

No. A-32016/1/2022-ADMINISTRATION-MoWR
Government of India
भारत सरकार
Ministry of Jal Shakti
जल शक्ति मंत्रालय
Department of Water Resources, River Development
& Ganga Rejuvenation
जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग

Shram Shakti Bhawan, Rafi Marg
New Delhi, the 23rd September, 2025

OFFICE ORDER NO. 668/2025

On the basis of recommendations of the Departmental Promotion Committee (Group 'C') and with the approval of Competent Authority, the following educationally qualified Multi-Tasking Staff are hereby promoted to the post of Junior Secretariat Assistant (Level-2) in the CSCS Cadre of the Department of Water Resources, River Development & Ganga Rejuvenation for the Select List 2024 under Seniority Quota with effect from the date of their taking over charge of the post: -

S. No.	Name & D.O.B.	Category	Select Category	Place of Posting
1	Ravinder Kumar, 02.01.1969	SC	UR	Dept. Sect.
2	M. Chengottayan, 05.06.1975	General	UR	CSMRS
3	Geeta Kashyap, 08.05.1971	SC	UR	CWC
4	Amit Kumar, 25.11.1989	General	UR	Dept. Sect.

2. In accordance with the provisions contained in CSCS (Amendment) Rules 2010, the above officials will be on trial for a period of two years from the date of their appointment as Junior Secretariat Assistant.

3. The above mentioned officials shall have to pass, if not already passed, one of the prescribed typewriting tests of 30 words per minute in English or 25 words per minute in Hindi on manual typewriter or typing speed for 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer or Hindi Typing test in accordance with these norms held by the Department of Official Language within a period of one year from the date of appointment, failing which no annual increment shall be allowed until passing the said test. The candidates who do not pass the said typewriting test within the period of trial shall be liable to be reverted to their substantive post or temporary post held by them before their appointment as Junior Secretariat Assistant.

4. This issues with approval of Competent Authority.



(Raju)

Under Secretary to the Govt. of India
Tel. No. 23738126
Email: - usadmn-mowr@nic.in

Copy to-

1. Concerned Officials.
2. Central Water Commission [Attn: Sh. Sameer Kumar Munda, Under Secretary(E-IX)], Sewa Bhawan, R.K. Puram, New Delhi. Email: estt9@nic.in
- With a request to provide copy of the order to above mentioned officials
3. Central Soil and Materials Research Station[Attn: Sh. B.M. Meena, US(Admn)], Olof Palme Marg, Hauz Khas, New Delhi- 110016, Email: us2-csmrs@nic.in - With a request to provide copy of the order to above mentioned officials.
4. Department of Personnel & Training [US(CS.II(B))], Lok Nayak Bhawan, Khan Market, New Delhi.
5. Cash/GA Section/Vigilance/CR, DoWR, RD & GR.
6. Personal file of Individuals.
7. For uploading on the Intranet of DoWR, RD & GR.