

F.No.J-20011/1/2014-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 14th September, 2015.

TRAINING NOTICE


Subject:- In-House training session on IT/ e-Governance applications on 15.09.15 – reg.

An in House training session on the current IT/ e-Governance tools/ applications used in the Ministry will be given by NIC at 10:15 am to 12:45 pm on 15.09.2015 in the **Conference Hall of the Ministry.**

2. The trainees would be apprised about the functionalities of the current e-Governance applications used in the Ministry e.g. File Tracking System, Online Stationery Request System, Court Cases Monitoring System, VIP references monitoring system, Biometric Attendance System etc. The queries and problems encountered in these applications may be addressed to NIC.
3. All Officers/ Officials, as per Annexure-I are hereby deputed to attend the above training session.
4. Director (e-Gov.) is nominated as the Observer in the aforesaid training.

This has the approval of competent authority.

Encl:- As above.


(Ashok Kumar Gupta)

Under Secretary to the Government of India
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Copy for information and appropriate action to:-

1. Director (e-Gov.), MoWR, RD & GR.
2. All concerned nominated Officers / Officials of the MoWR as per the list enclosed.
3. ✓ **Tech. Director, NIC, MoWR, RD & GR** with a request to kindly upload this on Intranet.
4. **Sh. B. Koti Reddy, NIC** with a request to make necessary arrangements for the training session.

Copy for information to:-

1. **PPS to JS (A), MoWR, RD & GR.**
2. **Director (e-Gov.), MoWR, RD & GR.**

Training Nominations (15.09.2015):-

Sl.No.	Name	Designation	Section	Date
1.	Sh. A.K.Koushik	Under Secretary	E-I	15.09.2015
2.	Sh. Amit Kumar Singh	Under Secretary	E-III	15.09.2015
3.	Sh. B.L.Meena	Under Secretary	NE Unit (B&B)	15.09.2015
4.	Sh. Sanjeet Kumar Bhagat	Under Secretary	PR	15.09.2015
5.	Sh. Shantanu Rakshit,	Section Officer	E-I	15.09.2015
6.	Sh. Santosh Prasad	Section Officer	E-III	15.09.2015
7.	Smt. Madhur Lata Mathur	Section Officer	CWC	15.09.2015
8.	Smt. Saroj Sharma	Section Officer	CWC	15.09.2015
9.	Sh. Satyabir Singh	Section Officer	CWC	15.09.2015
10.	Sh. T.C.Choudhary	Section Officer	NE Unit (B&B)	15.09.2015
11.	E.N. Sarasamma	Section Officer	B&B Section	15.09.2015
12.	Ms. Chanderkala	Sr. Tech. Assistant	MI(Stat.)Wing	15.09.2015
13.	Sh. Dhyan Singh	Asstt. Engineer	MI(Stat.)Wing	15.09.2015
14.	Sh.K.P.Singh	Assistant	SPR	15.09.2015
15.	Sh. Deepak Verma	Assistant	E-I	15.09.2015
16.	Sh. Sumit Gupta	Assistant	Admn.	15.09.2015
17.	Sh. Devanand	Jr. Translator	Hindi Section	15.09.2015
18.	Sh. Rahul Kumar	Steno	Admn.	15.09.2015
19.	Sh. Akmal Aziz Quarishi	P.A.	JS (CADWM)	15.09.2015
20.	Sh. D.S.Rawat	LDC	CADWM	15.09.2015
21.	Sh. Ram Kumar	LDC	CADWM	15.09.2015
22.	Sh. Ashok Kumar	LDC	PR	15.09.2015
23.	Smt. Poonam Narayan	UDC	PSU	15.09.2015
24.	Daniel Tigga	LDC	Planning (PP)	15.09.2015
25.	Mandeep Dahiya	Stenographer	E-III	15.09.2015
26.	Kumari Puja	DEO	PSU	15.09.2015
27.	Sh. Divesh Garg	PPS	MI(Stat.)Wing	15.09.2015
28.	Sh. Mahender Singh	LDC	MI(Stat.)Wing	15.09.2015
29.	Sh. Manwar Singh	LDC	B&B Section	15.09.2015

Note: The participants are advised to bring their own writing material with them.