

F.No.J-14011/1/2016-e-Gov.
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation,
(e-Governance Cell)

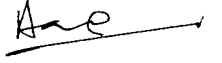
Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 05th April, 2016.

Subject: - Minutes of the 32nd Review Meeting taken by JS (Admin & GW) on 31.03.2016 on issues of e-Governance and Action proposed.

The undersigned is directed to enclose herewith the Minutes of the 32nd Review Meeting taken by Joint Secretary (Admn) on 31.03.2016 on the above subject for information and immediate follow up action in the matter.

2. This issues with the approval of JS (A).

Encl:- As above.



(Arun Kumar)

Under Secretary to the Govt. of India,
Tele. No.23716894.

To,

1. All Wing Heads of the Ministry/ Controller of Accounts, MoWR,
2. All Heads of Organizations,
3. Director (Admn.) {i.r.o point no.3(b), 3(c) 4, 6, 9, 10},
4. Director (E-III)/ DS (PSU)/DS (E-II/ GWE) { i.r.o point no. 3(a)}
5. DS (E-I/ Vigilance) { i.r.o point no. 3(a), 3(e), 7}
6. SJC (SPR)/ SJC (CAD) (i.r.o. point no. 9)
7. All US and equivalent Officers/ {US (GA) i.r.o Point no. 3(d), 9 & 10}.
8. US (Coord.)/ US (E-IV) {i.r.o. point no. 5 and 2 resp.}
9. All Website/ e-Governance Nodal Officers of the Ministry.
10. All Website/ e-Governance issues Nodal Officers of the Organizations under the Ministry { i.r.o. point no. 1, 2, 3(a), 3 (d), 12}
11. Technical Director, NIC {i.r.o. point no. 2, 3(b), 3(c), 3(e), 6, 8, 10, 11}

Copy for information to:-

1. PS to Hon'ble Minister (WR, RD & GR),
2. PPS to Secretary (WR, RD & GR), PS to SS (WR, RD & GR), PS to JS (A), PS to JS (PP)

Subject: - Minutes of the 32nd Review Meeting taken by JS (Admin & GW) on 31.03.2016 on issues of e-Governance and Action proposed.

S.No	Subject/ Action point	Decision Taken	Action proposed to
1.	Development of webpages for the regional offices.	<ul style="list-style-type: none"> It was directed to write a D.O. letter to DG, NIC requesting him to consider the proposal of the Ministry regarding 3rd level domain registration of the Regional Offices under CWC and CGWB. 	{Action:- e-Governance Cell}
2.	Regrouping of the Ministry's Website.	<ul style="list-style-type: none"> Technical Director, NIC to further regroup the links of the Website available at left navigation and reduce them to about 10 in number. Joint picture of Hon'ble Prime & Hon'ble Minister (WR, RD & GR) shall be uploaded on the Website by NIC Cell. A Brief content and picture of the meeting on restructuring of CWC be uploaded on the Website. US (E-IV) to provide the content to e-Governance Cell. The changes suggested in the website redesign template of CWC & CGWB have been incorporated by NIC. Technical Director shall email the template to CWC and CGWB and all Regional Offices and seek their views/ comments by 06.04.2016. This task to be completed within 30.04.2016 	{Action:- Tech Director, NIC-MoWR/ NIC Cell /US (E-IV) Concerned Nodal Officers}
3.	e-initiatives of the Ministry	<p>a) Executive Records (ER) Sheets/ PIS: -</p> <ul style="list-style-type: none"> The updated status regarding uploading of ER Sheets as received in the Ministry is enclosed. The Nodal Officers of NWDA, CGWB, CWC, CSMRS, NIH, CWPRS, NTPC Ltd. to furnish the latest status about uploading of ER Sheets, immediately. 	{Action:- All concerned Nodal Officers of the Organization/ DS(E-I) / DS(E-II/GWE)/ DS(PSU)/ Director (E-III)/ SJC (PP)}

		<p>b) Implementation of HRMS:</p> <ul style="list-style-type: none"> • Terms of Reference to be submitted by Technical Director, NIC for kind information to Secretary (WR). • It was decided to write a letter to NICS requesting them to provide the Proforma Invoice and prepare DPR after assessing the project requirement of the Ministry. <p>c) Implementation of e-Office:-</p> <ul style="list-style-type: none"> • NIC Cell informed that the Work flow of e-Tour System is being finalized. • An issue regarding updating the version of the e-Tour Software has been reported to NIC Data Centre. • Training on e-Tour System would be imparted to PPSs/ PSs/ PAs/ SOs of the Ministry in the month of April, 2016. • Timeline for its completion is 30.04.2016. <p>d) Implementation of e-Procurement:</p> <ul style="list-style-type: none"> • The assessment report on e-Procurement implemented in CWC, FBP, CGWB, CSMRS, NMCG and NIH has been submitted by GA. • Narmada Control Authority has informed that they would move to e-Procurement after receipt of Digital Signatures (for which payment has been made) which are still awaited from NICS. • All Nodal Officers of the Subordinate Organizations except CWC, CGWB, NCA, NIH, CSMRS & FBP to furnish the latest report on implementation of e-Procurement by 05.04.2016, positively. 	<p>{Action: Technical Director, NIC /) Director (Admin.)/ e-Governance Cell}</p> <p>{Action: Technical Director, NIC / e-Gov. Cell}/ Director (Admn.)}</p> <p>{Action: US (GA)/ all Nodal Officers of Organizations except CWC, CGWB, NIH, CSMRS, FBP and NCA}.</p>
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		e) Online Vigilance Clearance System <ul style="list-style-type: none"> Technical Director, NIC and DS (E-I) to take up the development of the application. 	{Action: Technical Director, NIC, DS(E-I/Vigilance)}
4.	Capacity Building in e-Governance for the Ministry.	<ul style="list-style-type: none"> Administration Division shall submit a plan for conducting 4 training programs for the Officers of the Ministry and Attached/ Subordinate Organizations in this financial year i.e. 2016-17. 	{Action: Director (Admn.)}
5.	Social Media Platform/ Blogs for the Hon'ble Minister	<ul style="list-style-type: none"> The information on following issues will be uploaded on Social Media for this week: <ol style="list-style-type: none"> Joint picture of Hon'ble Minister (WR, RD & GR) and Hon'ble Minister of State (WR, RD & GR) be uploaded on Facebook page by NIC Cell. Content on 4 presentations given by Secretary (WR) to Hon'ble Minister, recently. US (Coord.) to furnish the content. Content and pictures of Painting competition/ Valedictory function organized by CGWB at the Block level. Nodal Officer of CGWB to furnish the content and pictures to e-Governance Cell. 	{Action:- e-Governance Cell/ US(Coord.) / Sh. Krishna Gopal, Programmer & Nodal Officer (CGWB)}
6.	Central Registry monitoring system	<ul style="list-style-type: none"> Director (Admin) and Technical Director, NIC to submit an action plan for its development. 	{Action:- Director (Admn.)/ Tech. Director, NIC/}
7.	Online Web Project Monitoring / Dashboard system.	<ul style="list-style-type: none"> MD, NICS I have been requested to furnish a Proforma Invoice on the basis of above ToRs which is still awaited. 	{Action:- Tech Dir(NIC)/Director (A/ e-Gov.)/ DS (E-I & Vigilance)}
8.	Monitoring of PMKSY/ AIBP/ NAQUIM/ NOCAP/ DRIP/ NMCG	<ul style="list-style-type: none"> It has been informed that the User IDs and passwords for making data entry in the MIS created for PMKSY has been circulated to State Nodal Officers. Comm. (SP) to ensure that data entry is initiated by States. 	{Action:- Comm. (SP)/ Technical Director, NIC/ SJC (SPR)/ Sh. J. R. Boro, SJC (CAD)}
9.	e-Granthalaya	<ul style="list-style-type: none"> It has been directed that the new ASOs who've joined the Ministry, recently, be given this assignment. 	{Action:- / Director (A)/ US (GA)}

10.	Complaint Management System	<ul style="list-style-type: none">• A presentation of the Complaint Management System developed by NIC has been given to Director (A) & US (GA).• Modifications are being done by NIC Cell on the basis of suggestions.	{Action:- NIC Cell/ Director (A)/ US (GA)}										
11.	Review of e-Governance progress in other Ministries.	<ul style="list-style-type: none">• Good practices made in e-Governance by 6 other Ministries reviewed by this Ministry, are being assessed which will be taken up for implementation.	{Action:- Technical Director, NIC/ e-Governance Cell}										
12.	Other e-Governance initiatives of CWC & CGWB	<ul style="list-style-type: none">• CWC and CGWB to furnish the information on other e-Governance initiatives prioritized for the year 2016-17 in the following format, by <u>06.04.2016 positively</u>: <table><tr><th>S.No</th><th>Name of initiative</th><th>Budget provision</th><th>Action plan</th><th>Support mechanism</th></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	S.No	Name of initiative	Budget provision	Action plan	Support mechanism						{Action:- Nodal Officers of CWC & CGWB/ e-Governance Cell}
S.No	Name of initiative	Budget provision	Action plan	Support mechanism									

*****End of Minutes*****

Status of ER Sheets as on 01.04.2016

S.No.	Name of the Organization	Employee Strength (Group-wise)		In Position (Group-wise)	Number of ER Sheets uploaded (Group-wise)
1.	<u>SSCAC</u>	Group 'A'	5	3	3
		Group 'B'	Nil	Nil	Nil
		Group-'C'	9	4	4
		Total	14	7	7
2.	<u>FBP</u>	Group 'A'	30	19	19
		Group 'B'	187	92	92
		Group-'C'	595	176	176
		Total	812	289	289
3.	<u>NCA</u>	Group 'A'	34	23	23
		Group 'B'	46	25	25
		Group-'C'	85	73	73
		Total	165	121	121
4.	<u>NWDA</u>	Group 'A'	59	56	53
		Group 'B'	142	143	141
		Group-'C'	292	312	312
		Total	493	511	506
5.	<u>WAPCOS</u>	Group 'A'	554	554	554
		Group 'B'	56	56	56
		Group-'C'	85	85	85
		Group- 'D'	60	60	60
		Total	755	755	755
6.	<u>CGWB</u>	Group 'A'	467	368	368
		Group 'B'	1012	659	657
		Group-'C'	2681	1950	1934
		Total	4160	2977	2960
7.	<u>CSMRS</u>	Group 'A'	86	67	58
		Group 'B'	65	43	26

		Group-'C'	162	137	126
		Total	313	247	210
<u>8.</u>	<u>CWC</u>	Group 'A'	797	600	596
		Group 'B'	2028	1196	1108
		Group 'C'	1515	809	353
		Total	4340	2605	2057
<u>9</u>	<u>NIH</u>	Group 'A'	85	75	72
		Group 'B'	76	68	67
		Group-'C'	86	69	68
		Total	247	212	207
<u>10</u>	<u>BB</u>	Group-A	81	58	58
		Group 'B'	188	161	160
		Group-'C'	359	248	247
		Total	628	467	465
<u>11</u>	<u>CWPRS</u>	Group 'A'	203	175	170
		Group 'B'	300	211	209
		Group-'C'	628	462	459
		Total	1131	848	838
<u>12</u>	<u>NPCC Ltd.</u>	Group 'A'	574	179	34
		Group 'B'	651	202	Under preparation
		Group-'C'	276	40	-do-
		Group- 'D'	143	44	-do-
		Total	1644	465	34
<u>13</u>	<u>UYRB</u>	Group 'B'	13	2	2
		Group-'C'	6	Vacant	-
		Total	23	Vacant	-
		Group- 'D'	16	7 (outsourced)	-
		Total	58	2	2
<u>14</u>	<u>GFCC</u>	Group 'A'	23	15	15
		Group 'B'	20	11	11
		Group-'C'	54	24	24
		Total	97	50	50

<u>15</u>	<u>NERIWALM</u>	Group 'A'	17	05	ER sheets under preparation.
		Group 'B'	12	08	
		Group-'C'	42	33	
		Total	71	46	