

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 24th July, 2014

TRAINING CIRCULAR

The following training programmes conducted during October, 2014:-

| Conducting Institute | Name of the Workshop | Date of the Training/ workshop | Eligibility Criteria | Last date of Receipt of Nomination in Admin Section |
|---|--|---|---|---|
| Institute of Secretariat Training and Management Venue : ISTM, New Delhi | Performance Monitoring and Evaluation System" (PMES) / Result Framework Document (IFD) | 7 th -8 th October, 2014 | Section Officers and above | 15.08.2014 |
| | 162 nd Cash & Accounts Training Programme | 20 th Oct. - 19 th Dec., 2014 | May be seen on ISTM website (http://www.istm.gov.in/home/view_circular/359) | 15.08.2014 |
| National Academy of Human Resource Development Venue: Goa | Right to Information Act | 15 th - 18 th October, 2014 | CPIO, Appellate Authority & facilitating Officers | 15.08.2014 |
| National Institute of Man Management and Advancement Venue: Goa/Gangtok | Developing Positive Attitude/Values for Better Performance | 4 th - 7 th September, 2014 | Personnel engaged in Office | 05.08.2014 |
| | | 24 th -27 th September, 2014 | | 05.08.2014 |

2. Willing and eligible officers may kindly forward their nomination (as per pro forma available on <http://www.istm.gov.in/> in case of training at ISTM) through proper channel so as to reach Administration Section latest by date as mentioned above.

(Narendra Singh)

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To,

1. Notice Board of the Ministry
2. NIC Cell – for uploading on the circular page of the intranet.
3. CWC/CSMRS may nominate their officers and staff in the above courses.