

F. No. A.33025/18/2022-Admn
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
[Administration Section]

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 2nd May, 2025

Office Order No. 300/2025

In pursuance to DoPT OM No. 6/11/2023-CS.II (C) dated 28.04.2025, the following Stenographers Grade D of CSSS of this Department are hereby relieved to attend Foundation Training Programme (FTP) at ISTM scheduled from 05.05.2025 to 06.06.2025 :-

Sl No	Name and Designation	Course Co-ordinator
1	Ms. Neha Kumar, Steno D	Sh. Lalit Kumar Sharma [email id- lalitk.sharma@gov.in, Mob-9868644797], Assistant Director, ISTM with regard to Batch 1
2	Ms. Meenakshi, Steno D	
3	Sh. Gurmeet Chaudhary, Steno D	
4	Ms. Pavneet Kaur, Steno D	Sh. Kishore [email id- kishore.soni@gov.in, Mob- 9999380322], Assistant Director, ISTM with regard to Batch 2
5	Mohd Aman, Steno D	
6	Sh.Nishant Chauhan, Steno D	
7	Sh. Amogh Bisht, Steno D	Ms. Kavita Sharma [email id: kavita.s@nic.in , Mob- 9811009615], Assistant Director, ISTM with regard to Batch-3
8	Ms. Nandini Nishad, Steno D	

2. All the officials are hereby directed to report to their respective Course Coordinator as mentioned against their name at ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at 9.00 A.M on 05.05.2025.

3. Further in terms of para 3 of ibid O.M. no. dated 28.04.2025, sanction of the competent Authority is also conveyed for making payment of Rs. 43,000/- (Rupees Forty Three Thousand only) as an advance, to the above Stenographers of this Department, which will be debited to Major Head 3451.00.090.16.01.11 Domestic Travel Expenses (DTE) for training of DoWR officers under Grant No. 62 for the year 2025-26.

4. The period of training will be treated as duty.



(Raju)

Under Secretary to the Government of India

Tel. No. 23738126

To,

1. Officers concerned.
2. Department of Personnel and Training (Ms Preeti Wadhwa, Under Secretary), CS.II(Trg.) Division, 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi- 110003.
3. Personal File/APAR Folder/Order File/Intra-DoWR.