

/92429/2024

**Immediate Reminder**

No. C-29011/1/2020-Vigilance  
Government of India  
Ministry of Jal Shakti  
Department of Water Resources,  
River Development and Ganga Rejuvenation  
Shram Shakti Bhawan, Rafi Marg,  
New Delhi, 29-01-2024

**OFFICE MEMORANDAM**

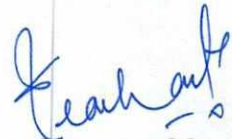
**Subject: Submission of Immovable property Return for the year 2023 (as on 31.12.2023) by the Officers of the CSS & CSSS - regarding.**

The undersigned is directed to refer to DoP&T's instructions (copy enclosed) on the above mentioned subject for information and strict compliance.

2. All the CSS and CSSS Officers/Officials working under the administrative control of the Department of Water Resources, RD & GR are hereby directed to ensure that IPR for the year 2023 is submitted within the stipulated time, latest by **31.01.2024**, through Web Based Cadre Management System which is hosted at **ehrms 2.0**. A copy of the print out of the IPR submitted online duly signed, should also be submitted to Vigilance Section of the Department through e-office/e-mail (vigilance-mowr@nic.in).

3. Non-submission of IPR within the stipulated date would invite denial of vigilance clearance for empanelment, deputation and applying to sensitive posts, assignments and training programmes (except mandatory training) as the annual IPR is mandatory for the said purpose.

**Encl: As above**



(Prashant Malik)

Under Secretary to the Government of India  
Tele: No.23350131

To,

1. All Wing Heads/Division Heads/Branch Heads of DoWR, RD & GR
2. All CSS & CSSS officers, DoWR, RD & GR.
3. All CSS & CSSS Officers, Central Water Commission (CWC)
4. All CSS & CSSS Officers, Central Soil and Materials Research Station (CSMRS)
5. NIC for uploading on Intranet of this Department.



No. 21/15/2023-CS. I (Coord)

Government of India

Ministry of Personnel Public Grievances and Pensions,

Department of Personnel & Training

2<sup>nd</sup> Floor, Lok Nayak Bhawan,

Khan Market, New Delhi

Dated: 22<sup>nd</sup> December, 2023.

**OFFICE MEMORANDUM**

**Subject: Submission of Immovable Property Return (IPR) for the year 2023 (as on 31.12.2023) by the Officers of Central Secretariat Services (CSS)- reg.**

In terms of Rule 18 of CCS Conduct Rules, 1964 the Immovable Property Return (IPR) for a particular year is required to be filed by Government Employees latest by 31<sup>st</sup> January of the following year. Accordingly, all the CSS Officers are required to file their IPRs latest by 31.01.2024 through e-HRMS 2.0 portal.

2. All the Ministries/Departments concerned are requested that contents of this O.M. may be widely circulated to all CSS Officers working under their respective control. They may also ensure that IPR for the year 2023 (as on 31.12.2023) is submitted within the stipulated time. **The officers may be informed that non-submission of IPR within the stipulated date would invite denial of vigilance clearance for empanelment, deputation and for applying to sensitive posts, assignments and training programme (except mandatory training) as the IPR status needs to be checked for the said purpose(s).**

3. It is therefore, requested that all CSS Officers may be directed to file their IPR for the year 2023 (as on 31.12.2023) well in time, latest by 31.01.2024 through e-HRMS 2.0 portal only. **IPRs received beyond the stipulated date and any form/mode except e-HRMS 2.0**

portal, shall not be regarded as conforming to the extant guidelines.

4. It may be noted that for issues arising in the portal the officials may first contact their Nodal Officers in their Ministry. In case the Nodal Officers of the cadre unit is unable to resolve the issue, the officer may contact to Shri Pawan Meena, Section Officer, e-HRMS Section Email: pawanraj.meena@gov.in or over phone No. 24629414 during office hours.

(Sunil Kumar)

Under Secretary to the Government of India

Tele: 24629412

To

(Through e-HRMS 2.0 (earlier CSCMS Portal))

The Deputy Secretary/Director (Admn.),

All the Ministries /Departments concerned.

*Dilip*  
*22/12*

*SL DPC*





F. No.25/6/2023-CS.II(A)

Government of India

Ministry of Personnel, P.G. & Pensions

Department of Personnel & Training

(CS II Division)

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3rd Floor, LokNayakBhawan,

Khan Market, New Delhi-110003.

Dated: 27.12.2023.

Office Memorandum

**Subject: Submission of Immovable Property Return (IPR) for the year 2023 (as on 31.12.2023) by the Officers of Central Secretariat Stenographers Services (CSSS)- reg.**

In terms of Rule 18 of CCS (Conduct) Rules, 1964, the Immovable Property Return (IPR) for a particular year is required to be filed by Government Employees. Accordingly, all the CSSS Officers are requested to file their IPR for the year 2023 (as on 31.12.2023) latest by 31.1.2024 through e-HRMS.2.0.

2. Ministries/Departments are requested that contents of this O.M. may be widely circulated to all CSSS Officers/Officials working under their respective control. They may also ensure that IPR for the year 2023 (as on 31.12.2023) be submitted within the stipulated time. The officers may be informed that non-submission of IPR within the stipulated date would invite denial of vigilance clearance for empanelment, deputation and for applying to sensitive posts, assignments and training programme (except mandatory training) as the IPR status needs to be checked for the said purpose(s).

3. It is, therefore, requested that all the CSSS Officers may be directed to file their Immovable Property Return (IPR) for the year 2023 (as on 31.12.2023) well in time, latest by 31.01.2024, through e-HRMS 2.0 portal only. IPRs received beyond the stipulated date, shall not be regarded as conforming to the extant guidelines. **Hard copies of the IPR need not to be sent to CS. II Division.**

4. It may be noted that for issues arising in the portal the officials may first contact their Nodal Officers in their Ministry. In case the Nodal Officers of the cadre unit is unable to resolve the issue,

the officer may contact to Shri Pawan Meena, Section Officer, e-HRMS Section Email: pawanraj.meena@gov.in.

(Kumar Rajiv Ranjan)

Under Secretary to the Govt. of India

Telefax: 24623157

To (through Ehrms 2.0 portal)

The Deputy Secretary/Director (Admin.)

All Ministries/Departments

