

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 26th June, 2024.

OFFICE ORDER NO. 473/2024

Consequent upon her nomination on the basis of the result of Junior Translators in (CSOLS) Exam, 2023 conducted by Staff Selection Commission, Ms. Pooja Sharma (RollNo.-2201000356; Rank; SL/0016) is hereby appointed as Junior Translation Officer (Group 'B' Non-Gazetted) in the Central Secretariat Official Language Service (CSOLS) in the Level-6 of the Pay Matrix (Rs. 35,400- Rs.1,12,400/-) in an officiating capacity and on a temporary basis with effect from 28.05.2024 (FN). The officer will be on probation for a period of two years from the date of her appointment which may either be extended or curtailed at the discretion of the appointing authority.

2. On her appointment as Junior Translation Officers, the officer is posted to Hindi Section, Department of Water Resources, RD & GR, Ministry of Jal Shakti.

3. The pay of both the Officers are hereby fixed at Rs.35, 400/- in the Level-6 of the Pay Matrix (Rs. 35,400-Rs.1, 12, 400/-) with effect from 28.05.2024 (FN).



(Raju)

Under Secretary to the Govt. of India

Tel. 23738126

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To

1. Ms. Pooja Sharma, Junior Translation Officer, Hindi Section, Department of Water Resources, RD & GR, Ministry of Jal Shakti, New Delhi.
2. Pay & Accounts Office, Department of Water Resources, RD & GR, Shastri Bhawan, New Delhi.
3. Cash/General Administration/Vigilance Sections, Department of Water Resources, RD & GR.
4. AD (OL), Department of Water Resources, RD & GR.
5. Sh. Rajesh Kumar, Asst. Director, Deptt. of Official Language (DoL), MHA, NDCC-II (New Delhi City Centre) Bhawan, B-Wing, 4th Floor, Jai Singh Road, New Delhi-110001- w.r.t. DoL letter No. 3/2/2023-O.L.(Services) dated 08.05.2024.
6. Personal File/ APAR folder.