

F.No.J-14011/1/2016-e-Gov.  
Government of India  
Ministry of Water Resources,  
River Development & Ganga Rejuvenation,  
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated the 3<sup>rd</sup> May, 2016.

**Subject: - Minutes of the 34<sup>th</sup> Review Meeting taken by JS (Admin & GW) on 29.04.2016 on issues of e-Governance and Action proposed.**

The undersigned is directed to enclose herewith the Minutes of the 34<sup>th</sup> Review Meeting taken by Joint Secretary (Admn) on 29.04.2016 on the above subject for information and immediate follow up action in the matter.

2. This issues with the approval of JS (A).

**Encl:- As above.**



( S. K. Kataria )

Under Secretary to the Govt. of India,  
Tele. No.23716928.

To,

1. All Wing Heads of the Ministry/ Controller of Accounts, MoWR,
2. All Heads of Organizations,
3. Director (Admn./GA) {i.r.o point no.2(b), 2(c) 3, 5,7, 8},
4. Director (E-III)/ DS (PSU)/DS (E-II/ GWE) { i.r.o point no. 2(a), 2(e), 4}
5. DS (E-I/ Vigilance)
6. SJC (BM),(i.r.o. point no. 4)
7. All US and equivalent Officers
8. US (GA) {i.r.o Point no. 7 & 8}.
9. All Website/ e-Governance Nodal Officers of the Ministry.
10. All Website/ e-Governance issues Nodal Officers of the Organizations under the Ministry { i.r.o. point no. 1, 2(a), 2(c), 10}
11. Technical Director, NIC {i.r.o. point no. 1, 2(b), 2(c), 2(e), 5,6,8}

Copy for information to:-

1. PS to Hon'ble Minister (WR, RD & GR),
2. PPS to Secretary (WR, RD & GR), PS to SS (WR, RD & GR), PS to JS (A), PS to JS (PP)

**Subject: - Minutes of the 34<sup>th</sup> Review Meeting taken by JS (Admin & GW) on 29.04.2016 on issues of e-Governance and Action proposed.**

[illegible]

		<p>bringing all Heads of Attached Offices/ Subordinate Offices, whose Reporting Officer is Secretary (WR)/ SS (WR), under e-Leave Management System has been circulated.</p> <ul style="list-style-type: none"> <li>Technical Director informed that some bugs have been resolved in e-Tour application. However, some are still to be resolved by NIC Data Center team.</li> <li>Timeline fixed for implementing eTour system is <b>01.06.2015</b>.</li> <li>e-Governance Cell to organize a Training Session for NWM Wing, FM Wing including MTSS.</li> <li>All Nodal Officers of the Organizations to furnish the latest ATR on introduction of e-Leave System by <b>06.05.2016</b>.</li> </ul> <p><b>d. Implementation of e-Procurement:</b></p> <ul style="list-style-type: none"> <li>A D.O. letter will be sent to JS (RB) requesting to take appropriate action to resolve problems in implementation of e-Procurement.</li> </ul> <p><b>e. Online Vigilance Clearance System</b></p> <ul style="list-style-type: none"> <li>Beta version, comprising online submission of vigilance clearance form, to be prepared by NIC Cell by <b>next week</b>.</li> </ul>	<p>Director, NIC / e-Gov. Cell}/ Director (Admn.)/ All Nodal Officers of the Organizations}</p> <p>{Action: Director (Finance)/NMCG/ e-Governance Cell}.</p> <p>{Action: Technical Director, NIC, DS( E-I/Vigilance)}</p>
3.	Capacity Building in e-Governance for the Ministry.	<ul style="list-style-type: none"> <li>Director (Admn.) informed that Training Action Plan for 2016-17 is being submitted.</li> <li>It was directed to include training to the Senior Officers on Project Clearance, Project Appraisal etc.</li> </ul>	{Action: Director (Admn.)}
4.	Social Media Platform/ Blogs for the Hon'ble Minister	<ul style="list-style-type: none"> <li>The information on following issues will be uploaded on Social Media for this week: <ul style="list-style-type: none"> <li>The information on Vigilance Committee, implementation of VOICE and development of Vigilance Clearance system. DS (Vigilance) to</li> </ul> </li> </ul>	{Action:- e-Governance Cell/ DS (Vigilance)/SJC (BM)}

		furnish the brief content.	
		II. Interlinking of River Meeting taken by Hon'ble Minister on 29.04.2016. SJC (BM) to furnish the brief content along-with 4-5 pictures.	
5.	Central Registry monitoring system	<ul style="list-style-type: none"> <li>NIC Cell to submit an action plan/ work flow by <b>next week</b>.</li> <li>JS (A) desired NIC Cell to submit their Plan of Action with requirements to the Ministry.</li> </ul>	{Action:- Director (Admn.)/ Tech. Director, NIC}
6.	Online Web Project Monitoring / Dashboard system.	<ul style="list-style-type: none"> <li>Response has been received from NICSI.</li> <li>ToR prepared for development of MIS/ Dashboard have been circulated to the empanelled vendors.</li> <li>A Committee is being formed for taking up the project.</li> <li>Technical Director, NIC to circulate ToR among the Vendors of NICSI.</li> </ul>	{Action:- Tech Dir(NIC)/ e-Governance Cell }
7.	e-Granthalaya	<ul style="list-style-type: none"> <li>It was informed that file is being submitted for hiring Outsource manpower for implementing e-Granthalaya.</li> </ul>	{Action:- / Director (GA)/ US (GA)}
8.	Complaint Management System	<ul style="list-style-type: none"> <li>The progress made in development of Complaint Management System was <b>appreciated</b>.</li> <li>Some Vendors information is required to be fed into the system only.</li> <li>General Administration to issue the Circular in the Ministry and provide requisite training once it is finally completed.</li> </ul>	{Action:- NIC Cell/ Director (A/GA)/ US (GA)}
9.	Review of e-Governance progress in other Ministries.	<ul style="list-style-type: none"> <li>The report giving comparison of assessment of e-Governance done in 6 other Ministries has been submitted by e-Governance Cell.</li> <li>It was reported that No other Ministries has operationalized any other application for Online Stationery System, Complaint Management System, VOICE.</li> <li>It was decided to inform DG, NIC through a D.O. letter about these initiatives taken up by this Ministry.</li> </ul>	{Action:- e-Governance Cell}
10.	Other e-Governance initiatives of CWC & CGWB	Chairman, CWC and Chairman, CGWB have been requested to expedite implementation of e-Governance activities (Administration, Project & Information based).	{Action:- Nodal Officers of CWC & CGWB }

\*\*\*\*\*End of Minutes\*\*\*\*\*