

F. No. 1/50/2/2025-Cab.
Government of India
Cabinet Secretariat
Rashtrapati Bhavan

New Delhi, the 5th August, 2025

Office Memorandum

Subject: Cabinet notes on Legislative proposals- Instructions reg.

The undersigned is directed to say that the Cabinet Secretariat has from time to time issued general instructions regarding the procedure for preparation and finalization of Cabinet/ Cabinet Committees notes common to all types of proposals. In addition to these general instructions, certain instructions which are specific to legislative proposals have also been issued on aspects such as: essentiality of the legislation being proposed (17.08.2016); timely notification of statutory rules and regulations (02.11.2020); and inclusion of inputs on global practices, best practices, standards, benchmarks etc. in 'Justification' paragraph and details in Annexure to the Cabinet note (19.07.2022 & 17.09.2024). These instructions are available on the Cabinet Secretariat's website www.cabsec.gov.in.

2. In the context of the Government's emphasis on improving the ease of living for its citizens, facilitating the ease of doing business through various initiatives/ measures including decriminalization of minor offences, and for ensuring that outcomes/ impact envisaged in proposals relating to legislations, policy matters, schemes etc. compare with the best global standards and practices, it has been decided that henceforth all fresh legislative proposals should *inter alia* be assessed by Ministries/ Departments on the criteria of how it will achieve the aforementioned objectives.

2.1 The relevant details in this regard should be incorporated in a separate Annexure to the Cabinet Note and cover the following points: (i) Ease of Living; (ii) Ease of Doing Business; (iii) How provisions envisaged in the proposed Bill compare with the best global standards and practices; and (iv) Decriminalization of minor offences. In cases where these are not applicable, the same may be categorically so mentioned in the Annexure. A reference to the Annexure may also be made in the main Cabinet Note in the paragraph on 'Justification'.

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3. The aforementioned instructions are applicable only to Cabinet Notes containing legislative proposals. Instructions dated 19.07.2022 & 17.09.2024 referred to in paragraph 1 above in so far as they relate to legislative proposals shall stand partially modified. The procedure for finalizing non-legislative proposals for consideration of Cabinet/ Cabinet Committee remains unchanged.
4. These instructions may be disseminated to all concerned for information and strict compliance.



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All Secretaries to the Government of India