

Registration of Nodal officer

1. **Appointment of nodal officer:** Each organization has to appoint a nodal officer. Who will deal with information regarding STQC certification and Security audit of website.
2. **Detail of Nodal officer:** Detail of nodal officer to be shared with egov-mowr@nic.in with duly filled Annexure 1 Performa.
3. **Registration of Nodal Officer:** Once information of nodal officer is received by E-gov division. The officer will be registered on the online security management system for websites.
4. **Generation of login credentials:** Credential i.e Login-Id and password will be generate and shared with the officer ,who is registered by E-gov division.
5. **Login:** Nodal officer may login by their login credentials and complete the submission of status of STQC certification and Security audit as per following manual.
(<https://mowr.nic.in/core/Documents/Online%20submission%20of%20security%20management%20system%20for%20websites%20manual.pdf>)

Annexure-I

Details of nodal officers dealing with STQC certification and Security Audit of concerned organizations website

Emp Code*	
Emp Name*	
Post*	
Designation*	
Show in telephone directory (Yes/NO)	
Reporting Officer*	
Mobile*	
Landline(O) *	
Landline(Residence)	
Email* (अभिषेक)	
Building*	
Room No*	
Intercom	