

A.50013/140/2024-Admn
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
(Admin Section)

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 26 April, 2024


OFFICE MEMORANDUM

Subject: Finalization of APAR workflow for Assessment Year 2023-2024-reg.

The undersigned is directed to inform that the Admin Division of this Department has finalized the APAR Workflow of the employees of this Department for the Assessment Year 2023-2024 and the same is enclosed herewith for reference.

2. All the concerned employees are requested to go through the attached workflow and may report any correction. If required in their APAR workflow along with the proof/evidences to corroborate their claim by e-mail at admn-mowr@nic.in latest by 03.05.2024. If no communication is received till 03.05.2024. It will be considered that no such correction is required of their APAR workflow.

Encls:- As above.



(Raju)
Under Secretary to the Government of India
Tel No. 23738126.

To,

1. All Wing Heads/Division Heads/Branch Heads in the Department of Water Resources, RD & GR.
2. All employees in the Department of Water Resources, RD & GR.
3. For uploading on the circular page of Administration Section in the intranet (mowr.nic.in).

Sl.No.	Name & SPARROW Emp. Code (Sh./Smt./Ms.)	Designation	Posting	DOB	DOA	Period	Reporting Officer (Shri/smt./Ms.)	Remarks
1	Amit Kumar	MTS	GA Section	25.11.1989	03.11.2008	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
2	Amit Ahlawat	MTS	DDG (stat)	31.07.1993	14.08.2014	01.04.2023-31.03.2024	Mukesh Chandra Kukreti, PSO	
3	Arjun Singh	MTS	CR	04.08.1965	26.09.1983	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
4	Awadhesh Kumar	MTS	NWM	05.06.1973	04.01.2001	01.04.2023-31.03.2024	Taranjeet Singh, SO (NWM)	
5	Bagish Singh	MTS	O/o Secy. (WR)	01.07.1971	01.12.1998	01.04.2023-31.03.2024	Hemant Kumar Upreti, Sr. PPS	
6	Chintamani	MTS	SO (PP)	07.03.1968	27.12.1996	01.04.2023-31.03.2024	Md. Naseem, SO(P)	
7	Deepak Kumar	MTS	CR	23.03.1983	18.10.2004	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
8	Dev Nath	MTS	O/o MD(NWM)	20.10.1974	27.12.2000	01.04.2023-31.03.2024	Y.K. Sharma, PPS	
9	Doodhnath	MTS	CR	13.01.1964	10.01.1994	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
10	Gajender Singh	MTS	Indus Wing	10.04.1965	31.01.1992	1.04.2023-26.07.2023 27.07.2023-31.03.2024	Md. Naseem Sumit Gupta, DC (Indus)	
11	Gokul Yadav	MTS	US (PR)/US (E-II)	21.04.1965	31.03.1988	01.04.2023-15.05.2023 @ 16.05.2023-31.03.2024	NRC Vinod Kumar Gupta, US (E-II)	
12	Jagpal	MTS	SJC, PR-I	06.04.1967	31.01.1992	01.04.2023-31.03.2024	S.S. Bonal, SJC(PR-I)	
13	Kehar Singh	MTS	JS (F/A)	15.04.1963	31.08.1988	01.04.2023-30.04.2023 @	NRC	Retd. W.e.f. 30.04.2023(AN)
14	Madhu	MTS	Hindi Section	05.03.1967	07.05.2012	01.04.2023-31.03.2024	Anil Kumar, DD (OL)	
15	Mukesh Chander	MTS	BM Section	05.05.1975	26.12.2000	01.04.2023-31.03.2024	Kanneluru Gautam, SO (BM)	
16	Mukesh Kumar-I	MTS	DS(E-IV)& DS(E-II)	30.03.1966	31.01.1992	01.04.2023-29.02.2024 01.03.2024-31.03.2024	S.K. Basu, DS (E-IV) Shashi Pal, DS(E-II)	

17	Mukesh Kumar-II	MTS	O/o SS(WR)/ SO(E-I)	01.10.1975	01.12.1998	01.04.2023-30.09.2023 01.10.2023-10.10.2023 @ 11.10.2023-31.03.2024	Varalakshmi Nagaraju, Sr. PPS NRC Deepak Verma, SO (E-I)	
18	Mukesh Kumar-III	MTS	O/o JS(RD & PP)	04.10.1983	14.02.2013	01.04.2023-31.03.2024	N.K. Sharma, Sr. PPS	
19	Nand Kumar Sah	MTS	E.II Section	10.01.1964	10.01.1994	01.04.2023-31.03.2024	Jatin Kumar, SO (E-II)	
20	Naresh Kumar	MTS	Parl. Section	20.03.1974	01.12.1998	01.04.2023-26.07.2023 27.07.2023-26.10.2023 27.10.2023-31.03.2024	Srikant Singh Kushwaha, SO NRC Mridul Sridhar, SO (Parl.)	
21	Om Prakash-II	MTS	CR	03.07.1971	31.03.1994	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
22	Parveen	MTS	NHP/US(FM)& FM Section	21.05.1992	14.08.2014	01.04.2023-18.12.2023 19.12.2023-17.03.2024 18.03.2024-31.03.2024 @	O.P. Katoch, SO (NHP) Srikant Kushwaha, SO (FM) NRC	Surrendered him from FM Section
23	Pramod Kumar	MTS	SJC (FM)	10.04.1972	31.01.2001	01.04.2023-31.03.2024	Sharad Kumar Kaushal, SJC(FM)	
24	Rajendra Prasad	MTS	e.Gov. Section	02.01.1965	31.08.1988	01.04.2023-10.05.2023 @	NRC	
25	Raju	MTS	IEC	13.04.1964	09.04.1992	01.04.2023-31.03.2024	Arpan, SO (IEC)	
26	Ravinder Kumar	MTS	O/o MOS (WR)	02.01.1969	27.12.1996	01.04.2023-31.03.2024	Bipin Kumar, PPS	
27	Sachin Panchal	MTS	MI Stat	03.03.1991	26.08.2014	01.04.2023-31.03.2024	Soumya P Kumar, Dir (MI(Stat))	
28	Shashikant Kumar	MTS	SJC (SPR-I)	22.02.1986	22.09.2014	01.04.2023-31.03.2024	D.C. Bhatt, SJC (SPR-I)	
29	Shravan Kumar	MTS	Comm. (CAD)	12.06.1990	01.10.2014	01.04.2023-31.03.2024	R. K. Venkateswaran, PPS	
30	Sombir	MTS	CR	03.06.1991	14.08.2014	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
31	Sukhbir Singh	MTS	US(Coord)/ O/o Secy(WR)/ US GW& Dir. GWE-II	01.09.1967	31.01.1992	01.04.2023-15.05.2023 @ 16.05.2023-24.07.2023 @ 25.07.2023-31.03.2024	NRC NRC S.M. Routray, Dir. (GWE-II)	
32	Sunita	MTS	DS(Coord)/ US(EA&IC) & EA&IC Section	15.01.1970	04.10.1991	01.04.2023-22.11.2023 23.11.2023-31.03.2024	G.S. Panwar, DS (Coord) Anshu Kumar Barnwal, SO (EA&IC)	
33	Surender Kumar	MTS	Dir (OL)	10.07.1966	31.01.1992	01.04.2023-31.03.2024	Vijay Singh Meena, Dir (OL)	

34	Sunil Kumar Rana	MTS	IFD	26.06.1984	21.07.2014	01.04.2023-31.03.2024	H. Paulien Gangte, SO (IFD)	
35	Triloki Prasad	MTS	SJC(PP)	01.06.1966	30.08.1989	01.04.2023-31.03.2024	O.P. Gupta, SJC (PP)	
36	Upin Sah	MTS	JS (Admn)	02.12.1973	08.01.2001	01.04.2023-31.03.2024	D.S. Tariyal, JS(Admin)	
37	Vijay Kumar	MTS	CR	11.07.1980	05.05.1999	01.04.2023-24.07.2023 25.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO NRC Sanjeev Kumar Tiwari, SO (GA)	
38	Santosh Kumari	MTS	Comm.(B&B)	20.02.1970	05.02.2013	01.04.2023-31.03.2024	S.K. Sinha, Comm(B&B)	
39	Urmila Devi	MTS	Admn. Section	19.11.1978	10.09.2015	01.04.2023-31.07.2023 01.08.2023-10.08.2023 @ 11.08.2023-31.03.2024	Vijay Kumar, SO (A) NRC Vikash Khichi, SO (A)	
40	Vivek Chandra	MTS	Admn. Section	12.12.1991	05.02.2016	01.04.2023-31.07.2023 01.08.2023-10.08.2023 @ 11.08.2023-31.03.2024	Vijay Kumar, SO (A) NRC Vikash Khichi, SO (A)	
41	Varun Mittal	MTS	Dir. (Stat)/ MI	11.06.1987	15.09.2016	01.04.2023-31.03.2024	Soumya P Kumar, Dir (MI(Stat))	
42	Deepti Gothwal	MTS	O/o Comm(Indus Section)	30.03.1995	23.03.2017	1.04.2023-26.07.2023 27.07.2023-31.03.2024	Md. Naseem Sumit Gupta, DC (Indus)	
43	Vikash Kumar-I	MTS	O/o MD (NWM)	16.12.1990	16.08.2018	01.04.2023-31.03.2024	Y.K. Sharma, PPS	
44	Jal Singh Meena	MTS	Parl. Section	03.03.1993	20.08.2018	01.04.2023-26.07.2023 27.07.2023-26.10.2023 27.10.2023-31.03.2024	Srikant Singh Kushwaha, SO NRC Mridul Sridhar, SO (Parl.)	
45	Sanjay Kumar	MTS	Cash Section	26.05.1998	23.08.2018	01.04.2023-31.03.2024	Rakesh Kumar, SO (Cash)	
46	Sonu Kumar	MTS	AS Office	23.06.1992	27.08.2018			on long leave since 29.08.2022 and on EOL(without medical) since 12.10.2022

47	Vikash Kumar -II	MTS	JS(FA)/NHP	08.10.1995	28.08.2018	01.04.2023-15.05.2023 @ 16.05.2023-18.12.2023 19.12.2023-31.03.2024	NRC Neelam Madan, Sr. PPS O.P. Katoch, SO (NHP)	
48	Ramraj Bairwa	MTS	O/o JS (Admn)	20.06.1993	30.08.2018	01.04.2023-31.03.2024	D.S. Tariyal, JS(Admin)	
49	Ramlakhan Meena	MTS	US (PP) &US (E-III)	16.06.1996	05.09.2018	01.04.2023-31.03.2024	A.J. Soreng, US (PP)	
50	Vinay Kumar Singh	MTS	US (Pen.Riv.)	16.04.1991	11.09.2018	01.04.2023-31.03.2024	Abhiram Kumar, US (Pen. Riv.)	
51	Pooja	MTS	PR Section	14.07.1999	11.07.2019	01.04.2023-15.05.2023 @ 16.05.2023-04.01.2024 05.01.2024-31.03.2024 @	NRC Rajendra Kumar, SO (PR) NRC	
52	Prasant Verma(absconded)	MTS	O/o Economic Adviser,	30.04.1997	16.08.2019			
53	Kundan Kumar	MTS	Parl. Section	08.02.1993	26.12.2014	01.04.2023-26.07.2023 27.07.2023-26.10.2023 27.10.2023-14.02.2024	Srikant Singh Kushwaha, SO NRC Mridul Sridhar, SO (Parl.)	Promoted as JSA and Reld. To join M/o Defence w.e.f. 15.02.2024 (FN)
54	Ratna Singh	MTS	E-Gov section	03.03.1999	12.12.2022	01.04.2023-23.06.2023 @ 24.06.2023-04.01.2023 05.01.2023-31.03.2024 @	NRC Arpan, SO (IEC& E-gov) NRC	
55	Sushil Kumar	MTS	CR section	20.10.1993	05.12.2022	01.04.2023-30.06.2023 01.07.2023-26.07.2023 @ 27.07.2023-31.03.2024	Shashi Kumar, SO (GA) NRC Sanjeev Kumar Tiwari, SO (GA)	
56	Sunil Kumar	MTS	BM Division(US)	26.09.1997	16.12.2022	01.04.2023-14.03.2024	Nisha, US (BM)	Reld to join UDC in Regional Office, Delhi (Directorate of Marketing & Inspection) w.e.f. 14.03.2024 (AN)
57	Anand Raj	MTS	DS(Admn)	07.06.1998	07.12.2022	01.04.2023-30.09.2023 01.10.2023-10.11.2023 @ 11.10.2023-16.10.2023 @ 17.10.2023-31.03.2024	Varalakshmi Nagaraju, Sr. PPS NRC NRC Shankar Lal, DS (Admin)	
58	Manju Kumari	MTS	Coordination Section	15.06.1977	07.12.2022	01.04.2023-31.03.2024	Parveen, SO (Coord)	

59	Akash	MTS	BWUE, NWM	01.10.2003	14.06.2023	14.06.2023-18.09.2023 @ 19.09.2023-16.10.2023 @ 17.10.2023-31.03.2024	NRC NRC Ramesh Kumar, SO (NWM(B))	
60	Amit Kumar-II	MTS	US(GW)	13.04.1998	20.06.2023	20.06.2023-21.02.2024 22.02.2024-31.03.2024 @	Rajendra Kumar Sahu, US(GW) NRC	
61	Amit Pandey	MTS	DS(E-I)&DS(E-III)/Director(Atal Bhujal)/US (GW)	21.12.1999	27.06.2023	27.06.2023-18.09.2023 @ 19.09.2023-14.01.2024 15.01.2023-21.02.2024 @ 22.02.2024-31.03.2024 @	NRC Mahendra Nath, DS (E-III) NRC NRC	
62	Jyotish Kumar	MTS	Administration	14.08.1997	15.06.2023	15.06.2023-31.07.2023 @ 01.08.2023-10.08.2023 @ 11.08.2023-31.03.2024	NRC NRC Vikash Khichi, SO (A)	
63	Arpit Anand	MTS	DS(Coordination)	02.08.1998	14.11.2023	14.11.2023-22.11.2023 @ 23.11.2023-31.03.2024	NRC G.S. Panwar, DS(Coord)	
64	Disha Nimesh	MTS	PSU Section	01.08.1999	01.12.2023	1.12.2023-18.12.2023 @ 19.12.2023-31.03.2024	NRC Chitra RaviKumar, SO (PSU)	
65	Pankaj Kumar	MTS	O/o JS&FA	10.03.2000	12.12.2023	12.12.2023-18.12.2023 @ 19.12.2023-31.12.2023 @ 01.01.2024-31.03.2024	NRC NRC Meenakshi Sharma, PPS	