrutinized by following Committee:

- |      |  |            |
|------|--|------------|
| i)   | Mission Director, National Water Mission, MoWR,RD&GR | - Chairman |
| ii)  | Joint Secretary (Admn.), MoWR,RD&GR                  | - Member   |
| iii) | Joint Secretary & Financial Advisor, MoWR,RD&GR      | - Member   |
| iv)  | Under Secretary (IEC), MoWR,RD&GR                    | - Convenor |

The organisers will be intimated of the approval for participation of the Ministry/ its organizations by booking of exhibition space or allowing them to use name and logo of the Ministry without financial assistance or regret letter as the case may be.

For the year 2015-16 there is no funds available, hence, proposal for displaying Ministry's name and logo would only be considered.

Eligibility conditions for considering Goodwill participation :

- i. Registered organization for more than 10 years under the Section-25 Company (old Companies Act) / Societies Registration Act, 1860 / Co-operative Societies Act 1912.
- ii. Ten years experience in water conservation / training / research.
- iii. Event must be supported by State(s) / other Central Ministry(s) / other Central Govt. Organisations / autonomous bodies.
- iv. Should have FCRA clearance, PAN, TAN, Registration Certificate.
- v. Audit Statements of accounts of the organization for last three years.
- vi. Average turnover should be more than Rs. 50 lakhs by participating in events during the last 3 years.
- vii. Details of grant received by the organization seeking from state Govt./ Central Govt. or under any scheme of State/ Central/ organization during last 3 years (including for organizing an event)
- viii. Whether unutilized grant is held by the organization received from Govt..
- ix. In case Ministry decides to participate in any renowned exhibition/ fair dedicated to water related topics maximum funds upto Rs. 5 lakh can be sanctioned to its own organization for participation on case to case basis.

Review of Policy

The Ministry has the right to review, revise and rescind the Policy as and when required.

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(3)

**MINISTRY OF WATER RESOURCES, RIVER DEVELOPMENT AND GANGA  
REJUVENATION**

(NATIONAL WATER MISSION)

**Format for seeking support**

*(Not filling up any item or partly filled up form is liable for rejection)*

1. Name of the Organisation: \_\_\_\_\_

2. Nature of the organisation : \_\_\_\_\_

3. Name of the Applicant: \_\_\_\_\_

4. Title of the Programme: \_\_\_\_\_

5. Location / objectives of programme: \_\_\_\_\_

6. Income Tax PAN No of the Applicant: \_\_\_\_\_

7. TIN / TAN number of the organisation: \_\_\_\_\_

8. Details of FCRA / FEMA clearances:

9. Contact Address:

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

10. Whether organisation is NGO/ VO or body registered under any State/Central Law?

If yes, mention the Act or Rules and provide details as below:

a) Registration No.: \_\_\_\_\_ Date \_\_\_\_\_

b) Valid Up to \_\_\_\_\_

c) Registering Authority: \_\_\_\_\_

d) State of Registration: \_\_\_\_\_

d) Details of branches or Offices (if any):

State / UT	Branch Office Addresses (with Pin Code) & Contact Nos.	Date from which the branch is functioning	Brief activity in the last 3 years

**11. Financial Status of the Organisation (last 3 years copies to be enclosed):**

(a) Income and Expenditure Statement:

Financial Year	Income in Rupees	Expenditure in Rupees

(b) Receipt and Payments:

Financial Year	Income in Rupees	Expenditure in Rupees

(c) Major Assets of the Organisation as per last audited balance sheet

Asset	Major items@	Expenditure in Rupees
Cash Deposits		
Movable Assets		
Immovable Assets		

@ Please attach list of movable & immovable assets of acquired value more than Rs. 1,00,000/- including land, buildings, vehicle, computers, other equipments etc.

**12. Audited statements of accounts for the last 3 years to be submitted:**

**13. Details of at least 10 years experience in water conservation / training / research:**

**14. Average turnover during the last three years:**

**15. Record of the grants received from other Ministry/ Dept. / Organisation:**

Sl. No.	From whom received	Amount received	No./Date of Sanction Order	Purpose of the grant	Account settled (Yes/No.)
1.					
2.					
3.					

**16. Record of the grants received from Ministry of Water Resources:**

Sl. No.	Sanction (File) No.	Date of Sanction Order	Amount released in Rupees	Account settled (Yes/No.)	Date of submission of UC (s) (Enclose Copies)
1.					
2.					
3.					

17. Whether the organisation is registered under the NGO Partnership System of the Planning Commission; Is in possession of credibility rating; ISO certification etc. If yes, the details thereof:

18. Has the Organisation ever been black-listed or debarred for grants by any Ministry or Department of Government of India/ State Government:

(If NO mention clearly, if YES gives details)