

F.No.J-20011/1/2014-e-Gov.  
Government of India  
Ministry of Water Resources,  
River Development & Ganga Rejuvenation,  
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated the 23<sup>rd</sup> September, 2015.

**OFFICE ORDER**

**Subject:- Successful completion of in-House training session on IT/ e-Governance applications – reg.**

In House training sessions on the current IT/ e-Governance tools/ applications used in the Ministry have been conducted in the Conference Hall of the Ministry on 19.08.2015, 20.08.2015, 08.09.2015, 10.09.2015 and 15.09.2015.

2. The trainees have been apprised about the functionalities of the current e-Governance applications used in the Ministry e.g. File Tracking System, Online Stationery Request System, Court Cases Monitoring System, VIP references monitoring system, Biometric Attendance System etc.

3. All Officials/ Officers, as per annexure-1, have successfully undergone the above training.

This has the approval of competent authority.

**Encl:- As above.**



(S.K. Kataria)

Under Secretary to the Government of India  
Ph:- 011-23716928.

Copy for information to:-

1. All Under-Secretaries & equivalent Officers of the Ministry:
2. **Tech. Director, NIC, MoWR, RD & GR** with a request to kindly upload this on Intranet.
3. All the Officers/ Officials as per annexure-1 may download this Order from Intra-MoWR for their reference.

*Annexure-1*

| S.No. | Name                   | Designation     | Section/ Posting |
|-------|------------------------|-----------------|------------------|
| 1.    | Sh. Shyam Kumar        | SO              | Coord.           |
| 2.    | Ms. Anupa Benugopal    | Assistant       | E-IV             |
| 3.    | Sh. Upendra Saha       | LDC             | E-IV             |
| 4.    | Sh. Vijay Kumar        | UDC             | E-I              |
| 5.    | Sh. D.S.Rawat          | LDC             | CAD              |
| 6.    | Sh.Harender Singh      | LDC             | Cash             |
| 7.    | Sh. Lakshmi Chandra    | SO              | PP               |
| 8.    | Sh. Ved Prakash Sharma | PA              | US (Finance)     |
| 9.    | Sh. Khoran Singh       | Assistant       | Budget           |
| 10.   | Sh. Mahesh Dutt Sharma | LDC             | e-Gov.           |
| 11.   | Sh. Rakesh Kumar       | Assistant       | Vigilance        |
| 12.   | Sh. Vijay Kumar        | Assistant       | IEC              |
| 13.   | Sh. Parveen Kumar      | Assistant       | E-II             |
| 14.   | Sh. Atma Ram           | LDC             | E-II             |
| 15.   | Sh. Abhishek           | Assistant       | E-III            |
| 16.   | Sh. Rajendra Singh     | UDC             | Admin.           |
| 17.   | Sh. Rashid             | LDC             | Admin.           |
| 18.   | Sh. Amit Ahlawat       | MTS             | Admin.           |
| 19.   | Vishal Sharma          | UDC             | E-IV             |
| 20.   | Sh. Ravinder Nath      | LDC             | E-I              |
| 21.   | Sh. Satbir Singh       | LDC             | Cash             |
| 22.   | Sh. R.K.Mishra         | UDC             | Cash             |
| 23.   | Sh. Surendranath Swain | Assistant       | PP               |
| 24.   | Sh .Nand Kishor        | RA. (WS)        | IWSU             |
| 25.   | Sh. Jatin Kumar        | Assistant       | Budget           |
| 26.   | Sh. Vishal Kumar       | Assistant       | e-Gov.           |
| 27.   | Sh. Ajay Kumar         | Assistant       | Vigilance        |
| 28.   | Sh. Anand Singh        | UDC             | Vigilance        |
| 29.   | Sh. Jai Bhagwan        | LDC             | IEC              |
| 30.   | Sh. Aman Bishnoi       | Assistant       | Coord.           |
| 31.   | Ms. Indu Gupta         | Assistant       | E-II             |
| 32.   | Sh. Tarandeep Singh    | Assistant       | E-III            |
| 33.   | Sh. Sandeep kaviraj    | Assistant       | E-III            |
| 34.   | Sh. P. K. Mishra       | Assistant       | Admin.           |
| 35.   | Sh. Surendra Kumar     | Assistant       | Admin.           |
| 36.   | Sh. Kundan             | MTS             | Admin.           |
| 37.   | Sh. Narendra Singh     | Under Secretary | Admn.            |

|     |                            |                              |                    |
|-----|----------------------------|------------------------------|--------------------|
| 38. | Ms. Chitra Ravikumar       | Assistant                    | Admn.              |
| 39. | Sh. Arpan                  | Assistant                    | SPR                |
| 40. | Sh. Rajesh Kumar           | Section Officer              | PR                 |
| 41. | Sh. Ranbir Singh           | UDC                          | PR                 |
| 42. | Smt. Veena Panchal         | Asstt. Manager,<br>NPCC Ltd. | PSU                |
| 43. | Smt. Neelam Kapoor         | Sr. Asstt. NPCC<br>Ltd.      | PSU                |
| 44. | Sh. Shoubhik Bhardwaj      | Assistant                    | PSU                |
| 45. | Kaila Sreenadhudhu         | AD, (PP)                     | Planning Unit (PP) |
| 46. | Sh. Sandeep Gupta          | Assistant                    | PP                 |
| 47. | Smt. Asha Bhatt            | Assistant                    | PP                 |
| 48. | Sh. Harish                 | Stenographer 'D'             | Hindi Section      |
| 49. | Sh. Srikant Singh Kushwaha | Assistant                    | E-I                |
| 50. | Sh. Shailendra Yadav       | Assistant                    | E-I                |
| 51. | Sh. Upendra Kumar          | UDC                          | E-IV               |
| 52. | Sh. Vishal                 | P.A.                         | US (E-IV)          |
| 53. | Sh. Sandeep Kumar Bhati    | Assistant                    | ID                 |
| 54. | Sh. Vikash Malhotra        | P.A.                         | US (e-Gov)         |
| 55. | Ms. Deepa Taneja*          | P.A.                         | US (PP)            |
| 56. | Ms. Shobhna Francis *      | Section Officer              | Admn.              |
| 57. | N. Vishwanath *            | Assistant                    | Admn.              |
| 58. | Sh. Pramod Kumar           | Assistant                    | SPR                |
| 59. | Sh. Anurag Pandey          | Assistant                    | SPR                |
| 60. | Sh. Rahul Kumar            | Assistant                    | PR                 |
| 61. | Sh. Paulien Gangte         | Assistant                    | PSU                |
| 62. | Smt. Mamta Sharma          | Section Officer              | PSU                |
| 63. | Priya Mittal               | Assistant                    | Planning (PP)      |
| 64. | Sh. Deepak Kumar Khatri    | Sr. Translator               | Hindi Section      |
| 65. | Sh. Sultan Singh           | UDC                          | O/o JS,(PP)        |
| 66. | Sh. Ved Prakash            | Assistant                    | E-I                |
| 67. | Ms. Prithviya Subramanian, | Assistant                    | E-I                |
| 68. | Ms. Swati Mahajan,         | Stenographer                 | E-I                |
| 69. | Sh. Ram Kiran              | Assistant                    | E-II               |
| 70. | Sh. Parveen                | Assistant                    | E-II               |
| 71. | Sh. Sanjeev Tiwari         | Assistant                    | E-II               |

|      |                            |                     |               |
|------|----------------------------|---------------------|---------------|
| 72.  | Sh. D.R.Meena              | Under Secretary     | CWC           |
| 73.  | Sh. Ajay Gairola           | Under Secretary     | CWC           |
| 74.  | Sh. Rajesh Sharma          | Under Secretary     | CWC           |
| 75.  | Sh. Gyanendra Pratap Singh | Research Officer    | MI(Stat.)Wing |
| 76.  | Sh. Dhyan Singh            | LDC                 | MI(Stat.)Wing |
| 77.  | Sh. Devanand               | Jr. Translator      | Hindi Section |
| 78.  | Sh. Sumit Gupta            | Assistant           | Admn.         |
| 79.  | Sh. Rahul Kumar            | Steno               | Admn.         |
| 80.  | Sh. Akmal Aziz Quareshi    | P.A.                | JS (CADWM)    |
| 81.  | Sh. Ram Kumar              | LDC                 | CADWM         |
| 82.  | Sh.K.P.Singh               | Assistant           | SPR           |
| 83.  | Sh. Sanjeet Kumar Bhagat   | Under Secretary     | PR            |
| 84.  | Sh. Ashok Kumar            | LDC                 | PR            |
| 85.  | Kumari Puja                | DEO                 | PSU           |
| 86.  | Smt. Poonam Narayan        | UDC                 | PSU           |
| 87.  | Daniel Tigga               | LDC                 | Planning (PP) |
| 88.  | Sh. A.K.Kaushik            | Under Secretary     | E-I           |
| 89.  | Sh. Shantanu Rakshit,      | Section Officer     | E-I           |
| 90.  | Sh. Deepak Verma           | Assistant           | E-I           |
| 91.  | Sh. Amit Kumar Singh       | Under Secretary     | E-III         |
| 92.  | Sh. Santosh Prasad         | Section Officer     | E-III         |
| 93.  | Mandeep Dahiya             | Stenographer        | E-III         |
| 94.  | Sh. Rajan Bhasin           | Section Officer     | E-II          |
| 95.  | Smt. Madhur Lata Mathur    | Section Officer     | CWC           |
| 96.  | Smt. Saroj Sharma          | Section Officer     | CWC           |
| 97.  | Sh. Satyabir Singh         | Section Officer     | CWC           |
| 98.  | Sh. Dhyan Singh            | Asstt. Engineer     | MI(Stat.)Wing |
| 99.  | Ms. Chanderkala            | Sr. Tech. Assistant | MI(Stat.)Wing |
| 100. | Sh. Divesh Garg            | PPS                 | MI(Stat.)Wing |
| 101. | Sh. Mahender Singh         | LDC                 | MI(Stat.)Wing |
| 102. | Sh. B.L.Meena              | Under Secretary     | NE Unit (B&B) |
| 103. | Sh. Manwar Singh           | LDC                 | B&B Section   |
| 104. | Rinkesh Kumar              | Assistant           | GWE           |
| 105. | Sh. Shayam Chandra Kamati  | LDC                 | PP            |
| 106. | Ms. Neha Sharma            | Steno               | US, E-II      |
| 107. | Sh. S.K.Nanda              | US                  | CWC           |
| 108. | Sh.K.K.Sapra               | US                  | CWC           |
| 109. | Sh. Mahesh Yadav           | US                  | CWC           |

|      |                       |             |                |
|------|-----------------------|-------------|----------------|
| 110. | Ms. Kirti Verma       | Steno 'D'   | US, Budget     |
| 111. | Ms. Kirti             | Steno       | US, E-I        |
| 112. | Ms. Subhangi Sharma   | P.A.        | US, Vigilance  |
| 113. | Ms. Shayama           | Assistant   | Vigilance      |
| 114. | Sh. Jasbir Singh      | SO          | E-VI           |
| 115. | Sh. Birendra Kumar    | UDC         | E-VI           |
| 116. | Sh. Ashwani Kumar     | Assistant   | CWC            |
| 117. | Ms. Sushma Khurana    | SO          | e-Gov          |
| 118. | Sh. Randhir Singh     | PS          | Under posting  |
| 119. | Sh. Dinesh Garg       | STA         | MI (Stat Wing) |
| 120. | Sh. Ajay Kumar Juneja | PA          | NWM            |
| 121. | Sh. M.L.Mathur        | SO,( E-XIV) | CWC            |
| 122. | Md. Naseem            | Assistant   | NWM            |
| 123. | Sh. Anil kumar        | PPS         | MI (Stat Wing) |