

GOVERNMENT OF INDIA
DIRECTORATE OF ESTATES
NIRMAN BHAWAN

No. 5/22/2014-RR Cell

New Delhi, dated :- 12 February, 2015.

CIRCULAR

It is once again intimated that Directorate of Estates has already commenced the process of filling-up the application Forms for Clearance Certificate/No Demand Certificate etc. through online. No Demand Certificate/Clearance Certificate is issued to the Allottees' on surrender of quarter/allottees' superannuation etc.

All concerned (allottees) are strictly requested to fill the NDC Application form online. It is mandatory for all the Allottees. The NDC/NOC application form will not be accepted manually in Directorate of Estates henceforth. They have to fill the NDC/NOC Application online and submit it, to Information Facilitation Centre (IFC), Directorate of Estates, R.No.007-C wing, Nirman Bhawan, New Delhi, duly forwarded by their office, affixed with stamp & sign of Officer concerned.

It is stated that henceforth, all the Officers/staff/employees of Rent/Allotment Section of Directorate of Estates should accept the online Application form of the allottees, duly forwarded by their concerned office, as a system generated programme facility for issuance of NOC/NDC, is available on the website of DoE.

The guidelines may be strictly adhered to.

Pl. circulate

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19/2/15

To

All concerned Allottees.

Copy to :-

1. PS to Director
2. All Ministries/Department of Govt. of India & NCT of Delhi.
3. All Dy. Directors of Directorate of Estates.
4. Tech. Director (NIC).
5. All A.D (A/cs) & Superintendent (A/cs) of Rent Sections.

(JITENDER KUMAR)
Deputy Director (Computer)
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DIR(A)

(P.L. MEENA)

NB & NIC cells