

MINUTES OF THE 2nd REVIEW MEETING HELD ON 16.10.2025 UNDER THE CHAIRMANSHIP OF AS (A, IC & GW) ON SPECIAL CAMPAIGN 5.0

The 2nd Review Meeting on Special Campaign 5.0 for institutionalizing Swachhata and reducing pendency in Govt. Offices was held at 10.30 AM on 16th October, 2025 in hybrid mode under the Chairmanship of Additional Secretary (A, IC & GW) to review the progress of Special Campaign 5.0 in the Department along with its Attached / Subordinate Offices. AS (A, IC & GW) welcomed all participants and provided a brief overview of the meeting which includes all the parameters of Special Campaign 5.0. A Power-Point Presentation on the progress of the Campaign in all parameters was presented to the participants.

2. It was observed that less than 20% of MP and PMO References have been disposed. Around 35% cleaning campaigns have been organized so far. Disposal of Public Grievances (PG) and PG Appeals is around 50%. In respect of 32 pending Parliamentary Assurances, it was observed that Implementation Report of 10 Parliamentary Assurances have been sent to Parliament and in respect of 9 Assurances, requests for Dropping/deletion of the same have been sent. Thus, 13 Assurances are pending out of which 6 more can be disposed of (by sending IR or Dropping / Deletion request) during the Campaign period.

3. AS (A, IC&GW) informed that Secretary, DoWR, RD & GR is likely to take a meeting to review the progress of Special Campaign 5.0 at any time next week. Accordingly, all the Organizations and Wings of Department were directed to pro-actively participate in Special Campaign for disposal of all their targeted MP/ PMO References, Public Grievances/ PG Appeals, Review of physical / e-files, Parliament Assurances and organize Cleaning Campaigns and increase the Revenue Generation by scrap / e-waste disposal.

4. The review meeting was held in Hybrid mode i.e. Organizations / Wings / Divisions located in Delhi NCR were requested to attend the meeting in physical mode and remaining through VC. However, NMCG although located in Delhi, no officer attended physically. Similarly, no one was present from CADWM Wing.

5. Following action points emerged from the meeting :-

- i. In case of delay in the disposal of VIP / PMO References, if appropriate an interim reply may be sent to concerned VIP / PMO and the same may be updated on VRMS Portal with intimation to US (Coord.) at uscoord-mowr@nic.in and O&M Section at iwsu-mowr@nic.in).

[Action by – All Organizations / Wings]

- ii. Daily achievements and cumulative achievements for the Campaign to be sent to US (Coord.) at uscoord-mowr@nic.in and O&M Section at iwsu-mowr@nic.in) and it will be confirmed telephonically.

[Action by – All Organizations / Wings]

- iii. A DO letter to be issued to all the Heads of Organizations / Wings / Divisions / Sections whose achievement is NIL and who have not reported revenue generation target.

[Action by – Coord. Div / All Organizations / Wings]

- iv. All media related activities like Tweets / Social Media post and Pre and Post Photographs of Cleanliness sites carried out by Department (Proper) and all Organizations are to be uploaded on SCDPM Portal on daily basis by IEC Section. Weekly PIB Statement also to be issued by IEC Section regarding the progress of Special Campaign 5.0

[Action by – IEC Section]

- v. PPT prepared for the meeting may be shared with all the Organizations / Wings of the Department one day prior to the meeting so that they may have prior information regarding their pendency in various parameters of the Campaign. In this regard data received by 12 Noon (one day prior to the meeting) will only be taken into account for preparing PPT.

[Action by – {Coord Division / All Organizations / Wings}]

- vi. Two-three big campaigns like previous years may be taken up by WAPCOS/NPCC comprising videography as well as photography. Such events can be projected as major achievements of the Ministry.

[Action by – { WAPCOS/NPCC }]

- vii. Coordination Section to initiate reconciliation with the concerned Section regarding information available in the portal and what they have actually done /pending and be updated at maximum level.

[Action by – {Coord Division}]

Meeting ended with vote of thanks to the Chair.
