

F. No. A-50013/239/2024-Admn
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
(Administration Section)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated: 25th November, 2024

OFFICE MEMORANDUM

Subject: Measures to be taken under GRAP_IV Guidelines – reg.

The undersigned is directed to refer to DoPT's OM No. 43020/21/2024-PP.A-III dated 21.11.2024 (copy enclosed) wherein the following has been advised on account of implementation of GRAP-IV in Delhi -NCR:

i. The officers/shall follow staggered timing, as indicated below:

- a. 9.00 AM to 5.30 PM
- b. 10.00 Am to 6.30 PM

ii. The officers/staff using personal vehicles should be encouraged to pool vehicles and to use public transport to minimize the vehicular pollution.

2. In this regard, the timing of officers/staff may be decided by the concerned Division heads of the Department in the accordance with the above mentioned DoPT's OM.

Encl: As above



(Raju)
Under Secretary to the Government of India
Tel. No. 23738126

To,

1. PPS to Secretary, (WR RD & GR)/PPS to DG(NMCG)/PPS to AS (WR RD & GR)/PPS to ADG(MI Stat)
2. All Organisation Heads/Wing Heads/Division Heads/Branch Heads of DoWR RD & GR
3. For uploading on Intranet