

IMMEDIATE

No. C-13015/5/2014-Admn.
Government of India
Ministry of Water Resources, River Development
& Ganga Rejuvenation

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 3rd February, 2015

OFFICE MEMORANDUM

Subject: Introduction of AADHAR Enabled Biometric Attendance System

The undersigned is directed to enclose herewith a copy of DoPT OM No. 11013/9/2014-Estt.A-III dated 28th January, 2015 on the above mentioned subject wherein DoPT has stated that in many offices there is a large difference between the number of registered employees and the number of employees marking their attendance in the Biometric Attendance System (BAS). In fact, there are 555 registered employees in this Ministry but only 459 employees are marking their attendance regularly.

2. All the employees are hereby advised to strictly comply with the directions issued by DOPT and mark their attendance on Aadhar Enabled Biometric Attendance System regularly.

Encl: As above



(NARENDRA SINGH)

Under Secretary to the Govt. of India

Tel.No. 23738126

Email: usadmn-mowr@nic.in

To,

1. All Sections in the Ministry of Water Resources, RD & GR.
2. Heads of all Attached Offices/Subordinate Organizations under the Ministry of Water Resources, RD & GR.

Copy to:

- ✓ 1. NIC Cell for uploading on intranet.
2. Notice Board of the Ministry.

F.No. 11013/9/2014-Estt.A-III
Government of India
Ministry of Personnel, PG & Pensions
Department of Personnel & Training
Estt.A-III Desk

North Block, New Delhi.
Dated: 28 January, 2015

OFFICE MEMORANDUM

Sub: Introduction of AADHAR enabled bio-metric attendance system.

The undersigned is directed to refer to Secretary, DEITY's DO letter no. SSD/Deity/BAS/2014-74 dated 23.12.2014 (copy-enclosed), observing that in many offices there is a large difference between the number of registered employees and the number of employees marking their attendance in the Biometric attendance system (BAS). The Secretaries of all Ministries / Departments have been requested to issue directions to all employees to mark their attendance in BAS Portal on regular basis.

2. As per the Guidelines issued vide O.M. No. 11013/9/2014-Estt.A-III dated 21.11.2014, it has been decided to use an AADHAR Enabled Bio-metric Attendance System (AEBAS) in all offices of the Central Government, including attached / subordinate Offices, in India. All employees are, therefore, required to register themselves in the system and mark their attendance. Instructions already exist for dealing with cases of late attendance/ unauthorized absence, which may be followed.

3. It is requested that necessary directions may be issued to all employees to mark their attendance in BAS portal on regular basis.

J. A. N.
(J.A. Vaidyanathan)
Director (Establishment)
Telefax: 23093179

To
Secretaries,
All Ministries / Departments
(as per standard list)

COPY TO

1. NIC, DoPT for uploading on website
2. Hindi Section for providing Hindi version

आर एस शर्मा
सचिव
R S Sharma
Secretary

R-1058179/15/DeitY(P)
03/01/15



भारत सरकार
संचार और सूचना प्रौद्योगिकी मंत्रालय
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग
Government of India
Ministry of Communications &
Information Technology
Department of Electronics &
Information Technology (DeitY)

D.O. No.SSD/DeitY/BAS/2014-74
23rd December, 2014

Dear Secretary,

As you are aware, DeitY has already operationalized Biometric Attendance System in 149 major offices in Delhi. It is noticed that in many offices there is a large difference between the number of registered employees and number of employees marking their attendance. An organization wise list of employees registered and attendance marked is enclosed for your ready reference. You are requested to issue directions to all employees to mark their attendance in BAS portal on regular basis.

With regards,

Yours sincerely,

very respt

(RS Sharma)

4/1/15
JSCE)
JS(AT&A) (PC)
All Secretaries
Government of India
Pl call for Annex
& send to
concerned
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SL. No	OrganizationName	Employee Registered	Attendance Marked
1	25 Bn BSF		
2	Aakanksha-MOD	5	5
3	Additional Directorate General Personnel Services-MOD	99	7
4	Archaeological Survey of India (ASI) - Ministry of Culture	150	0
5	Armed Force Tribunal (Aft) - MOD	1	0
6	Armed Forces Film & Photo Division (AFFPD)-MOD	81	74
7	Army Purchase Organization-MOD	40	0
8	Border Road Development Board Secretariat - MOD	37	26
9	Bureau of Civil Aviation Security (BCAS) - Civil Aviation	70	47
10	Cabinet Secretariat	82	52
11	Central Water Commission (CWC)-MOWR	275	227
12	Central Electricity Authority (CEA) -Ministry of Power	1012	562
13	Central Ground Water Board - MOWR	679	568
14	Central Hindi Training Institute (CHTI) - DOL	37	7
15	Central Information Commission(CIC)-DoPT	135	91
16	Central Organization ECHS-Department of Ex-Servicemen Welfare	141	68
17	Central Pension Accounting Office (CPAO) - Department of Expenditure	95	66
18	Central Public Works Department (CPWD) - Ministry of Urban Development	99	67
19	Central Soil and Materials Research Station-MOWR	10514	2456
20	Central Translation Bureau-DOL	238	186
21	Central Vigilance Commission (CVC) -DOPT	128	94
22	Chief Controller of Accounts (Supply Division)-Commerce & Industry	237	135
23	COAS Sectt.(Army) - MOD	76	58
24	Committee of Parliament on Official Language-MHA	32	16
25	Controller General of Accounts (CGA) - Department of Expenditure	7	0
26	Controller General of Defence Accounts (CGDA) - MOD	338	271
27	Council for Advancement of People's Action and Rural Technology (CAPART)	405	306
28	Defence Research and Development Organization (DRDO) - MOD	116	62
29	Department of Administrative Reforms and Public Grievances (DARPG)	542	0
30	Department of Agricultural Research and Education (DARE)	129	116
31	Department of Agriculture and Cooperation (DAC)	836	592
32	Department of Animal Husbandry, Dairying and Fisheries (DAF)	1238	992
33	Department of Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homoeopathy	268	204
34	Department of Bio-Technology (DBT)	141	105
35	Department of Chemicals and Petro-Chemicals	269	199
36	Department of Commerce	165	130
37	Department of Consumer Affairs	536	382
38	Department of Defence Production (DDP) - MOD	242	204
39	Department of Disability Affairs	171	87
40	Department of Disinvestment	117	96
41	Department of Economic Affairs (DEA)	69	60
42	Department of Electronics and Information Technology (DEITY)	904	704
43	Department of Ex-Servicemen Welfare (DESW)	958	748
44	Department of Expenditure	62	44
45	Department of Fertilizers	471	344
46	Department of Financial Services (DFS)	257	204
47	Department of Food and Public Distribution (DFPD)	168	133
48	Department of Health and Family Welfare (MOHFW)	562	447
49	Department of Health Research (DHR)	922	651
50	Department of Heavy Industry (DHI)	64	46
51	Department of Higher Education-MHRD	169	135
52	Department of Industrial Policy and Promotion (DIPP)	767	521
53	Department of Justice (DOJ)	732	587
54	Department of Land Resources (DOLR)	106	90
55	Department of Legal Affairs	142	113
56	Department of Official Language (DOL)	181	143
57	Department of Pensions and Pensioners Welfare	60	50
58	Department of Personnel and Training (DOPT)	58	52
59	Department of Pharmaceuticals	736	576
60	Department of Posts (DOP)	119	102
61	Department of Public Enterprises (DPE)	708	542
62	Department of Revenue (DOR)	120	104
63	Department of Rural Development (DRD)	1080	761
64	Department of School Education and Literacy-MHRD	577	465
65	Department of Science and Technology (DST)	339	232
66	Department of Scientific and Industrial Research (DSIR)	451	355
67	Department of Social Justice and Empowerment	85	68
		401	307

No	OrganizationName	Employee Registered	Attendance Marked
68	Department of Telecommunication (DOT)	954	705
69	Director General Defence Estates (DGDE) - MOD	130	93
70	Director General All India Radio-MIB	8	1
71	Directorate General of Aeronautical Quality Assurance (DGAQA) - MOD	17	1
72	Directorate General of Civil Aviation (DGCA) - Civil Aviation	435	305
73	Directorate General of Foreign Trade (DGFT)	414	347
74	Directorate General of Health Services (DGHS) - Health & Family Welfare	313	224
75	Directorate General of Quality Assurance (DGQA)-MOD	507	54
76	Directorate General of Supplies and Disposals (DGS&D) - Commerce & Industry	641	521
77	Directorate General Staff Duties-MOD	166	69
78	Directorate of Advertising and Visual Publicity (DAVP) -Information & Broadcast	276	213
79	Directorate of Estates - Ministry of Urban Development	310	230
80	Directorate of Field Publicity - MIB	52	42
81	Directorate of Plant Protection, Quarantine & Storage - DAC	289	231
82	Directorate of Printing-Ministry of Urban Development	85	67
83	Directorate of Public Relations - (MOD)	99	76
84	Directorate of Standardisation-MOD	197	31
85	Electronic Media Monitoring Centre-Information & Broadcasting	179	30
86	Enforcement Directorate - DOR	200	160
87	Engineer-In-Chief Branch (Army)-MOD	746	0
88	Film Division-Information & Broadcasting	79	61
89	Financial Intelligence Unit of India (FIU-IND) - DoR	3	0
90	History Division-MOD	20	0
91	Income Tax Appellate Tribunal-Ministry of Law and Justice	110	79
92	Independent Evaluation Office (IEO)-Planning Commission	4	3
93	India Meteorological Department (IMD), MoES	7	0
94	Indo Tibetan Border police (ITBP)-MHA	75	0
95	Kendriya Sainik Board-Department of Ex-Serviceman Welfare	58	41
96	Land and Development Office-Ministry of Urban Development	128	107
97	Legislative Department	203	162
98	Military Sectt (Army) - MOD	423	26
99	Ministry of Civil Aviation	157	111
100	Ministry of Coal	192	165
101	Ministry of Corporate Affairs (MCA)	390	261
102	Ministry of Culture	386	283
103	Ministry of Defence (MOD)	935	595
104	Ministry of Development of North Eastern Region (MDNER)	114	93
105	Ministry of Drinking Water and Sanitation (MDWS)	204	171
106	Ministry of Earth Sciences	212	193
107	Ministry of Environment and Forests (MOEF)	997	821
108	Ministry of External Affairs (MEA)	2142	1570
109	Ministry of Food Processing Industries	98	0
110	Ministry of Home Affairs (MHA)	2322	1422
111	Ministry of Housing and Urban Poverty Alleviation (MHUPA)	76	63
112	Ministry of Human Resource Development (MHRD)	69	91
113	Ministry of Information and Broadcasting (MIB)	643	500
114	Ministry of Labour and Employment	939	712
115	Ministry of Micro Small and Medium Enterprises (MSME)	127	105
116	Ministry of Mines	187	157
117	Ministry of Minority Affairs (MOMA)	160	131
118	Ministry of New and Renewable Energy (MNRE)	271	222
119	Ministry of Overseas Indian Affairs (MOIA)	110	80
120	Ministry of Panchayati Raj	166	143
121	Ministry of Parliamentary Affairs (MPA)	103	85
122	Ministry of Petroleum and Natural Gas	231	191
123	Ministry of Power	261	149
124	Ministry of Railways	2830	2133
125	Ministry of Road Transport and Highways (MORTH)	631	513
126	Ministry of Shipping	214	173
127	Ministry of Statistics and Programme Implementation (MOSPI)	653	493
128	Ministry of Steel	204	173
129	Ministry of Textiles	196	155
130	Ministry of Tourism	160	134
131	Ministry of Tribal Affairs	102	78
132	Ministry of Urban Development (MOUD)	504	403
133	Ministry of Water Resources, River Development & Ganga Rejuvenation (MOWR)	555	459
134	Ministry of Women and Child Development (WCD)	232	184

SL. No.	OrganizationName	Employee Registered	Attendance Marked
	Ministry of Youth Affairs and Sports	250	181
136	MOD Finance	282	46
137	National Buildings Organisation - MHUPA	26	22
138	National Commission for Scheduled Tribes (NCST) -Ministry of Tribal Affairs	57	36
139	National Disaster Management Authority (NDMA) . MHA	203	157
140	National Informatics Centre Services Incorporated (NICS) - Deity	226	194
141	National Informatics Centre (NIC) -Deity	2113	1643
142	National Institute of Labour Economics Research & Development (NILERD) - PC	120	1
143	National Institute of Public Cooperation and Child Development (NIPCCD) -WCD	135	101
144	National Investigation Agency (NIA) - MHA	195	0
145	National Rainfed Area Authority (NRAA)-Planning Commission	36	27
146	National Rural Livelihood Promotion Society (NRLPS) - Ministry of Rural Developm	52	29
147	National Rural Roads Development Agency (NRRDA)-MoRD	23	1
148	National Sample Survey Office (FOD) RO Delhi-MoSPI	70	25
149	National Sample Survey Office (FOD)-MoSPI	155	121
150	National Sample Survey Office Data Processing Centre-MoSPI	56	46
151	Office of Registrar General & Census Commissioner India-MHA	419	0
152	Office of Development Commissioner ((HandiCrafts)-Ministry of Textiles	74	0
153	Office of Development Commissioner (Handlooms)-Ministry of Textiles	82	74
154	Office of Development Commissioner-MSME	266	218
155	Office of the JS(Trg) and CAO-MOD	671	465
156	Ordnance Factory Board-MOD	38	26
157	OS Directorate (Army) - MOD	70	0
158	Petroleum Conservation Research Association (PCRA)	13	0
159	Photo Division-Information & Broadcasting	45	33
160	Planning Commission	971	750
161	Press Council of India-Information & Broadcasting	69	4
162	Press Information Bureau (PIB) -Information & Broadcasting	276	206
163	Principal Accounts Office - MQWR	7	5
164	Publication Division-Information & Broadcasting	220	170
165	Registrar of Newspapers for India-Information & Broadcasting	71	46
166	Serious Fraud Investigation Office (SFIO)-MCA	57	44
167	Unique Identification Authority of India (UIDAI) - Planning Commission	386	298
168	Upper Yamuna River Board - (MOWR)	12	5
169	A Education & Research Network(ERNET India)-Deity	25	0