

**A-48011/1/2024- Admin.**  
Government of India  
Department of Water Resources, River Development  
& Ganga Rejuvenation  
(Administration Section)  
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Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 28<sup>th</sup> March, 2024

**OFFICE MEMORANDUM**

**Subject: - Finalization of APAR workflow for Assessment Year 2023-24 - reg.**

The undersigned is directed to inform that the Admin Division of this Department has finalized the APAR Workflow of the officers/ Staff of this Department for the Assessment Year 2023-24 and the same is enclosed herewith for reference.

2. All the concerned Officers/Officials are requested to go through the attached workflow and may report any correction, if required in their APAR workflow along with the proof/ evidences to corroborate their claim by e-mail at [admn-mowr@nic.in](mailto:admn-mowr@nic.in) latest by 03.04.2024. If no communication is received till 03.04.2024, it will be considered that no such correction is required in respect of their APAR workflow.

**Encls:- As above.**

  
(Raju)

Under Secretary to the Govt. of India  
Tel: 011-23738126  
Email: [usadmn-mowr@nic.in](mailto:usadmn-mowr@nic.in)

To

1. All Wing Heads/ Division Heads/ Branch Heads/Sections in the Department of Water Resources, RD & GR/ All Organization Heads under DoWR, RD & GR.
2. All Officers/ Staffs of DoWR, RD & GR.
3. For Uploading on the Intranet

## Group A Officers belonging to other cadres.

Sl.N	Name & SPARROW Emp. Code	Designation	Posting	DOB	DOA	Period	Reporting Officer (Shri/Smt./Ms.)	Reviewing Officer	Remarks
1	Richa Misra, IDAS-1996	JS&FA		16.10.1972	08.03.2022	01.04.2023-30.09.2023 01.10.2023-31.03.2024	Shri Pankaj Kumar, Secy. Debashree Mukherjee, Secy	Hon'ble Minister (JS) Hon'ble Minister (JS)	Cadre not handled by the custodian. APAR has been sent on 15.03.2024.
2	Bhaskar Dasgupta, CSS	ED (Finance)	NMCG	24.07.1970	21.03.2022 (AN)	01.04.2023-29.02.2024 01.03.2024-31.03.2024 @	G.Asok Kumar, DG (NMCG) NRC	Debashree Mukherjee, Secy. NRC	
3	Shanker Lal, DS (Admin), IRS	Dy. Secy.	Admin	20.06.1990	11.10.2023	11.10.2023-31.03.2024	Subodh Yadav, JS (Adm)	Debashree Mukherjee, Secy.	Cadre not handled by the custodian.
4	Vinayak Bhatt, IRS (2009), Dir.	Director	GW	20.04.1984	29.05.2023(FN)	29.05.2023-31.05.2023 @ 01.06.2023-31.03.2024	NRC Subodh Yadav, JS(A)	NRC Debashree Mukherjee, Secy.	Cadre not handled by the custodian.
5	Lokesh Kumar Jain, IRS	Director	26.06.1985	EA & IC with AC of Vigilance	10.04.2023	10.04.2023-31.03.2024	Subodh Yadav, JS (Adm)	Debashree Mukherjee, Secy.	Cadre not handled by the custodian.

6	Ashish Kumar (IDSE-1998) MES-509820, Date of entry in Govt. Service 11.10.1999.	Director	Vig.	10.04.1974	04.01.2017	01.04.2023-13.08.2023	Sh. Subodh Yadav, JS (A)	Debashree Mukherjee, Secy.	Cadre not handled by the custodian. Reld. To join his parent cadre w.e.f 14.08.2023 (FN)
7	Shri D.P. Mathuria	Director (Engineer)	NMCG			01.04.2023-26.10.2023 01.03.2024-31.03.2024 @	Sh. G. Asok Kumar, DG (NMCG) NRC	Debashree Mukherjee, Secy. NRC	Informal basis PAR to be generated by CWC
8	Dr. D. Gnanasundar	working as Sr.JC III informal basis.	NHP		05.10.2020	01.04.2023-31.03.2024	Sh. Anand Mohan, JS (RD & PP)	Debashree Mukherjee, Secy. NRC	PAR generated by CGWB
9	Shiv Mohan Dixit (Lateral Recruitment Service) LE/21/06, Attd. Refresher Course at IIPA, New Delhi from 08.01.2024 to 12.01.2024	Adv. (Tech)	NWM	03.12.1978	28.12.2021 (FN)	01.04.2023-31.03.2024	Archana Varma, MD (NWM)	Debashree Mukherjee, Secy.	Hon'ble Minister (JS)
10	Saroj Kumar Jena	PS to MoS	O/o the MoS	03.02.1973	18.11.2021	01.04.2023-31.03.2024	Shri Bishweswar Tudu, MoS	Shri Bishweswar Tudu, MoS	Contract Basis, manual form will be given by Admin Section

11	Lalatendu Behera	Deputy Director	NHP		31.08.2023 (AN)	01.09.2023-31.03.2024	Ashis Banerjee, SJC (NHP)	Anand Mohan, JS (RD & PP)	Cadre not handled by the custodian., PAR generated by CGWB
12	Dheeraj Joshi, (IRSE)	Dy. Secy.	NMCG	06.02.1986	09.03.2022	01.04.2023-09.04.2023 @ 10.04.2023-13.08.2023 14.08.2023-29.02.2024 01.03.2024-31.03.2024 @	NRC D.P. Mathuria Nalin Kr. Srivastav NRC	NRC G. Asok Kumar G. Asok Kumar NRC	NRC Debashree Mukherjee Debashree Mukherjee NRC
13	Himansu Badoni, IRSE (Civil) (1993)	ED (Projects)	NMCG	12.06.1972	13.06.2022(AN)	01.04.2023-09.04.2023 @	NRC	NRC	Reld. On 10.04.2023 (FN) to join his parent Cadre
14	Binod Kumar, Dir. (IOFS-2001)		NMCG	15.05.1972		01.04.2023-26.10.2023 27.10.2023-27.11.2023 @ 28.11.2023-29.02.2024 01.03.2024-31.03.2024 @	D.P. Mathuria, ED NRC Brijendra Swaroop NRC	G. Asok Kumar, DG (NMCG) NRC G.Asok Kumar, DG(NMCG) NRC	PAR generated by IOFS