

No.A.60015/1/2014-Admn  
Government of India  
Ministry of Water Resources, River Development  
and Ganga Rejuvenation  
\*\*\*


Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 2<sup>nd</sup> June, 2014

**OFFICE ORDER NO.369/2014**

With the transfer of erstwhile Additional Secretary (WR) (Shri Jatinder Bir Singh) on 02.02.2014, his entire workload got subsumed in Secretary (WR). Now, with the joining of new Additional Secretary (WR) w.e.f 30.04.2014 (AN) the matters which are to be disposed of at his level or routed through him by the SMDs concerned would be as under:-

S.No.	Subjects/ matters/ issues	Channel of submission from AS onwards
1.	Review of pending Parliamentary Assurances and extension required	Through AS (WR) to Minister (WR) except for Indus Wing, for which file to be put up directly to Secretary (WR)
2.	All matters relating to Establishments (E.I, E.II, E.III, E.IV, GWE), Administration, General Administration and Vigilance	To be put up directly to Secretary (WR)
3.	All Starred Questions	AS (WR) → Secretary (WR) → Minister (WR)
4.	Unstarred Questions of Indus, Pen. River, B&B, Ganga	Secretary (WR) → Minister (WR)
5.	Unstarred Questions of PP/SPR (including CAD)/GW/WQ/NWM	AS (WR) → Secretary (WR) → Minister (WR)
5.	Periodic updates to Minister (WR) on e-Governance in the Ministry	AS (WR) → Secretary (WR) → Minister (WR)
6.	Issues relating to Official Language	To be disposed at AS (WR) level
7.	Comments on EFC/ Cabinet note of other Ministries	AS (WR) → Secretary (WR)
8.	Matters pertaining to CCI/Minority Matters	To be disposed at AS (WR) level
9.	Technical matters pertaining to GW	AS (WR) → Secretary (WR)
10.	Implementation of NAQUIM	AS (WR) → Secretary (WR)

2. Other existing arrangements may continue.
3. This issues with the approval of Secretary (WR).

  
(L.P. Sharma)  
Under Secretary to the Govt. of India  
Tel. No. 23738126  
Email: [usadmn-mowr@nic.in](mailto:usadmn-mowr@nic.in)

To,

1. All Wing Heads/ Officers/ Sections in the Ministry of Water Resources

Copy for information to :-

1. PS to Minister (WR)/PS to MOS (WR)
2. Sr. PPS to Secretary (WR)/ PS to AS (WR)/ PS to JS (A & GW)/PS to JS (PP)/PS to JS &FA(WR)
3. ✓ NIC Cell/-Gov Cell – for uploading on the circular page of the intranet.