No. C-31018/2/2025-Vig.
भारत सरकार
Government of India
जल शक्ति मंत्रालय
Ministry of Jal Shakti
जल संसाधन नदी विकासऔर गंगा संरक्षण विभाग
Department of Water Resources,
River Development & Ganga Rejuvenation
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Shram Shakti Bhawan, Rafi Marg,
New Delhi, Date:02.11.2026

OFFICE MEMORANDUM

Subject:- Minutes of the Review Meeting held on 28.10.2026 for monitoring of pending vigilance cases during Vigilance Awareness Week 2026 observed from 26th October to 1st November 2026, on the theme "Probity for Prosperity" under the Chairmanship of Chief Vigilance Officer(CVO), DoWR RD & GR – reg

The undersigned is directed to enclose herewith the Minutes of the Review Meeting held on 28.10.2026 under the Chairmanship of the Chief Vigilance Officer (CVO), DoWR RD & GR, with the CVOs/Vos and administrative heads of all the organizations of this Department to review and monitor the progress of their pending vigilance cases.

02/11/26

(Shanker Lal)
Deputy Secretary to the Government of India

To
1. All the CVOs/VOs across all the organizations under DoWR,
2. All Head of organizations,
Copy to :
1. PPS to Secretary, DoWR,RD&GR
2. PPS to AS, DoWR,RD&GR
3. PPS to Chief Vigilance Officer, DoWR.

Minutes of the Review Meeting on monitoring of pending vigilance cases held on 28.10.2026 under the Chairmanship of the Chief Vigilance Officer (CVO), DoWR RD & GR, with CVOs/VOs of all the organizations under this Department.

1. A review meeting was held on 28.10.2026 in the Conference Hall of the Department of Water Resources, River Development and Ganga Rejuvenation (DoWR, RD & GR), under the chairmanship of the Chief Vigilance Officer (CVO), DoWR, to review and monitor the progress of vigilance cases pending across various organizations under the Department. The meeting was attended by the CVOs/VOs and administrative heads of the concerned organizations, both physically and through hybrid mode.

2. During the meeting, all the vigilance cases pending across all the organizations of this Department were discussed with their respective CVOs/VOs and administrative heads of the concerned department's.

(i) The CVOs/VOs and administrative heads were directed to adhere strictly to the timelines agreed upon during the meeting for the finalization and disposal of pending cases. The CVO, DoWR, further apprised the participants that, during an earlier meeting with the Central Vigilance Commission (CVC), emphasis had been laid on the disposal of pending cases within three months. Accordingly, all organizations were directed to make concerted efforts to expedite the processing and finalization of pending vigilance cases.

(ii) The concerned organizations shall undertake due diligence to establish the veracity of complaints by exhausting all appropriate and available modes of communication and verification, wherever necessary. The facts and circumstances of each complaint shall be examined objectively, and relevant records, documents and inputs shall be obtained to facilitate a reasoned assessment and appropriate further action.

(iii) Whenever information, reports, clarifications or comments are sought by this Department, the concerned organizations and their CVOs/VOs shall furnish the same promptly to facilitate timely decision-making and effective monitoring of vigilance matters.

(iv) Organizations shall ensure that the report on the observance of Vigilance Awareness Week is submitted to this Department within the prescribed timeline without fail. The report shall contain details of the activities conducted, awareness programmes organized and participation of officers/officials, along with other relevant information, as applicable.

(v) It was reiterated during the meeting that all organizations shall ensure timely submission of reports to this Department regarding the activities conducted during the three-month Vigilance Awareness Campaign, in accordance with the directions already issued. The organizations were also reminded to organize appropriate activities to promote vigilance awareness and ensure circulation of relevant circulars, instructions and guidelines among the concerned officers and staff.

(vi) All organizations shall submit an updated monthly report on pending vigilance cases to this Department, in the prescribed proforma enclosed herewith, by the 10th of every month. The reports shall reflect the latest status of each case and the action taken towards its timely disposal.

(vii) All organizations shall ensure regular circulation of important circulars, instructions and guidelines issued by the CVC, DoPT and other competent authorities among the concerned officers and staff. Periodic vigilance awareness programmes, meetings and discussions shall also be organized to promote awareness of vigilance-related procedures, rules and best practices.

(viii) All organizations shall strengthen preventive vigilance measures through periodic awareness campaigns, sensitization programmes and the sharing of best practices. Emphasis shall be laid on identifying potential procedural deficiencies and

taking appropriate preventive measures to minimize the occurrence of irregularities.

(ix) In view of the significant number of complaints relating to tendering and procurement, all organizations shall take appropriate measures to sensitize the concerned officers and staff regarding the prescribed tendering procedures. The relevant provisions of the General Financial Rules (GFR), 2017, and the procedures prescribed under the Government e-Marketplace (GeM) shall be strictly adhered to. The applicable rules and instructions shall be circulated among the concerned personnel to enhance vigilance awareness and ensure compliance.

(x) The VO, Farakka Barrage Project (FBP), was specifically directed to ensure that the tender-recommending authority and the tender-approving authority are distinct. It was also emphasized that the concerned Finance Officer should be associated with meetings of the relevant tender/rate committee, as applicable, to ensure due financial scrutiny and compliance with the prescribed procedures. All organizations shall ensure appropriate participation of the concerned officials in procurement-related decision-making processes in accordance with the applicable rules and delegated powers.

(xi) It was emphasized that every matter should be examined carefully to determine whether it primarily relates to an administrative or procedural issue or involves a vigilance angle before being referred to or processed by the Vigilance Section. Matters falling within the administrative domain shall ordinarily be dealt with by the concerned administrative sections, while cases involving vigilance implications shall be examined in accordance with the prescribed vigilance procedures. This shall ensure appropriate handling of cases by the competent authorities and avoid unnecessary referral of purely administrative matters to the Vigilance Section.

(xii) All CVOs/VOs shall maintain regular interaction with the concerned Inquiring Officers (IOs) and Presenting Officers (POs) to review the progress of disciplinary proceedings and facilitate their completion within the prescribed timelines. Any delays or procedural bottlenecks shall be identified and addressed promptly in coordination with the competent authorities.

(xiii) All CVOs/VOs and administrative heads were requested to ensure compliance with the above action points and take necessary steps for the expeditious disposal of pending cases and strengthening of preventive vigilance mechanisms. The progress made in respect of these action points shall be monitored and reviewed in the next quarterly review meeting.

All VO/CVO pl ensure CVC guidelines in tendering and procurement of goods as well as services processes.