IMMEDIATE

No.20/43/2012-Admn Government of India Ministry of Water Resources

Shram Shakti Bhawan, Rafi Marg New Delhi, dated 11th March, 2013

Subject: Launching of Web Based software solution for Cadre Management of CSS – Requests for cadre clearance and filing of Immovable Property details reg.

The undersigned is directed to enclose herewith a copy of DOPT's O.M. No. 21/11/20101-CS.I(U) dated 25.2.2013 on the subject mentioned above for information and necessary action.

Encl: As above

(L.P. SHARMA)
UNDER SECRETARY TO THE GOVT. OF INDIA

TEL. NO. 23738126

Email: <u>usadmn-mowr@nic.in</u>

To,

1. All CSS Officers in the Ministry

- 2. Shri K. Sai Jawahar, Registrar, Debts Recovery Tribunal, Department of Financial Services, Ministry of Finance, 5th Floor, Triveni Complex, Abids, Hyderabad 500001
- 3. Shri Naveen Kumar Dubay, Deputy Director (Personnel), Prasar Bharati Secretariat, 2nd Floor, PTI Building, Parliament Street, New Delhi 110 001
- 4. Shri A.K. Srivastava, Addl. PS to Minister of PWD, O/o the Minister, PWD L&B, Welfare of SC/ST and Employment, A-Wing, 7th Level, Delhi Secretariat, I.P. Estate, New Delhi
- 5. Shri Sudarshan Kumar, Assistant, National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi 110 029
- 6. NIC Cell, Ministry of Water Resources for uploading on the circular page of the intranet of the Ministry

No. 21/11/2010-CS.I (U) Government of India

Ministry of Personnel, Public Grievances & Pension Department of Personnel & Training



2nd Floor, Lok Nayak Bhawan, Khan Market, New Delhi

Dated: 25th Februrary 2013

OFFICE MEMORANDUM

Subject:

Launching of Web Based software solution for Cadre Management of CSS - Requests for cadre clearance and filing of Immovable Property details reg.

As Ministries/ Departments are aware that the Web Based Cadre Management for CSS has been test launched and it is currently hosted at http://10.21.145.125

- 2. <u>Cadre clearance for deputation</u> Starting from 1st March 2013, Ministries/ Departments are requested to forward requests for cadre clearance for deputation through the web based cadre management system also. Once the system is stabilized, cadre clearance requests will be entertained only through the system.
- 3. <u>Voluntary Retirement</u> Application seeking voluntary retirement should also be filed through the system. A print out of the copy of the application is required to be taken, duly signed and submitted to the nodal officer for processing. The nodal officer will also enter the details on line and submit to this Department for further processing in respect of US and above level officers.
- 3. <u>Immovable Property Return</u> All CSS Officers are requested to file their immovable property return through the web based system also, in addition to the conventional method of filing of paper returns.

4. Nodal officers are requested to bring the above to the notice of all CSS Officers under their control for compliance.

Hor compliance.

(V/ Srinivasaragavan)

Under Secretary to the Government of India

Tele.: 24629412

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> Joint Secretary (Admn.), Ministry of Water Resources, Shram-Shakti Bhawan, New Delhi.

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