

No.15/2/2013-Admn
Government of India
Ministry of Water Resources

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 22nd May, 2013

TRAINING CIRCULAR

The undersigned is directed to say that the National Water Academy is conducting a training program for Non Engineering Officers in "Management Development" for Under Secretaries, Section Officers, Principal Private Secretaries and Private Secretaries from 24th to 28th June, 2013 at National Water Academy, Pune. Willing and eligible officials may kindly send their nominations (complete details like postal address, email id, telephone/mobile/fax no. etc.) through proper channel latest by 31.5.2013.

The content of the training program will be on time management, conflict management, pleasure management, team building, leadership games, stress management through Yoga (theory and practical), meditation, health, nutrition and fitness. The participants will also be given an overview in Water Resources Management of India with a field visit to nearby dam site.

Sobhana Francis
(Sobhana Francis)
Section Officer (Admn)
Tel. No. 23710333

To,

1. All Under Secretaries, Section Officers, Principal Private Secretaries and Private Secretaries in the Ministry of Water Resources
- 40 12. ✓ NIC Cell, Ministry of Water Resources – for uploading on the circular page on the intranet site.
3. Notice Board of the Ministry of Water Resources
4. Training Cell (Coord. Section)