

No. B-11011/2/2022-GA
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
(General Administration)

Shram Shakti Bhawan, Rafi Marg,
New Delhi dated 14.03.2024

OFFICE MEMORANDUM

Subject: Swachhta Pakhwada 2024 – Swachhta Pledge and Shramdaan for cleanliness at Shram Shakti Bhawan on 15.03.2024 – reg.

Department of Water Resources, RD & GR is organising Swachhta Pakhwada 2023 from 15th to 31st March 2024. The inaugural event of the Pakhwada shall be held at Shram Shakti Bhawan with Swachhta Pledge (copy enclosed) to be administered by Secretary (WR, RD & GR) on 15.03.2024 at 11 AM in the parking area in front of C-Wing, Shram Shakti Bhawan.

2. The Swachhta Pledge will be followed by cleanliness activity through “shramdaan” by officers and staffs of the Department at Shram Shakti Bhawan. The cleanliness activities will be led by the following officers at the locations indicated against their names as per details below:

S.No.	Team	Team Leaders	Location	Team Sections	Members/
1	A	DS (Admn.) , and DS (Gen. Admn.)	In-Gate, Reception area, front side of Shram Shakti Bhawan including pedestrian walking area outside boundary wall of Shram Shakti Bhawan	Admn. Section, GA Section, Vigilance, IEC, , Parliament, Pen. River and SPR Wing, Cash Section & E-III,	
2	B	DS (Fin) and DS (Parl.)	Out-Gate, Parking under C-Wing, area outside B-Wing (including area near battery driven cars charging points)	FM Wing, BM, PSU, Coordination, IFD, Budget Section, , Hindi	
3	C	Director (GWE),and DS (Coord)	Area outside Shram Shakti Bhawan back wall	e-Governance, E-I, NWM, Indus Wing, CAD Wing, CR Section, GWE	
4	D	Dir (E II) and DS(IEC& e-Gov.)	Area at the back of A-Wing and B-Wing (near Yoga centre of M/o Power)	PP Section, E-II, E-IV, EA & IC, GW Desk, B & B Wing, NHP and MI (Stat), O&M, RD, PSU, Atal Jal,	

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3. All are requested to be present in the event on 15.03.2024 at 11.00 am and contribute towards the noble cause of Swachhta.

4. Swacchata T-shirts and Caps will be distributed on 14.03.2024, 4 PM onwards and may be collected from Gen. Admin Section.

Encl: A/a.

(Ashish Kumar Sao)
Under Secretary to the Govt. of India
Ph No. 011-23730303

To,

All Officers and staff of DoWR, RD & GR through Intranet.

Copy to:

PPS to Secretary, DoWR, RD & GR
PPS to AS & MD (NWM), DoWR RD & GR
PPS to JS (RD & PP/GA), Joint Secretary (Admn.), PPS to JS&FA, DoWR, RD & GR
All wing heads
All Team Leaders.