

संजय कुमार, भा.प्र.से  
सचिव

Sanjay Kumar, IAS  
Secretary



भारत सरकार  
शिक्षा मंत्रालय  
स्कूल शिक्षा और साक्षरता विभाग  
Government of India  
Ministry of Education  
Department of School Education & Literacy

D.O. No. 4-4/2022-KT



Dated 25<sup>th</sup> September, 2023

*Respected Secretary,*

Please refer to DO letter of Cabinet Secretary dated 25<sup>th</sup> August 2023 conveying directions about a special Campaign from 2<sup>nd</sup> October to 31<sup>st</sup> October, 2023 for Swachhata in all the offices of all Ministries/Departments and reducing pendency.

2. As part of this special campaign, it is possible that some government departments and ministries will choose to upgrade their existing computer systems and other digital devices by replacing them with new systems. Such computers and digital devices that are disposed of could become valuable assets if the Ministries/Departments refurbish them and distribute them in a workable condition to children of government and government-aided schools, especially in the aspirational districts. This way, these items can find a second life and meaningful use by benefitting the students in digital literacy.

3. The distribution of these items can be facilitated through the Department of School Education & Literacy's school volunteer program known as 'Vidyanjali'. The Vidyanjali initiative was launched by the Hon'ble Prime Minister in September 2021, with the aim to strengthen schools through community participation, Corporate Social Responsibility (CSR) and private sector involvement across the country. This programme is being implemented online through a portal hosted on website of the Department. It allows any Indian citizen, Persons of Indian Origin (PIO), or organizations registered in India to directly connect with government and government-aided schools. They can contribute in various ways, whether it's providing services, engaging in teaching/instruction activities, donating assets, materials, or equipment, all through the Vidyanjali platform.

4. In the light of the above, I take this opportunity to invite all Departments/ Ministries, O/o Cabinet Secretariat to volunteer to donate the used ICT devices that are in workable condition after refurbishing through the Vidyanjali portal for the benefit of government and government-aided schools, where students in some schools maybe deprived of sufficient number of computers in their ICT labs. Apart from that Ministries/Department can also consider donating other valuable assets like furniture, cupboards, LCD screen etc which are in good workable condition and of value to children in schools through the Vidyanjali Portal.

5. The Vidyanjali portal can be accessed at <https://vidyanjali.education.gov.in>. The Brochure of the portal is enclosed for further reference. For any inquiries or for further details on how to proceed, representatives from departments and ministries may get in

Contd.2/-

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touch with Ms. A. Srija, Economic Adviser, DoSEL at srija.a@gov.in/ Tel: 011-23383202 or Mr.Syed Ekram Rizvi, Joint Secretary, DHE at syed.rizwi@gov.in/ Tel: 011-23383872.

*Kind regards*

Yours sincerely,

*25/9/2023*  
(Sanjay Kumar)

1. Secretaries of all Ministries/Departments
2. Shri. Ajay Yadav, Joint Secretary, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.

राजीव गौबा  
Rajiv Gauba



सत्यमेव जयते



Annexure

मंत्रिमंडल सचिव  
भारत सरकार

CABINET SECRETARY  
GOVERNMENT OF INDIA

D.O. No. 1/50/3/2021-Cab. (Vol.II)

August 25, 2023

*Dear Secretary,*

As you are aware, a Special Campaign was organized from 2<sup>nd</sup> October to 31<sup>st</sup> October in the years 2021 & 2022 in all Ministries/ Departments and their attached/ subordinate offices for disposal of Pending Matters. Successful implementation of the Special Campaign was possible as a result of vigorous efforts by all Ministries/ Departments.

2 It was decided last year that the exercise of reducing pendency should be undertaken on continuous basis and the Ministries may set apart some time on a fixed day every week for this purpose. Accordingly, DARPG had issued detailed instructions on 3<sup>rd</sup> January, 2023.

3. In continuation of previous years' efforts, Special Campaign will be undertaken this year from 2<sup>nd</sup> October, 2023 to 31<sup>st</sup> October, 2023. During the campaign, special attention may be given to field/ outstation offices responsible for service delivery or having public interface, in addition to the Ministries/ Departments and their attached / subordinate offices. DARPG would continue to be the nodal Department for monitoring and implementation of the campaign and would issue detailed guidelines for the ensuing Campaign separately.

4. Like last two years, your personal involvement and leadership would be critical for success of the Campaign. Appropriate instructions may be issued to all the Offices/ Organizations under your Ministry/ Department to implement the Special Campaign in 2023 in a befitting manner.

*with regards*

Yours sincerely,

*Rajiv Gauba*  
25/08/23  
(Rajiv Gauba)

To

All Secretaries to the Government of India