

अविनाश जोशी, भा.प्र.से.
अपर सचिव
Avinash Joshi, I.A.S.
Additional Secretary
Phone : 011-23094276
E-mail : avinashp.joshi@nic.in



भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSION
NORTH BLOCK, NEW DELHI-110001
Dated : 03rd July, 2025

D.O. No. 142/13/2022-AVD-IA

Dear Ma'am / Sir,

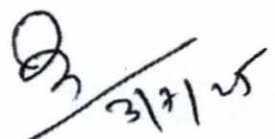
As you are aware, in terms of rule 16(2) of AIS (Conduct) Rules, 1968, every member of the Indian Administrative Service (IAS) is required to submit annual Immovable Property Return (IPR) by 31st January of each year. Failure on part of the members of the Service to comply with the requirement of the aforesaid provision constitutes good and sufficient reason for, inter-alia, institution of disciplinary proceedings against them. Further, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make timely filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

2. This Department had introduced online filing of IPR in respect of IAS officers w.e.f. 01.01.2017 through the SPARROW module. This module closes automatically on 31st January every year. It is a matter of immense satisfaction that the officers are submitting their IPR either electronically or uploading scanned copy of the manually filled-in IPR, over the years. Further, it is noticed that there are some cases where the officers are not able to file their IPR within the prescribed timeline due to various reasons viz. technical glitches, non-receipt of OTP etc. Therefore, the IAS Officers may be suitably sensitized to complete the process of filing of IPR within time and avoid last minute delay.

3. In view of the aforesaid background, I shall be grateful if you would issue necessary instructions to all IAS offices working in your Ministry/Department and its various organizations, to ensure that they submit their IPRs online on SPARROW within the prescribed timeline.

Regards,

Yours sincerely,


(Avinash Joshi)

All Secretaries to the Govt. of India