

I/39256/2020

Co-13012/1/2020-Coord.
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
(Coordination Section)

Room No-1, Ground Floor, B-Wing
Shastri Bhawan, Dr. Rajendra Prasad Road
New Delhi, dated 21st September, 2020

CIRCULAR

Subject: Filling up one anticipated vacancy to the post of Assistant Director (Official Language) on deputation basis at National Sugar Institute, Kanpur.

The undersigned is directed to circulate herewith a copy of indicative vacancy circular no. A-12025/5/2020-SA dated 15th September, 2020 on the subject cited above received from Department of Food & Public Distribution, New Delhi for wider publicity among the Organizations of this Department.

2. In aforementioned circular, Department of Food & Public Distribution has invited applications from suitable and eligible candidates from various ministries/departments/organizations for the said post. Details of the post, eligibility conditions, bio-data proforma etc. are available in the attached circular and also on the website **www.dfpd.nic.in**.

This issues with approval of Competent Authority.

(Rajan Bhasin)
Under Secretary to the Govt. of India
Tel: 011-23074033(O)

Encls: As above

To

All Heads of the Organizations, Department of Water Resources, RD & GR

I/39256/2020

Copy to:

1. DS(Admin) Department of Water Resources, RD & GR
2. NIC for uploading on Intranet portal.

No. A-12025/5/2020-SA
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

9/17/20

Krishi Bhawan, New Delhi
Dated : 15th September, 2020

INDICATIVE VACANCY CIRCULAR

Sub: Filling up one anticipated vacancy to the post of **Assistant Director (Official Language)** at National Sugar Institute, Kanpur, by Deputation.

The undersigned is directed to invite applications from eligible and suitable officers for filling up one anticipated vacancy to the post of **Assistant Director (Official Language)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-10 of the Pay Matrix at National Sugar Institute, Kanpur – a subordinate office of the Department of Food & Public Distribution, by Deputation.

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) * Bio-data – Certification part to be filled up and countersigned by the Employer/ Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(* as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 291, Krishi Bhawan, New Delhi – 110001, within **60 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.



(Mahender Singh)

Under Secretary to the Government of India

Tel. No.: 2338 8544

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

AS
JS(CA)