

**IMMEDIATE**

A.33025/1/2013-Admn  
Government of India  
Ministry of Water Resources  
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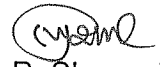
Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 18<sup>th</sup> July, 2013

**Subject: Training programmes conducted by ISTM**

The following training programmes are being conducted during September-October, 2013 :-

S.No.	Name of the Training Programme	Date of the Training/ Workshop	Eligibility Criteria
1.	Workshop on Noting and Drafting	12 <sup>th</sup> to 13 <sup>th</sup> September, 2013	Section Officers/ Dealing Assistants
2.	Course on "Knowledge Management"	7 <sup>th</sup> to 9 <sup>th</sup> October, 2013	Group A and B Officers

2. Willing and eligible officers may kindly forward their nomination through proper channel to reach Administration Section latest by 5<sup>th</sup> August, 2013 positively. Officials willing to attend the training programme may kindly download the nomination form available on ISTM's website viz. [www.istm.gov.in](http://www.istm.gov.in) at the time of forwarding their names for the training.

  
(L.P. Sharma)

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To,

1. All Officers/ Sections/ Desks in the Ministry of Water Resources

Copy to :-

1. Notice Board of the Ministry
2. ☒ NIC Cell – for uploading on the circular page of the intranet and on the What's New column of the internet
3. Training Cell (Coord), MoWR