

F.No.J-14011/1/2014-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 03 August, 2015.

Subject:- Minutes of the 10th review meeting on e-Governance issues held at 10:30 am on 31.07.2015 under the Chairmanship of JS (A), (WR, RD & GR).

The undersigned is directed to enclose, herewith, the minutes of the 10th review meeting held at 10:30 am on 31.07.2015 under the Chairmanship of Joint Secretary (A) (WR, RD & GR) for discussing e-Governance issues and action proposed for your information and expeditious appropriate action.

2. This has approval of JS (A).

Encl:- As above.

As. Gupta
3/8/15
(A.K. Gupta)

Under Secretary to the Government of India,
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To,

1. All Wing Heads of the Ministry/ JS (RKG),
2. Director (Admn./ GA), Director (Finance)/ Director (PP)/Director (E-I/Vigilance)/ Director (E-III)/ DS (Coordination)/ DS (GWE), SJC (PP), MoWR, RD & GR.
3. All Website/ e-Governance Nodal Officers of the Ministry.
4. All Website/ e-Governance issues Nodal Officers of the Organizations under the Ministry.
5. ✓ Technical Director, NIC with a request to kindly upload this on Intra-MoWR also.
6. Sh. B. Koti Reddy, NIC-MoWR.
7. Sh. Avanish Kant, Sr. Hydrogeologist.
8. All US and equivalent officers in the Ministry.

Copy for information to:-

1. PS to Hon'ble Minister (WR, RD & GR),
2. PPS to Secretary (WR, RD & GR), PP^c to AS (WR, RD & GR), PS to JS (PP)

Subject:- Minutes of the 10th Meeting taken by JS(A &GW) on 31.07.2015 for issues of e-Governance and Action proposed.

S.No	Subject	Decision Taken	Action proposed/ Remarks
1.	Updation/ Development of Website.	<p>a. All Regional Offices of the Organizations must have a website. An assessment report be submitted to JS (A) within next two weeks.</p> <p>b. SO (e-Governance) along-with 4 other Section Officers would monitor Website of the Ministry and give comments to Director (Tech), NIC for improvement.</p> <p>c. Betwa River Board must get their Website developed by 30.07.2015. US (E-IV) to furnish the status in the next meeting at 10:30 am on 07.08.2015.</p>	<p>{Action: All Nodal Officers of the Organization, Director (E-I, Director(E-III), DS (GWE)/ US (E-II), US (E-IV)} may pursue.</p> <p>{Action:- SO (e-Governance)}</p> <p>{Action:- US (E-IV)/ SJC (PP)}</p>
2.	e-initiatives of the Ministry	<p>a) Personnel Information System (PIS) may be created for each and every official/Officer of the Ministry and Organizations under its jurisdictions for which bio-data is must. Current status may be submitted to JS (A), in the next meeting.</p> <p>b) Executive Records (ER) sheet of all Officers/ Officials of the Ministry (proper) and all Organizations are not complete except for E-II Section. Promotion cases shall not be entertained by the Ministry without ER sheets. Compliance report/ ATR be furnished to US (e-Governance), without any further delay.</p> <p>c) For implementation of HRMS, Technical Director, NIC to furnish the further course of action plan by 21.08.2015.</p> <ul style="list-style-type: none"> Current status on computerization of various modules (viz. salary, pay fixation, deputation, promotion etc.) relating to HRMS may be sought from CWC, CWPRS, CSMRS, NIH and CGWB. 	<p>{Action:- Director (A)/ Dir.(E-I)/US(E-II)/US(E-III)/ US (E-IV)/ DS (GWE), All Nodal Officers from concerned organizations}.</p> <p>{Action:- Director (A)/ Director(E-I), US(E-II), Director (E-III), US (E-IV)/ SJC (PP), DS (GWE), US (e-Gov.)/ All Nodal Officers of the Organizations.}</p> <p>{Action: Technical Director, NIC, Director (E-I), DS (GWE)/ US (E-II)}</p>

		<ul style="list-style-type: none"> Team of officers who visited Karnataka during 24-26 July, 2015 may submit report to JS (A) by 07.08.2015. <p>d) Software for monitoring vigilance matters and Court Cases management system have been implemented. Any problem encountered in the software applications may be intimated.</p> <p>e) Implementation of e-office may be revived with following modules:</p> <ul style="list-style-type: none"> i) e-leave by 31.08.2015 {DS (GWE)} ii) e-tour by 30.09.2015 {Dir. (Fin.)} iii) KMS by 30.09.2015 {Dir. (E-I)} <ul style="list-style-type: none"> DS (GWE), Director (Finance) and Director (PP) would be assisting in preparation of above modules as per names indicated above. <p>f) Development of Project Monitoring System (PMS) for various projects viz. AIBP, DRIP, NAQUIM, FM, RRRs have not been started. It should be completed by 30.09.2015.</p> <p>g) Implementation of e-Procurement in all Organizations may be completed within 30.09.2015.</p> <ul style="list-style-type: none"> Vigilance Division to circulate the guidelines of its implementation encompassing the vigilance aspect of e-Procurement. GA Section may assess the implementation of e-procurement in other Organizations under the Ministry. Director (A) to request NIFM for conducting training on e-Procurement for the concerned Officers of the Organizations in different batches of 15 Officers each. 	<p>{Action:- Tech. Dir, NIC, DS (GWE)/ US (Admn.)}</p> <p>{Action:- Director (E-I/ Vigilance)}</p> <p>{Action: Director Technical, NIC), Director (A), DS (GWE), Director (Finance), Director (E-I)}</p> <p>{Action:- Technical Director, NIC & Nodal Officers of the Organizations concerned.}</p> <p>{Action:- All concerned Nodal Officers of the Organizations/ Director (A/ GA) & Director (Vigilance)}</p>
3.	Search engines for MoWR Circulars/	All the circulars/ notifications/ presentations etc. issued by respective Divisions/ Sections may be uploaded by themselves on KMS module of	<p>Action: Technical Director (NIC)/ All Sections of the</p>

	revival of KMS.	eOffice rather than IntraMoWR. For this KMS may be revived by 30.09.2015.	Ministry.}
4.	New program for release of funds and monthly reporting of expenditure.	Director (PP) may help NIC in developing the basic architecture of this software depicting the role of each concerned officer/ s. There is no development on this. Software be developed by <u>31.10.2015</u> .	{Action:- Director(PP)/ Director (Finance) & Director (Technical, NIC}
5.	e-Governance Capacity Building training for the Ministry.	<ul style="list-style-type: none"> NIC has submitted a proposal of conducting e-Governance / IT related training to the Officers/ officials of the Ministry. Program Schedule for application based training may be prepared by Sh. B. Koti Reddy. This training may be conducted from <u>18.08.2015</u> onwards. In the meantime, all Sections may furnish the names of Officers for e-Governance / IT or Applications based training to e-Governance Division. 	{Action: Director (A)/ Sh. B. Koti Reddy, NIC/ e-Governance Cell/ All Sections of the Ministry.}
6.	Monitoring of Social Media Platform	<ul style="list-style-type: none"> The information on <i>eBook of the Ministry</i> maybe uploaded on facebook. Information on Ganga Vichar Manthan website may be discussed in next meeting. 	{Action: e-Governance Cell}
7.	Development of mobile applications	<ul style="list-style-type: none"> Action plan for developing Mobile applications for Citizen centric information viz. Rain water harvesting, Arsenic Mitigation, etc. may be prepared by NIC. CGWB may also be get involved in the process. 	{Action: Technical Director, NIC, Nodal Officer, CGWB}
8.	Auditing of e-Governance application	<ul style="list-style-type: none"> Audit of NOC for ground water extraction portal be conducted by NIC. Audit of DRIP be conducted by DS (GWE) & Director (PP). Audit of India WRIS be conducted by Sh. B. Koti Reddy & Sh. Avanish Kant, Sr. Hydrogeologist. All reports on Audit be submitted within <u>31.08.2015</u>. 	{Action:- Technical Director, NIC} {Action:- DS (GWE)/ Director (PP)} {Action:- Sh. B. Koti Reddy, Sh. Avanish Kant}
9.	Gap analysis in terms of integration of various databases	<ul style="list-style-type: none"> It was decided that Sh. B. Koti Reddy, NIC with the help of consultant (NWM) may furnish the gap analysis report by <u>30.08.2015</u>. This is required for making the 	{Action: Sh. B. Koti Reddy, NIC & Adviser (NWM)/Consultant (NWM)}

	developed by CWC, CGWB and other Organization	Ministry more e-Governance friendly.	
10.	Difficulty faced due to resource crunch in NIC-MoWR, RD & GR.	<ul style="list-style-type: none"> A list of current e-Governance applications undertaken by NIC is appended as Annexure-I. NIC to suggest the activities which may be done through outsourcing. 	(Action:- Director (A/GA)/Technical Director, NIC,)

Ministry of Water Resources, River Development & Ganga Rejuvenation

E-Governance applications for development/ implementation & Activities/ responsibilities undertaken by NIC officers posted in Ministry

1	Ministry Proper	<ol style="list-style-type: none"> 1. 5th Minor Irrigation Census data entry & processing/ MIS software 2. E-office implementation 3. Development of NWM portal 4. Vigilance cases monitoring software 5. On line stationery request software 6. Court cases monitoring system 7. E-visitors systems 8. Officers' tour ticketing software 9. Search engine facility on IntraMOWR 10. Online release & expenditure software 11. Updation of MoWR & IntraMOWR website 12. Hydrological Information System for Indus Wing
2	Central Water Commission	<ol style="list-style-type: none"> 1. Aadhaar based biometric implemented, user registration, devices related issues. 2. Website hosting/ updation related issues 3. MI Census data extraction for WRIS portal as per the NRSC format 4. Email creation/ password re-setting other IT related support 5. CWC HQ & Regional offices are integrated into Ministry's Court case monitoring system 6. INOC- Internet network center for Sewa Bhawan including (CWC, CEA, FCCI & CPWD)
3	Central Soil & Materials Research Station	<ol style="list-style-type: none"> 1. Aadhaar based biometric implemented, user registration, devices related issues. 2. Website re-design is under progress. Coordination with CSMRS and NICS & Vendor 3. Network related issues 4. Website hosting/ Updation related issues (including VPN, Security etc.)
4	Central Ground Water Board	<ol style="list-style-type: none"> 1. Aadhaar based biometric implemented, user registration, devices related issues. 2. CGWB home page re-designed and content uploading is being done by CGWB officers 3. Website to be hosted at NIC cloud, updation process settings 4. CGWB HQ & Regional offices are integrated into Ministry's Court case monitoring system 5. Online software developed & implemented for GWM & R schemes. Data being entered by regional offices.

5	Sardar Sarovar Construction Advisory Committee	<ol style="list-style-type: none"> 1. Website re-designed and hosted on NIC Cloud, New Delhi. VPN and updated related issues. Website hosted during June, 2014. 2. Other IT related issues i.e. IPV6 compliance etc.
6	Upper Yamuna River Board	<ol style="list-style-type: none"> 1. Aadhaar based biometric implemented, user registration, devices related issues. 2. UYRB website hosted at NIC data center and updated related issues. 3. Other IT related issues
7	Narmada Control Authority	<ol style="list-style-type: none"> 1. Website hosted at NICHQ, hosting and website updation process
8	National Water Development Agency	<ol style="list-style-type: none"> 1. Request for re-design of NWDA website received. Coordination amongst NWDA, NICSI & Vendor. 2. Hosting & updation related issues. 3. E-procurement (CPPP portal) under progress 4. Other IT related issues
9	National Institute of Hydrology	<ol style="list-style-type: none"> 1. Development of website and e-portal on "Mitigation and Remedy of Arsenic Menace in India" – coordination with NIH, NICSI & Vendor 2. Registration of domain, website hosting and website updation process setting
10	National Projects Construction Corporation Limited	<ol style="list-style-type: none"> 1. Website re-design as a professional website, hosting and updation process setting. 2. Current website is also hosted at NIC server.
11	National Mission for Clean Ganga (NMCG)	<ol style="list-style-type: none"> 1. Website of NMCG https://nmcg.nic.in is hosted at NIC cloud 2. Project monitoring software is hosted at NIC cloud http://nmcgpmis.nic.in 3. Request for 1GB Fiber lease line internet connection from NICHQ to NMCG office 4. Other IT related activities i.e. Tender portal, FTS, IPV6
12	Other general applications implemented, maintained and support provided to Ministry.	<ol style="list-style-type: none"> 1. CompDDQ 2. File Tracking System 3. Parliament Q/A Retrieval System 4. RTI MIS 5. Aadhaar based Biometric Attendance System 6. eJeevanParmaan 7. e-bhavishya 8. SPARROW 9. PRAGATI