


Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 14th October, 2016

TRAINING CIRCULAR

The following training programmes are being conducted by various Institutes in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations
1.	Behavioural Skills for Better Performance	NIMMA, New Delhi	20 th -23 rd November, 2016, Mysore	LDC/UDC/Steno/ PA	31.10.2016
2.	Improving Quality of Work Life through Effective Interpersonal Relationship & Communication	Delhi Productivity Council, New Delhi	5 th -8 th December, 2016 Goa	Steno/PA/ASO/ SO/PS	7.11.2016
3.	Transformation Leadership & Change Management	JPC, Jaipur	19 th -23 rd December, 2016 Udaipur	SO/US/DS	15.11.2016

2. Interested and eligible officers may kindly send their nominations through proper channel so as to reach Administration Section on or before last date of receipt as mentioned above.


(A.K. Kaushik)
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Copy to:

1. All Divisional Heads in the Ministry of Water Resources, RD &GR.
2. ☒ NIC Cell – for uploading on the Circular page of the intranet under Head 'Training'.