

No. C-29011/1/2015-Vig.  
Government of India  
Ministry of Jal Shakti  
Department of Water Resources, River Development  
and Ganga Rejuvenation

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New Delhi, dated 12<sup>th</sup> December 2019

**OFFICE MEMORANDUM**

**Subject:** Submission of Annual Property Returns for the year 2019 (as on 31.12.2019).

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The undersigned is directed to refer to the subject mentioned above and to enclose herewith the DO letter of Secretary DoP&T dated 27.11.2019 which is about the submission of IPR by the IAS officers of Govt. of India for the calendar year 2019.

2. The process of filing the IPR has been described in the enclosed DO letter in detail. The return is to be filled online within prescribed timeline i.e. from 01.01.2020 to 31.01.2020 for the year 2019.

3. The above instructions of DoP&T for submission of the IPR are circulated for the kind information and compliance.

Encl: as above

  
(Santanu Rakshit)

Under Secretary to the Govt. of India  
Tele: No.23350131

To

All IAS officers, Ministry of Jal Shakti, Department of Water Resources, RD&GR.

*Issued on 13/12/19*  
*Ltr Encl:-*

चंद्रमौलि, भा.प्र.से.

Chandramouli, IAS  
SECRETARY



सत्यमेव जयते



भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नॉर्थ ब्लॉक, नई दिल्ली-110001  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC  
GRIEVANCES AND PENSIONS  
NORTH BLOCK NEW DELHI-110001  
21<sup>st</sup> November, 2019

D.O. No. 6(1)/2014-EO (PR)

प्रति

e. n. No. 618083 /MoWB/CB

D: - 27/11/19

Dear Secretary,

Rule 16(2) of AIS (Conduct) Rules, 1968 provides that every member of the Service shall submit an annual return in such form as may be prescribed by the Government in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person. In terms of the instructions vide OM No.8/9/60-AIS(III) dated 16.02.1960 and OM No.11017/74/93-AIS(III) dated 04.01.1994 issued under this Rule, every member of the service is required to submit annual immovable property return by 31<sup>st</sup> January of the next year. Failure on the part of the members of the Service to comply with the requirements of the aforesaid provisions constitutes good and sufficient reason for institution of disciplinary proceedings, among other things vide this Department's OM No.104/33/2005-AVD-I dated 29.10.2007 and 07.09.2011, against them.

LS(A)

2. In order to further facilitate the filing of IPR's, this Department has vide DO No.6(1)/2014-EO (PR) dated 22.12.2016 introduced online filing of IPR in respect of IAS officers w.e.f. 1<sup>st</sup> January, 2017 through the Module designed for the purpose. Through this Module, the officers can submit the IPR either electronically or upload scanned copy of the manually filled in IPR. This online Module closes automatically after the prescribed timeline of 31<sup>st</sup> January, 2020 in respect of the calendar year 2019.

3. I would, therefore, request you to kindly issue necessary instructions to all IAS officers working in your Ministry / Department and its various organizations, to ensure that they submit their IPRs online in the IPR Module for the year ending on 31<sup>st</sup> December, 2019, as per the prescribed timeline.

With regards,

DS(Admn.)

Yours sincerely,

(Dr. C. Chandramouli)

Secretaries to the Govt. of India

(As per Standard List)

2019  
3/12/19

27/11/19

सूचना

11/11/19

DS(Admn.)

27/11/19

Sh. Anand