

F.No.J-20011/1/2014-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 15th December, 2015.

TRAINING NOTICE

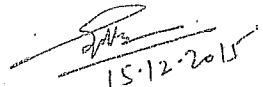
Subject:- Training session on e-Leave management system at 03:00 pm to 04:30 pm on 17.12.2015 in the Conference Hall of the Ministry – reg.

A training session on e-Leave management system will be given by NIC at 03:00 pm to 04:30 pm on 17.12.2015 in the Conference Hall of the Ministry to impart training on the implementation of e-Leave system in the Ministry. e-Leave management system is to be operationalized in the Ministry by 01.01.2016.

2. All Officers, as per Annexure-1, are requested to attend this training session. One Dealing Hand from each section may also be nominated to attend the training. It is also requested to bring your own writing material.

This has the approval of competent authority..

Encl: as above.


15.12.2015
(S.K. Kataria)

Under Secretary to the Government of India
Ph:- 011-23716928

To:-

1. All Officers mentioned in the training batch as Annexure-1.
2. ✓ NIC Cell along-with a request to kindly upload this on Intranet as well.

Copy to:-

Director (NWM) with a request to kindly nominate 4-5 Officers/ Officials including PA/ PSs as well from National Water Mission for this training.

Training Batch for e-Leave management training on 17.12.2015

S.No.	Wing Heads	Subordinate Officers nominated for the training.
1.	JS (A)	US (EA)
2.		SO (EA)
3.	Economic Adviser	PPS to Economic Adviser
4.		PS to Director (OL)
5.		Ms. Veena Satyawadi, AD (OL)
6.		Ms. Shradha Mathur, AD (OL)
7.	JS (CAD)	PS to JS (CAD)
8.		PS to Sh. Ravi Sinha, Director (CAD)
9.		PS to Sh. Boro, SJC (CAD)
10.		PS to Sh. R. K. Tiwari, SJC (CADWM)