

F. No. A.33025/7/2024-Admn
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
[Administration Section]

Shram Shakti Bhawan, Rafi Marg
New Delhi, date 12th November,2024

Office Order No. 840 /2024

In pursuance of DoPT OM No.21/3/2024-CS-II(Trg.) dated 08.11.2024, the following Personal Assistants of CSSS cadre of this Department are relieved to attend Level-II Mandatory Training Programme at ISTM from 18.11.2024-29.11.2024:-

S.No	Name and Designation
1	Ms Swati Mahajan, PA
2	Shri Afraj Khan, PA

2 Both the aforementioned officers are hereby directed to report to Course Coordinator, Ms. Anjali Rana, Assistant Director (Tel No. 011-26737518, Mobile No.-9315163197, e-mail ID: Anjali.edu@nic.in)., ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 18.11.2024.

3. The training is mandatory in nature and the officials who do not attend the programme will be liable for debarment and denial of promotion as envisaged in DoP&T OM No. T-25017/1/2015-Trg(ISTM Section) dated 04th July, 2016.

4. The period of training will be treated as duty.



(Raju)

Under Secretary to the Government of India
Tel. No. 23738126

To,

1. Ms Swati Mahajan,PA DoWR, RD & GR, New Delhi.
2. Shir Afraj Khan, PA, DoWR, RD & GR, New Delhi.
3. SJC(FM-II), DoWR, RD & GR, New Delhi
4. US (Vigilance), DoWR, RD & GR, New Delhi
5. ISTM (Ms. Anjali Rana, Assistant Director, ISTM), Administrative Block, JNU Campus (Old), New Delhi-110067.
6. Department of Personnel and Training (Ms Preeti Wadhwa, Under Secretary), CS.II(Trg.) Division, 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
7. Personal File/APAR Folder/Order File/Intra-DoWR.