

A-48011/1/2024- Admin.
Government of India
Department of Water Resources, River Development
& Ganga Rejuvenation
(Administration Section)

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 28th March, 2024

OFFICE MEMORANDUM

Subject: - Finalization of APAR workflow for Assessment Year 2023-24 - reg.

The undersigned is directed to inform that the Admin Division of this Department has finalized the APAR Workflow of the officers/ Staff of this Department for the Assessment Year 2023-24 and the same is enclosed herewith for reference.

2. All the concerned Officers/Officials are requested to go through the attached workflow and may report any correction, if required in their APAR workflow along with the proof/ evidences to corroborate their claim by e-mail at admn-mowr@nic.in latest by 03.04.2024. If no communication is received till 03.04.2024, it will be considered that no such correction is required in respect of their APAR workflow.

Encls:- As above.


(Raju)

Under Secretary to the Govt. of India
Tel: 011-23738126
Email: usadmn-mowr@nic.in

To

1. All Wing Heads/ Division Heads/ Branch Heads/Sections in the Department of Water Resources, RD & GR/ All Organization Heads under DoWR, RD & GR.
2. All Officers/ Staffs of DoWR, RD & GR.
3. For Uploading on the Intranet

Deputy Secretaries (CSS)

Sl. No.	Name & SPARROW Emp. Code (Sh./Smt./Ms.)	Designation	Posting	DOB	DOA	Period	Reporting Officer(Sh./Smt./Ms.)	Reviewing Officer(Sh./Smt./Ms.)	Remarks
1	Shashi Pal	Director	E-II	23.07.1965	24.02.2023 (FN)	01.04.2023-31.03.2024	Subodh Yadav, JS (A)	Debashree Mukherjee, Secy.	
2	Ashok Kumar CSL No. 6439 M (MEF01703)	Director	GWE	04.12.1963	30.06.2022	01.04.2023-31.12.2023	Subodh Yadav, JS (A)	Debashree Mukherjee, Secy.	Retd. On 31.12.2023
3	J.P. Singh CSL No. 6308	Director	NWM	30.11.1968	07.11.2022 (AN)	01.04.2023-31.03.2024	Archana Varma, MD (NWM)	Debashree Mukherjee, Secy.	
4	Subrata K. Basu CSL No. 6541	Dy. Secy.	E-IV	11.02.1964	28.12.2018	01.04.2023-29.02.2024	Subodh Yadav, JS (A)	Debashree Mukherjee, Secy.	Retd. W.e.f 29.02.2024
5	Mahendra Nath	Dy. Secy.	E-III	24.05.1967	03.04.2023 (AN)	01.04.2023-03.04.2023 @ 04.04.2023-31.03.2024	NRC Subodh Yadav, JS (A)	NRC Debashree Mukherjee, Secy.	
6	Gulab Singh Panwar	Dy. Secy.	Coord	30.04.1965	31.05.2019 (AN)	01.04.2023-31.03.2024	Subodh Yadav, JS (A)	Debashree Mukherjee, Secy.	
7	Sitansu Mohan Routray	Dy. Secy. / Dir	GWE-II	15.04.1967	04.05.2023(FN)	04.05.2023-07.05.2023 @ 08.05.2023-31.10.2023 01.11.2023-31.03.2024	NRC Subodh Yadav, JS (Admn) Subodh Yadav, JS (Admn)	NRC Debashree Mukherjee, Secy. Debashree Mukherjee, Secy.	Promoted as Director, w.e.f. 01.11.2023
8	Arvind Prasad Singh,	DS/Dir.	NWM	25.04.1964	21.06.2019/ 01.01.2024	01.04.2023-31.12.2023 01.01.2024-31.03.2024	Archana Varma, MD (NWM) Archana Varma, MD (NWM)	Debashree Mukherjee, Secy. Debashree Mukherjee, Secy.	Promoted as Director, w.e.f. 01.01.2024 (FN)
9	Dalbir Singh	Dy. Secy.	IEC & E-gov	06.10.1970	20.02.2023 (FN)	01.04.2023-31.03.2024	Subodh Yadav, JS(A)	Debashree Mukherjee, Secy.	

10	Bhuvaneswari Hariharan,	Dy. Secy.	E-I	30.06.1967	03.04.2023(FN)	01.04.2023-02.04.2023 @ 03.04.2023-31.03.2024	NRC Subodh Yadav, JS(A)	NRC Debashree Mukherjee, Secy.	
11	Barjmohan Lal Meena	Dy. Secy.	Parliament & PSU	08.07.1972	31.01.2023(FN)	01.04.2023-31.03.2024	Subodh Yadav, JS (A)	Debashree Mukherjee, Secy	
12	Shree B. Pandey	DS	Admn/GA	07.01.1971	30.06.2022	01.04.2023-22.10.2023 23.10.2023-31.03.2024	Subodh Yadav, JS (A) Anand Mohan, JS (RD&PP)	Debashree Mukherjee, Secy. Debashree Mukherjee, Secy.	
13	Akshay Kumar Sahoo, CSL No. 7030 (DS w.e.f. 01.08.2022)	DS	IFD Finance	06.03.1970	30.06.2022	01.04.2023-31.03.2024	Richa Misra, JS&FA	Debashree Mukherjee, Secy.	
14	Kanchan Bala Hamza, Attd. 1 week In Service Trng. Prog.at the Institute of Management in Government, Thiruvananthapuram from 04.12.2023 to 08.12.2023	DS	NMCG	19.11.1964	30.06.2022	01.04.2023-29.02.2024 01.03.2024-31.03.2024 @	S.P.Vashishth , ED(Admn) NRC	G. Asok Kumar, DG (NMCG) NRC	