

F.No.J-14011/1/2016-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 02 March, 2016.

Subject: - Minutes of the 29th Review Meeting taken by JS (Admn.) on 26.02.2016 on issues of e-Governance and Action proposed.

The undersigned is directed to enclose herewith the Minutes of the 29th Review Meeting taken by Joint Secretary (Admn) on 26.02.2016 on the above subject for information and immediate follow up action in the matter.

Encl:- As above.

Ashok
2/2/16
(Ashok Kumar Gupta)

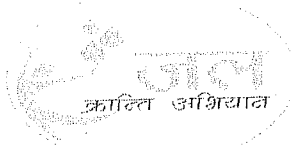
Under Secretary to the Govt. of India,
Ph. 011-23714350,
Email:- ashok.kgupta@nic.in.

To,

1. All Wing Heads of the Ministry,
2. All Heads of Organizations,
3. Sh. Anil Srivastava, Controller of Accounts (WR),
4. Director (Admn./ GA), Director (Finance)/ Director (PP)/ Director (E-III)/ DS (Coordination)/ DS (GWE)/ DS (E-I)/ DS (PSU)/ SJC (PP)/ SJC (BM)/ SJC (SPR-II)/ SJC (MI/RRR), MoWR, RD & GR.
5. All concerned US and equivalent Officers.
6. All Website/ e-Governance Nodal Officers of the Ministry.
7. All Website/ e-Governance issues Nodal Officers of the Organizations under the Ministry.
- ✓ 8. Technical Director, NIC/ Sh. B. K. Reddy, NIC.
9. All other concerned Officers.

Copy for information to:-

1. PS to Hon'ble Minister (WR, RD & GR),
2. PPS to Secretary (WR, RD & GR), PS to SS (WR, RD & GR), PS to JS (A), PS to JS (PP)



जल बचत - जल संयंत्र

Subject: - Minutes of the 29th Review Meeting taken by JS (Admin & GW) on 26.02.2016 on issues of e-Governance and Action proposed.

S.No	Subject/ Action point	Decision Taken	Action proposed to
1.	Development/ Updating of Website and webpages for the regional offices.	<ul style="list-style-type: none"> Gov.in domain Authorization letters have been received from 7 out of 14 Regional Offices under CWC and 15 out of 18 Regional Offices under CGWB. An e-mail has been received from Gov.in Domain Registrar suggesting to register for fourth level domain. Director, NIC to follow up with Gov.in Registrar Office in this regard. DS (E-I/Vigilance) will review the Website of the Ministry and Regional offices of CWC & CGWB and will submit a report by next week. 	{Action:- Nodal Officers of CWC and CGWC/ Tech Director, NIC- MoWR,/ DS(E-I/Vigilance)}
2.	Regrouping of the Ministry's Website and Intranet.	<ul style="list-style-type: none"> Technical Director (NIC) will review the Ministry's Website (http://www.mowr.gov.in) and IntraMoWR (http://mowr.nic.in/mowr/default.htm) and will do the necessary changes/regrouping in the 'look and feel' of the Website and Intranet of the Ministry. Technical Director (NIC) will provide the IDs to each Section/Wing by 29.02.2016 so that they can directly upload the data pertaining to their section/wing on the Ministry's website. A meeting will be held by this week in which each Section/Wing will be informed about how to upload data on the Ministry's Website using their respective IDs. 	{Action:- Tech Director, NIC- MoWR/ NIC Cell / e-Governance Cell}
3.	e-initiatives of the Ministry	<p>a) Executive Records (ER) Sheets/ PIS: -</p> <ul style="list-style-type: none"> CGWB, CWC, and NPCC Ltd. need to furnish a compliance report by next week regarding the uploading of ER sheets. 	{Action:- All concerned Nodal Officers of the Organizations/ e- Governance Cell/ US(E-I)/DS(E-I) /US(GWE)/ DS(GWE)/US(PSU)/ DS(PSU)}

		<p>b) Implementation of e-Office:-</p> <ul style="list-style-type: none"> 6 officials attended 3rd level training from 24th February to 26th February, 2016 in NIC Data Centre. 6 officials who could not attend the 2nd level Master Training programme, will be deputed for the training in March, 2016. <p>c) Implementation of e-Procurement:</p> <ul style="list-style-type: none"> US (GA) and other members of Tender Committee will review the e-Procurement system implemented in CWC, CGWB, NMCG, CSMRS & NIH and submit a report within next week. The Number of Tenders posted, Duration of days for which the tender was posted, Amount etc. will be reviewed. Technical Director, NIC to devise a format for this. <p>d) Online Stationery Request Monitoring system:</p> <ul style="list-style-type: none"> A mechanism to send a confirmation email to the Users will be incorporated in the Online Stationery System by NIC. <p>e) Online Vigilance Clearance System</p> <ul style="list-style-type: none"> DS (E-I/Vigilance) will prepare a draft for the implementation of this system. 	<p>{Action:- Technical Director, NIC / Director (Admin.)}</p> <p>{Action: Technical Director, NIC/ US (GA)/ Members of Tender Committee}).</p> <p>{Action: Technical Director, NIC, DS(E-I/Vigilance)}</p>
4.	Revival of Knowledge Management System (KMS).	<ul style="list-style-type: none"> Training on Knowledge Management System has been imparted to 32 officials on 23.02.2015. 	Action:- Technical Director (NIC)/ e-Governance Cell}
5.	Capacity Building in e-Governance for the Ministry.	<ul style="list-style-type: none"> 22 officials from the Ministry have attended the training on Capacity Building in e-Governance at ISTM on 19th -20th February. Another batch may be trained through DataPro Pvt. Ltd. if funds are available. Administration Section will prepare training plan for the next year. 	{Action:- Director (Admn.)}
6.	Social Media Platform	<ul style="list-style-type: none"> US (Coord.) would coordinate and provide Blog Material every week. 'Dashboard' tab will be highlighted on Ministry's Website (http://mowr.gov.in). 	{Action:- e-Governance Cell/ US(Coord.) / US(PP) / Tech. Director, NIC.}

		<ul style="list-style-type: none"> A brief on e-Manthan-1 held at Vigyan Bhawan, New Delhi on 22nd and 23rd Feb, 2016 to be uploaded on e-book page. 	
7.	Central Registry monitoring system	<ul style="list-style-type: none"> A presentation on how Central Registry monitoring system should be implemented to be prepared and demonstrated within next week. 	{Action:- Director (Admn.)/ Tech. Director, NIC/Sh. B. Koti Reddy(NIC)}
8.	Online Web Project Monitoring / Dashboard system/ Implementation of HRMS.	<ul style="list-style-type: none"> A DO letter to MD, NICSI with a brief proposal/ ToRs has been sent from JS (A). Director (A), Technical Director, NIC and DS (E-I & Vigilance) will meet MD, NICSI on 29.02.2016 along with all the requirements regarding Dashboard System & HRMS. 	{Action:- Sh. B. Koti Reddy(NIC)/ Tech Dir(NIC)/Director (A/ e-Gov.)/ DS (E-I & Vigilance /e-Governance Cell}
9.	Monitoring of PMKSY/ AIBP/ NAQUIM/ NOCAP/ DRIP/ NMCG	<ul style="list-style-type: none"> An e-mail has been sent to Director (Finance), NMCG and COMM(PR) to provide monthly report on physical and financial progress on NMCG and PMSKY project respectively for uploading on Ministry's Dashboard portal i.e. mowr.nic.in/dashboard. Director, NIC to expedite the security audit of the AIBP proposal system. It is to be completed within next week. 	{Action:- Director (Finance), NMCG)/Comm.(PR) / Technical Director, NIC/ e-Governance Cell}
10.	e-Granthalaya	<ul style="list-style-type: none"> A presentation on the action plan for implementation of e-Granthalaya to be demonstrated by next week. 	{Action:- Director (Tech.), NIC/ Director (A)/ US (GA)}
11.	Complaint Management System	<ul style="list-style-type: none"> Software Design process has been completed by NIC. Software Development has been started by NIC and shall be completed by 31.03.2016. 	{Action:- NIC Cell/ US (GA)}
12.	Review of e-Governance progress in other Ministries.	<ul style="list-style-type: none"> All concerned Officers will submit the Report regarding reviewing the progress of e-Governance in 6 other Ministries in the format devised by Director, NIC within next week. 	{Action:- All concerned Officers nominated as in 28 th Review Meeting on e-Gov issues}

*****End of Minutes*****