

A-50013/114/2024-Admn.
भारत सरकार
Government of India
जल शक्ति मंत्रालय
Ministry of Jal Shakti
जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग
Department of Water Resources, River Development & Ganga Rejuvenation
(Administration Section/
प्रशासन अनुभाग)

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 28th March, 2025

OFFICE MEMORANDUM

Subject: - Office operations & Availability for 29th -31st March 2025- reg.

The undersigned is directed to refer to the above-mentioned subject and to state that all the officers and staff involved in the financial matters requiring urgent processing of files for fund release before the financial year-end are to ensure their availability on the following dates:

- **On 29th March 2025 (Saturday):** The office shall remain open and the officers are to be available in office.
 - **On 30th March 2025 (Sunday) & 31st March 2025 (Gazetted Holiday – Id-ul-Fitr):** The office shall remain closed; however, concerned officers shall be available through various Electronic means for any urgent matters related to fund release etc.
2. This issues with the approval of Competent Authority.



(Raju)
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To : All Wing Heads/ Division Heads/ Branch Heads/ Sections of the Department of Water Resources, RD & GR.

Copy to: - PPS to Secretary (WR)/PPS to AS(WR)/ PPS to AS (A, IC & GW)/ PS to JS (FA)