No. C-13019/4/2026-Vigilance Section
भारत सरकार
Government of India
जल शक्ति मंत्रालय
Ministry of Jal Shakti
जल संसाधन नदी विकासऔर गंगा संरक्षण विभाग
D/o Water Resources, RD and Ganga Rejuvenation
(Vigilance Section)
****

Shram Shakti Bhawan, Rafi Marg,
New Delhi,Dated 14-08-2026

OFFICE MEMORANDUM

Subject: - Three-month Campaign (17th August 2026-16th November 2026) as a prelude to Vigilance Awareness Week, 2026 to be observed from 26th October 2026 - 1st November 2026 -regarding.

The undersigned is directed to inform that Central Vigilance Commission vide its circular No. 04/08/26 dated 03.08.2026 (copy enclosed) has notified that Preventive Vigilance Initiatives are to be undertaken in the 3 months campaign from 17th August, 2026 till 16th November, 2026 as a prelude to Vigilance Awareness Week 2026. The campaign is to focus on the following five areas:-

a. Disposal of pending complaints
b. Disposal of pending cases
c. Capacity building programs
d. Digital Initiatives
e. Contract management

2. A comprehensive report in the requisite proforma, available at Annexure-A of CVC Circular, on each of the sought parameters during this period is to be submitted to CVC by **30th November, 2026.**

3. Accordingly, all the wings/divisions/sections are requested to take necessary actions as per CVC instructions and submit the report to Vigilance Section latest by 20th November 2026.

Digitally signed by
SHALINI GUPTA
Date: 14-08-2026
13:41:55

Encl: As above.

(Shalini Gupta)
Under Secretary to the Government of India
usvig-mowr@nic.in

To:

1. All Wings/Divisions/Sections in DoWR, RD & GR.
2. Intra Portal of DoWR, RD &GR.

सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्पलैक्स,
ब्लॉक–ए, आई.एन.ए., नई दिल्ली–110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-10023

सं./No.....**026/VGL/030**.....

दिनांक / Dated.....**03.08.2026**....

Circular No.04/08/26

Sub: Observance of Vigilance Awareness Week, 2026

The Central Vigilance Commission observes the **'Vigilance Awareness Week'** every year with the aim of fostering awareness and promote integrity and transparency in public administration through awareness programmes and preventive vigilance initiatives. The Vigilance Awareness Week is observed every year in the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the Vigilance Awareness Week 2026 would be observed from **26th October 2026** to **1st November 2026**, on the following theme:

"सत्यनिष्ठा से समृद्धि"

"Probity for Prosperity"

2. In this regard, the Commission advises that all organizations undertake a **three month preventive vigilance campaign from 17th August 2026** to **16th November 2026** with focus on the following five areas:

(i) Disposal of pending complaints
(ii) Disposal of pending cases
(iii) Capacity building programs
(iv) Digital initiatives
(v) Contract management

3. All Ministries / Departments / Organizations may ensure active participation by all concerned so that noteworthy results during the campaign period can be achieved.

4. Action taken report in respect of the five preventive vigilance initiatives to be taken during this campaign period should be sent by all CVOs to the Central Vigilance Commission as per the format enclosed at Annexure 'A' by **30th November 2026** through the designated portal https://qpr.cvc.gov.in/ only.

3/8/26
(Trishaljit Sethi)
Secretary

Encl: As stated

To,

i) The Cabinet Secretary of India
ii) The Secretaries of all Ministries/ Departments of Government of India
iii) The Chief Secretaries of all Union Territories
iv) Director, CBI
v) Director, Directorate of Enforcement
vi) Chief Executives of all CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.
vii) All Chief Vigilance Officers in Ministries/ Departments/ CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.

ANNEXURE A

Preventive Vigilance activities to be undertaken during the campaign period (17th August to 16th November 2026) related to Vigilance Awareness Week 2026

1. DISPOSAL OF PENDING COMPLAINTS

(a) Initiative

It is necessary to ensure that complaints are not kept pending and are brought to a logical conclusion within the prescribed timelines. All organizations may ensure that complaints received on or before 30.06.2026 are disposed of during the campaign period.

(b) Reporting format

Name of the Organization:

Table 1

Sl. No.	Particulars	Number
1.	Complaints received on or before 30.06.2026 and pending as on 17.08.2026	
2.	Complaints received on or before 30.06.2026 and disposed during the campaign period	
3.	Complaints received on or before 30.06.2026 and pending as on 16.11.2026	

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

2. DISPOSAL OF PENDING CASES

a) Initiative

The Commission has prescribed model timelines for implementation of First Stage Advice (FSA)/ Second Stage Advice (SSA).

In this regard, all organizations may ensure timely implementation of pending FSA and SSA.

b) Reporting format

Name of the Organization:

Table 2

Sl No	**Particulars**	**Pending as on 17.08.2026 (Nos.)**		**Cases falling due during the campaign period (Nos.)**		**Implemented during the campaign period * (Nos.)**		**Pending as on 16.11.2026 (Nos.)**	
		CVC	Non-CVC	CVC	Non-CVC	CVC	Non-CVC	CVC	Non-CVC
1	FSA								
2	SSA								

[*including such cases which are due to be implemented as per the prescribed timelines, during the campaign period]

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

3. CAPACITY BUILDING PROGRAMS

(a) Initiative

A well-trained employee is an asset for any organization. Therefore, a robust training system for employees is important for organizations to succeed in their goals. As such, organizations may encourage employees to complete courses on following topics, **online as well as in offline mode**, during the campaign period:

(i) IT & Cyber Security and Cyber Hygiene
(ii) Public Procurement
(iii) GeM- New Features and Functionalities
(iv) Conduct Rules and Conflict of Interest

Further, Commission recognizes the need for institutionalization of preventive vigilance component in training programmes such as Induction and Mid-career training programmes. The indicative preventive vigilance modules for the same are hosted on the CVC website (https://www.cvc.gov.in/trainingmaterial). Organizations are encouraged to review their existing Induction and Mid-Career training programmes and ensure formulation and inclusion of preventive vigilance modules in Induction and Mid-Career Training Programmes for their employees.

For Vigilance Functionaries

Commission has issued Master Circulars on 11 topics and also brought out Vigilance Manual 2026 on 27.07.2026. Organizations shall ensure that appropriate familiarization programs are conducted for the vigilance functionaries in respect of the said Master Circulars and Vigilance Manual.

For Banks and Financial Institutions

Advisory Board for Banking and Financial Frauds (ABBFF) has prepared a report on "Modus Operandi and Root Cause Analysis of Frauds" (inclusive of 20 case studies). A copy of the report is available on Commission's website (https://www.cvc.gov.in/trainingmaterial). ABBFF has observed that lack of proper training in credit appraisal and credit monitoring is one of the reasons for occurrence of frauds. Public Sector Banks and Financial Institutions may hold training programmes for emphasizing these aspects through these case studies.

(b) <u>Reporting format</u>

Name of the Organization:

Table 3

Sl No [1]	Particulars of Training Program [2]	Total no of officers/ officials trained [3]	No of officers/ officials trained on iGOT out of Col [3] [4]
1	IT & Cyber Security and Cyber Hygiene		
2	Public Procurement		
3	GeM- New Features and Functionalities		
4	Conduct Rules and Conflict of Interest		

Table 4

Sl No	Name of the specific course on iGOT w.r.t Table 3 above	No of employees who have completed the course during the campaign period

Table 5

Sl No	Particulars	Details
1	Whether organization has institutionalized **Induction Training** Programme for employees with preventive vigilance module at the commencement of the campaign period	Yes/ No
2	Whether organization has formulated **Induction Training** Programme for employees with preventive vigilance module during the campaign period	Yes/ No If No, reasons thereof

Table 6

Sl no	Particulars	Details
1	Whether organization has institutionalized **Mid-Career Training** Programme for employees with preventive vigilance module at the commencement of the campaign period	Yes/ No
2	Whether organization has formulated **Mid-Career Training** Programme for employees with preventive vigilance module during the campaign period	Yes/ No If No, reasons thereof

Table 7

Sl No	Particulars of Capacity Building program for vigilance functionaries	Total no of vigilance functionaries in the organization	No of vigilance functionaries who have attended the familiarization program
1	Master Circulars and Vigilance Manual 2026		

Table 8

Sl No	Particulars of Training Program	Total no of officials trained in the organization
1	Modus -operandi and root cause analysis of Frauds (including the 20 case studies)	

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

4. DIGITAL INITIATIVES

(a) Initiative

Onboarding of Organizations on Probity Portal

A dedicated online portal (https://probity.dopt.gov.in) was made for obtaining the data from all the Ministries/Departments/Autonomous Organizations etc in respect of certain areas including number of major and minor penalty disciplinary proceedings. It is desired that all Central Public Sector Enterprises (CPSEs) should be onboarded on the portal and requisite details of departmental inquiry proceedings should be uploaded and updated on the same.

Optimal Use of the existing IT/ Digital Facilities

Organizations are using technology for creating IT/ digital facilities and platforms for various internal processes of the organizations like e-HRMS or similar platforms. It is essential that these facilities/ platforms are utilized optimally. Organizations may review the extent of the utilization of the existing digital infrastructure and endeavor to bring additional services/ processes/ activities in digital mode. Some examples are digitization of service records, processing of claims, increased use of e-HRMS or similar platforms by organizations.

Digitization and Management of Inventory

A number of organizations possess a large number of movable assets/ inventories. During the campaign period, organizations may review whether inventory of assets (plant and machinery, office equipments, vehicles, sundry items etc) is digitized and endeavor to digitize the same.

(b) Reporting format

Name of the Organization:

Table 9

Sl No	Particulars	Details
1	Whether organization has been onboarded on the Probity Portal during the campaign period	Yes/No If No, reasons thereof
2	Whether all details of the pending disciplinary inquiry cases have been uploaded on the portal	Yes/ No If No reasons thereof

Table 10

Sl No	Particulars	Details
1	Additional services/ processes made digital using: (a) e-HRMS 2.0 (b) Any other similar platform specific to the organization (name may be given)	A. Existing services at the commencement of the campaign period 1. 2. 3. B. Additional Services digitized during the campaign period 1. 2. 3.

*Brief Note on each of the additional services digitized in not more than 100 words each may be provided.

Table 11

Sl No	Particulars	Details
1	Whether inventory of assets (plant and machinery, office equipments, vehicles, sundry items etc) is digitized	Yes/ No If No, reasons thereof

*Brief Note on major initiatives taken in this area during the campaign period may be provided in not more than 200 words

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

5. CONTRACT MANAGEMENT

(a) Initiative

A contract shall stand closed upon **(i)** successful performance of all obligations by both parties including completion of warranty / defect liability obligations and final payment; or **(ii)** termination of contract and settlements after that, if any.

At the time of closure of contract, it should be ensured that materials' reconciliation, payment reconciliation and / or reconciliation with user department, as per terms & conditions of contract should be done across departments of the organization involved in execution of that contract.

(b) Reporting Format

Name of the Organization:

Table 12

Sl No	Particulars	Information
1	Number of contracts due for closure but not yet closed at the commencement of the campaign period	
2	Number of such contracts closed during campaign period as per extant provisions (out of 1 above)	
3	Number of such contracts due for closure but not closed at the end of the campaign period	

NAME OF THE CVO

SIGNATURE & SEAL OF CVO