

F.No. D-20011/11/2016-GA
Government of India
Ministry of Water Resources, River Development
And Ganga Rejuvenation
(General Administration Section)

Shram Shakti Bhawan, Rafi Marg,
New Delhi dated 17.10.2016

C I R C U L A R

The undersigned is directed to say that it has been observed that some of the staff members wash the utensils in the wash-basins of the washrooms leading to clogging of the wash-basins. Also, some staff members have been found spitting in the corridors, near plant pots, in the stairs, near dustbins etc. making the floor, walls and the environment dirty.

2. Many a times, it has also been observed that the waste packets, cigarette butts, wrappers, empty water bottles etc. are thrown in the plant pots/ urinal pots/ wash-basins etc.

3. All such staff members and officers of this Ministry are requested to refrain from such activities that make the office premises dirty and are a hindrance to this Ministry's commitment to Swachh Bharat Mission.

Surender K Garg
17-10-16

(Surender Kumar Garg)
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To

1. All staff members/ officers of MoWR, RD and GR.
- ✓ 2. NIC for uploading on the website.

Copy to:

1. PPS to Secretary (WR, RD & GR)/PPS to OSD (WR, RD & GR).
2. PPS to AS (WR, RD & GR) & MD (NWM)/PPS to JS (PP)/PPS to JS & FA/ PPS to JS & MD (NMCG).

