

F.No.14011/2/2016-e-Gov.
Government of India
Ministry of Water Resources, RD & GR
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, the 20th May, 2016.

OFFICE ORDER

Subject: Updating of Website of the Ministry by respective SMDs -- implementation of Role based Content Management System (CMS) - reg.

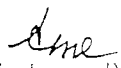
The undersigned is directed to refer to e-Governance Cell's O.M. of even number dated 04.03.2016 and 13.04.2016 on the above subject and to say that the Role based Content Management System (CMS) of the Website for timely updating of the content available at the 'left navigation menu' of the Website by the respective SMDs of the Ministry will be made as under:-

- i. The Content Creators and Content Approvers in respect of various Divisions/Sections shall draft and upload the information/ content to be uploaded on the Website respectively.
- ii. Director (e-Gov.) & Director (Tech.), NIC would be the Super-Administrators and they will have full control of the Website and responsible for creation of Users, Sublinks/ pages and mapping of the pages with the concerned Users.
- iii. Wing-Heads (JSs/ Commissioner / equivalent) shall be fully responsible for the content uploaded on the Website. The latest content may be uploaded by first week of every month preferably before 5th of every month.

2. It is further stated that the content of the 'left navigation menu' of the Website shall henceforth be updated by the authorized Users. The list of the Content Creators and Content Approvers nominated for respective Divisions/ SMDs/the Sublinks/ pages of the Website mapped with their login IDs as well as the procedure for uploading the content on the Website are enclosed for ready reference. In case of any query / assistance, NIC Cell of the Ministry may be contacted.

3. This issues with the approval of the Competent Authority.

Encl: as above


(Khatchin Langel)
Director (Admn/ e-Gov.)
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To

1. All Content Creators/ Content Approvers as per the Annexure-I.
2. Director(Tech.), NIC.
3. All Director/ DS level Officer in the Ministry.
4. All US and equivalent Officer in the Ministry.

Copy for information to:-

1. PS to Hon'ble Minister of Water Resources, RD & GR.
2. Sr. PPS to Secretary (WR) /PS to SS (WR)/ PS to JS (A)/ PS to JS (PP).
3. All Wing Heads of the Ministry

List of Content Creators and Content Approvers for their respective content uploading

Sr.No.	Section	User Name	User Type	LoginId
1	ADMN	DIR(A)	Content Approver	ADMN
2	ADMN	US(A)	Content Creator	ADMN1
3	BB	SJC(B&B)	Content Approver	BB
4	BB	DC(B&B)	Content Creator	BB1
5	BM	SJC(BM)	Content Approver	BM
6	BM	DC(BM)	Content Creator	BM1
7	BUDGET	DIR(FIN)	Content Approver	BUDGET
8	BUDGET	US(BUD)	Content Creator	BUDGET1
9	CA	CA	Content Approver	CA
10	CA	DCA	Content Creator	CA1
11	CAD	SJC(CAD)	Content Approver	CAD
12	CAD	STA(CAD)	Content Creator	CAD1
13	CASH	US(A)	Content Approver	CASH
14	CASH	SO(CASH)	Content Approver	CASH1
15	coord	DS(Coord)	Content Approver	coord
16	coord	US(Coord)	Content Creator	coord1
17	EA	DS(EA&IC)	Content Approver	EA
18	EA	US(EA&IC)	Content Creator	EA1
19	egov	DIR(eGov)	Content Approver	egov
20	egov	US(eGov)	Content Creator	egov1
21	EST-I	DS(EST-I)	Content Approver	EST-I
22	EST-I	US(EST-I)	Content Creator	EST-I1
23	EST-II	DS(EST-II)	Content Approver	EST-II
24	EST-II	US(EST-II)	Content Creator	EST-II1
25	EST-III	DIR(EST-III)	Content Approver	EST-III
26	EST-III	US(EST-III)	Content Creator	EST-III1
27	EST-IV	SJC(PP)	Content Approver	EST-IV
28	EST-IV	SO(EST-IV)	Content Creator	EST-IV1
29	FIN	DIR(FIN)	Content Approver	FIN
30	FIN	US(FIN)	Content Creator	FIN1
31	FM	SJC(FM)	Content Approver	FM
32	FM	DC(FM)	Content Creator	FM1
33	GW	DS(GWE)	Content Approver	GW
34	GW	US(GW)	Content Creator	GW1
35	GWE	DS(GWE)	Content Approver	GWE
36	GWE	US(GWE)	Content Creator	GWE1
37	HP	Avanish Kant	Content Approver	HP
38	HP	SO(HP)	Content Creator	HP1
39	IEC	US(IEC)	Content Approver	IEC
40	IEC	SO(IEC)	Content Creator	IEC1
41	indus	SJC(Indus)-I	Content Approver	indus
42	indus	DC(Indus)	Content Creator	indus1
43	IWSU	DS(IWSU)	Content Approver	IWSU
44	IWSU	US(IWSU)	Content Creator	IWSU1
45	MI	SJC(MI)	Content Approver	MI
46	MI	AE(MI)	Content Creator	MI1

47	MI-STAT	DIR(MI STAT)	Content Approver	MI-STAT
48	MI-STAT	DD(MI STAT)	Content Creator	MI-STAT1
49	NMCG	DIR(NMCG)	Content Approver	NMCG
50	NMCG	SO(NMCG)	Content Creator	NMCG1
51	NWM	DIR(NWM)	Content Approver	NWM
52	NWM	US(NWM)	Content Creator	NWM1
53	PARL	DIR(PARL)	Content Approver	PARL
54	PARL	US(PARL)	Content Creator	PARL1
55	PenRiv	SJC(PR)	Content Approver	PenRiv
56	PenRiv	US(PR)	Content Creator	PenRiv1
57	PLU	DIR(PP)	Content Approver	PLU
58	PLU	DD(PP)	Content Creator	PLU1
59	PP	SJC(PP)	Content Approver	PP
60	PP	US(PP)	Content Creator	PP1
61	PSU	DS(PSU)	Content Approver	PSU
62	PSU	US(PSU)	Content Creator	PSU1
63	R&D	DIR(R&D)	Content Approver	R&D
64	R&D	DD(R&D)	Content Creator	R&D1
65	SPR	Comm.(SPR)	Content Approver	SPR
66	SPR	SJC(SPR)	Content Creator	SPR1
67	VIG	DS(VIG)	Content Approver	VIG
68	VIG	US(VIG)	Content Creator	VIG1
69	WQ	DIR(WQ)	Content Approver	WQ
70	WQ	SO(WQ)	Content Creator	WQ1

NAME OF THE SECTION	PAGES/ Sublinks of the Website MAPPED
ADMN	Functions
	Administration and Ground Water Wing
	ISO Certification
	List of Retiring Officers
BB	B and B Wing
	Majuli Island Doner
	India-China Cooperation
	India-Bhutan Cooperation
	B and B Wing Programme
BM	Inter Linking of Rivers
BUDGET	Outcome Budget
	Demand for Grants
CA	Accounting Organization
	Disclosure statements
	Accounts at a glance
	Internal audit
	List of CPIOs and appellate authority
	Contact Details
CAD	Guidelines for CADWM releases
	Release Order under CADWM
	Continuance of CADWM programme
	CADWM Programme background
	Physical and financial progress
	Salient Features
	Components of reclamation of water logging
	Status of participatory irrigation management
	MoUs for CADWM projects
	Participatory Irrigation Management
Coord	Training Policy
	Citizens Charter
	Detail of Public/ Staff Grievance Officers
	Committee for Sexual Harassment of Women at Workplace
EA & IC	Economic Wing
	International Cooperation
	MoUs with Foreign Countries
	Bilateral Cooperation
	World Bank
	Asian Development Bank
	Japan Bank for International Cooperation (JBIC)
	Projects under pipeline
EST-I	Central Water Commission New Delhi
EST-II	Central Soil and Materials Research Station New Delhi
	National Institute of Hydrology Roorkee
	Central Water and Power Research Station Pune
	NARIWALM
	Farakka Barrage Project

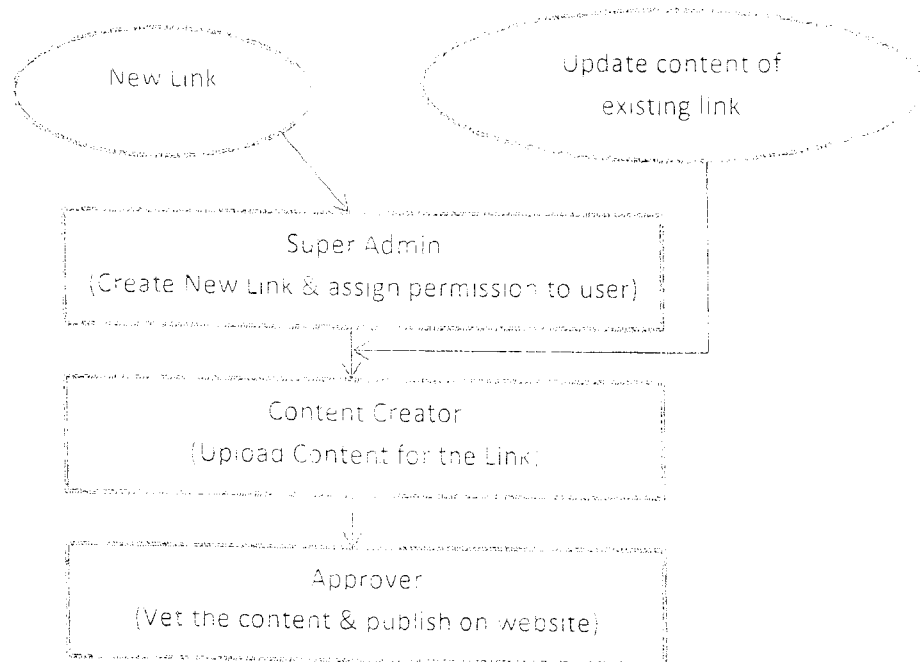
EST-III	Brahmaputra Board
	Ganga Flood Control Commission
	Upper Yamuna River Board
EST-IV	BANSAGAR CONTROL BOARD
	BETWA RIVER BOARD
	Narmada Control Authority Indore
	National Water Development Agency
	Sardar Sarovar Construction
	Advisory Committee (SSCAC)
	TUNGABHADRA BOARD
FIN	Finance Wing
FM	Flood Management Wing
	Pancheshwar Multipurpose Project
	Flood Management Programme
	Flood forecasting
	The India-Nepal Cooperation
	Indo-Bangladesh Cooperation
	River management activities and works related to border areas
GW	General Facts
	Water Bodies
	Rivers
	Agro-Climatic Zones
	Evaporation
	Temperature
	Rainfall
	Climate
	Physiography
	Surface Water
	Central Schemes
	Plan-Wise Position Of Irrigation Potential Created And Utilized
	Water Availability - Basinwise
	Ground Water Exploration
	Status of Ground Water Development
	Ground Water Resources of the Country
	Ground Water Management Studies
	Hydrogeological set up of India
	Ground Water Regime Monitoring
	Ground Water Resource Estimation Methodology
	Artificial Recharge and Rainwater Harvesting Studies
	Ground Water Quality Scenario
	Water Quality Specification for Drinking Water
	A Brief on Drought
	Drought Prone Areas of the Country
	Criteria adopted for CWC for drought identification
	Current Policy

	Programme to tackle drought
	Status of Irrigation in drought prone areas
	Achievement in Flood Management
	State wise physical achievement of works under flood management
	Article 246
	Article 262
	Entry 56 of List I of Seventh Schedule
	Entry 17 of List II of Seventh Schedule
	National congress on ground water
	advisory council on artificial recharge of ground water
	Ground Water Augmentation Award and National Water Award
HP	Hydrology Project Phase- III
	Hydrology Project Phase- II
	HP 2 - Finance Desk
	Hydrology Project Phase- I
IEC	India Water Week 2016
	Information, Education and Communication Schemes
Indus	Indus Wing
	Indus water treaty
IWSU	Organizational Chart
	Induction Material
MI-STAT	Minor Irrigation Statistics Wing
	5th Census of MI Schemes
	Streeting Committee Minutes
	Minor Irrigation (MI) Census Presentations
	Evaluation of Rationalization of Minor Irrigation Statistics Schemes by IASRI
	MI Schedules
	4th Census of MI Schemes
	3rd Census of MI Schemes
	2nd Census of MI Schemes
NMCG	Ganga Rejuvenation
NWM	National Water Mission Wing
	National Water Mission
PenRiv	Peninsular Rivers Wing
	The Sarkaria Commission
	Inter -State River Water Disputes Act 1956
	Ravi and Beas Water Tribunal
	Vasundhara River Water Dispute
	Mahadayi/ Mondoyi River
	Krishna River Water Disputes Tribunal
	Cauvery Water Disputes
	Indirasgar (Poloavaram) Project
	Babhali Barrage
	Mulla Periyar Dam Issue
	Narmada Water Disputes Tribunal (October 1969)

	Godavari Water Disputes Tribunal(In April 1969)
	Krishna Water Disputes Tribunal (December 2010)
PP	Policy and Planning Wing
	Jai Kranti Abhiyan
	National Water Policy
	Irrigation Management Programme
	Jai Manthan-2
	Jai Manthan
PSU	WAPCOS Limited
	National Projects Construction Corporation Ltd New Delhi
R&D	R and D Implementation guidelines
	R and D Programme in Water Sector
	IIM Study Reports
SPR	State Projects Wing
	PMKSY
	Polavaram Project Authority
	AIBP Programme
	AIBP Background
	Achievement of AIBP
	AIBP Criteria for Funding
	Monitoring of AIBP Projects
	List of Complete Projects under AIBP
	Status of Project Proposals under AIBP
	CLA Release under AIBP PM Package
	State wise CLA Release Under AIBP
	Project wise CLA Release Under AIBP
	AIBP Release Vs Outlays
	Potential Created Under AIBP
	Brief of RRR of Water Bodies
	Release Order under PMKSY
	Release Order under AIBP
	order for scheme implementation with domestic support
	order for scheme implementation with international support
	Release Order under RRR
WQ	Water Quality Cell (WQAA)
	WQAA

Steps for Updating Content of Website <http://mowr.gov.in>

1. Go to the website's Content Management System (CMS) at: <http://mowr.gov.in/admin/login.aspx>
2. Login using the UserName & Password provided.
3. There are 3 types for CMS users:
 - i) **Super Admin**: This role is assigned to Dir(A)/ NIC. This user performs the following task:
 - a) **User Management**: Create users & assign permissions to access the links/pages
 - b) **Manage Links/Pages**: Create new links/pages for various modules like Top Bar, Bottom Links, Left Navigation, What's New, Photo Category, Photo Gallery, etc.
 - ii) **Content Creator**: This user uploads the content of a particular link/page.
 - iii) **Approver**: This user vets the content uploaded by the content creator, makes the required changes (if any) & publish the content on the website.
4. Workflow for publishing content on website:



5. **Uploading the content**: If a new link has to be created, mail the Link Name & its position (Main Menu -> Submenu -> SubSubmenu) to SuperAdmin

Content Creator:

- i) Click View Left Navigation
- ii) Click Pending Records (if it's a new link) or Approved Records (if it's an existing link)

