

No.A.12022/1/2016-Admn.
Government of India
Ministry of Water Resources, RD & GR
Administration Section
(ISO 9001 : 2008 Certified)

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 6th March, 2017

OFFICE ORDER NO. / 40 / 2017

Following Direct Recruit Assistant Section Officers, who joined this Ministry on 6.3.2017 after relief from ISTM, will be on induction training named "Department Darshan":-

S.No.	Name(S/Shri/Smt.)	Rank No.
1.	Aditi Joon	630
2.	Amanpreet Singh	1047
3.	Shashank Goyal	1705
4.	Ketan	2342
5.	Mahavir Thakur	2696
6.	Pooja Verma	2807

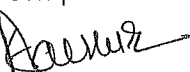
2. To acclimatize the above officers to the new situation and working culture of this Ministry at an early date, an induction training about the Ministry covering inter-alia the following areas is decided to be given -

- For Organization structure and subject allocated to the Ministry under the Allocation of Business Rules.
- Major policies and legislations of the Ministry
- Overview of Centrally Sponsored Schemes / financial allocations, budgetary provisions / Parliamentary matters
- Special IT Tools employed in the Ministry / Functioning of FM & Indus Wings

3. The above officials are attached with the following officers for the purpose of imparting them Induction Training about the Ministry:-

Date	Session	
	Forenoon	Afternoon
7.3.2017	DS(A)/US(A)	DS(O&M)/US (O&M)
8.3.2017	SJC(PP) / US (PP)	SJC (SPR)
9.3.2017	Director(F) / US (Budget)	DS(Parl.)/US(Parl.)
10.3.2017	US(E-Gov.) / NIC Cell	SJC(FM) / SJC(Indus)

4. The above Assistant Section Officers will report to the Administration Section after completion of Induction Training schedule.


(A.K. Kaushik)

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Copy to -

- Officers concerned.
- Director(F) / Director (NIC) / DS(A) / DS(O&M) / DS(Parl.) / SJC(PP) / SJC(SPR) / SJC(FM) / SJC(Indus) / US(O&M) / US(PP) / US (Budget) / US(Parl.) / US(E-Gov.) / MoWR, RD&GR.



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