

Most Immediate,
By email/Fax

F.No.J-14011/1/2014-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 13 January, 2016.

To,

All Heads of Organizations/ Attached Offices under the MoWR, RD & GR,

Subject:- Quality of Executive Records Sheets uploaded on your Website – reg.

Sir,


I am directed to invite your attention to the Minutes of the 23th Review Meeting taken by Joint Secretary (Admn. / GW) on 08.01.2016 regarding the direction to assess the quality of the Executive Records Sheets of the employees of your Organization.

2. The Ministry has also assessed the ER sheets of the employees of your Organization uploaded on your Website and the remarks / comments of the Ministry on the quality of the ER sheets uploaded by your Organization are enclosed herewith for your ready reference and correction.

3. It is requested that necessary instructions may be issued immediately to the concerned Officers for improving the quality of the ER sheets uploaded by you and to ensure that all relevant columns of the ER Sheet are duly filled up completely by incorporating the details Qualification, Trainings, Experience etc. A compliance report in the matter may be furnished to the undersigned latest by 20.01.2016 positively.

Encl: as above.

Yours faithfully,

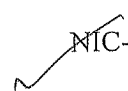

(Ashok Kumar Gupta)

Under Secretary to the Government of India,
Ph. 011-23714350.
Email:- ashok.kgupta@nic.in.

Copy for similar action to:-

1. DS (E-I)/ DS (E-II/ GWE)/ Director (E-III), SJC (PP)
2. All e-Governance Nodal Officers of the above Organizations.

Copy to:-

 NIC-MoWR for uploading on IntraMoWR.

Status on quality of ER sheets uploaded by the Attached / Subordinate Organizations.

S.No.	Name of the Organisation	Remarks
1.	CWC	Available for some of the employees only.
2.	SSCAC	Details of Training, Date of Retirement not given.
3.	UYRB	Completed in respect of two officers only
4.	NIH	Completed for 183 out of 209 employees. Action for other has already been Initiated (PDF format)
5.	CSMRS	Completed for 201 officers (different format used). Circular and blank form in respect of sh. Narender Kumar Koth and Rakesh Kumar may be deleted.
6.	NCA	Details of Experience and Training not given.
7.	CGWB	Experience of few employees given. Details of group B and C is missing. Date of Birth/ Retirement of Sh. Yuvranjan Sachdev is incorrect.
8.	BCB	Experience of all employees not given.
9.	BRB	Details of Training, Experience and Date of Retirement not given
10.	NPCCL	Have uploaded ER sheets of their Senior Officers only on their website.
11.	Tungabhadra Board	Not traceable
12.	GFCC	ER sheets of Group A and B are available in the website of CWC
13.	WAPCOS	Not found in proper format. Details of experience, trainings and qualification are missing.