

No.15/1/2012-Admn (Pt)
Government of India
Ministry of Water Resources

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 19th November, 2012

Subject: **Training programmes conducted by ISTM**

ISTM is conducting the following training programmes:-

S.No.	Name of the Training	Date of the Training/ Workshop	Eligibility criteria
1.	3 days workshop of Noting & Drafting	30 th January, 2013 to 1 st February, 2013	Section Officers/ Dealing Assistants
2.	103 rd Basic Course on Management Services	21 st January, 2013 to 15 th March, 2013	Section Officers/ Research Assistant/ Technical Assistant/ UDC and equivalent

2. Willing and eligible officers may kindly forward their nomination (as per proforma available on ISTM's website i.e. www.istm.gov.in) through proper channel to reach Administration Section latest by 15.12.2012 positively.


(SHASHI PAL)

UNDER SECRETARY TO THE GOVT. OF INDIA

To,

1. All Officers/ Sections/ Desks in the Ministry of Water Resources

Copy to :-

1. Notice Board of the Ministry
- ✓ 2. NIC Cell – for uploading on the circular page of the intranet.