

MOST IMMEDIATE

F.No. A. 60015/3/2015-Admn
Government of India
Ministry of Water Resources, RD & GR

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 6th February, 2015

Circular

Subject: **Participation in Workshops, Seminars etc – reg.**

A copy of Secretary (WR, RD &GR)'s directions dated 04.02.2015 on the above cited subject is enclosed herewith for kind information/ strict compliance by all concerned.

Encl: As above


(Khatchin Langel)
Director (Admin)
Tel. No. 23714734
Email: dsadm-mowr@nic.in

To,

1. All officers in the Ministry of Water Resources, RD & GR.
2. ✓ NIC Cell, MoWR, RD & GR for uploading on the Ministry's Website.

Government of India
Ministry of Water Resources, RD&GR


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It has on occasions been observed that officers required for urgent work are not in office and are also not available on phone as they are attending a workshop, seminar or some such event. Whereas some of these events may be useful, care should be taken that office work does not suffer.

2. You may, therefore, advise all officers that attendance in workshops, seminars etc. should be with prior approval of Secretary (undersigned) and that link officers are available to take care of contingencies.




JS(A)


(Anuj Kumar Bishnoi)
Secretary (WR, RD&GR)
4.2.2015


4.2.15

DIR(A)


JS(A)

Imp.

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offices upto level of
DS/Dir.
2/5/2


SG