



पेट्रोलियम एवं प्राकृतिक गैस विनियामक बोर्ड  
Petroleum and Natural Gas Regulatory Board  
प्रथम तल, वर्ल्ड ट्रेड सेंटर, बाबर रोड, नई दिल्ली - 110001

PNGRB/Admin/12-HRD (2)/2020  
1<sup>st</sup> Floor, World Trade Centre, Babar Road, New Delhi - 110001

15<sup>th</sup> March, 2023

**OFFICE MEMORANDUM**

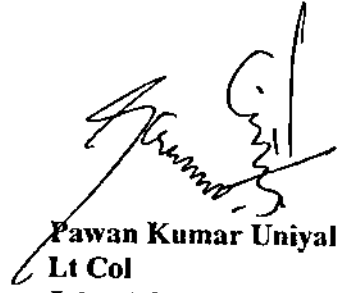
**Subject: - Filling up of posts in the office of Petroleum and Natural Gas Regulatory Board (PNGRB) on deputation basis.**

The Petroleum and Natural Gas Regulatory Board (PNGRB) invites applications for filling up of following posts in the office of PNRB on deputation on Foreign Service terms basis. The details of the posts along with eligibility criteria are given below:

Sl. No.	Name of the Post	No. of posts @	Level in Pay Matrix or pay scale
1.	Advisor	04	Level - 14 in the pay matrix (Rs. 144200-218200). Should be holding analogous post in the Central Government (or) should have been holding a post of Joint Secretary to the Government of India or a post equivalent thereto on regular basis with four years' experience in the level 13A in pay matrix of Rs.131100-216600 (or) eight years' experience in a post in level-13 in the pay matrix of Rs.123100-215900 after appointment thereto on regular basis.
2.	Joint Advisor (Equivalent to Group 'A' post)	02	Level - 13 in the pay matrix (Rs. 123100-215900). Should be holding analogous post in the Central Government (or) holding a post with five years' experience in level-12 in the pay matrix of Rs. 78800-209200 on regular basis.
3.	Deputy Director (Equivalent to Group 'A' post)	03	Level - 11 in the pay matrix (Rs. 67700-208700). Should be holding analogous post in the Central Government (or) holding a post with five years' experience in level-10 in the pay matrix of Rs. 56100-177500 on regular basis.
4.	Assistant Director (Equivalent to Group 'A' post)	02	Level - 10 in the pay matrix (Rs. 56100-177500). Should be holding analogous post in the Central Government (or) holding a post with five years' experience in level-9 in the pay matrix of Rs. 53100-167800 on regular basis.

@ The vacancies are liable to change without notice.

2. The appointment will be made on deputation on foreign service terms basis initially for a period of three years, which may be extended for successive terms one year each for a maximum period of two years, at the discretion of the Board in accordance with the general guidelines issued by the Central Government. The maximum age limit for appointment on deputation basis shall be not exceeding 56 years as on the closing date of receipt of application by PNGRB. The PNGRB reserves the right not to fill up any or all the above vacancies.
3. Pay, allowances and other service terms and conditions for Officers deputed from the Central Government shall be governed by the PNGRB (salary, allowances and other conditions of service of Officers and employees) Rules, 2020.
4. The application in the prescribed pro-forma (**Annexure – I**), together with all necessary documents i.e., cadre clearance, vigilance clearance, copies of APARs of last five years etc. and 'Certificate of Employer' (**Annexure-II**) may be sent to the undersigned, through proper channel, latest by 15<sup>th</sup> April 2023.
5. It is clarified that any form of conditional forwarding from the employer or applications received without the prescribed documents, proforma being incomplete in any aspect and without 'Certificate of Employer' (Annexure-II) will not be considered.
6. This may kindly be given wide publicity.



**Pawan Kumar Uniyal**  
**Lt Col**  
**Joint Adviser (Admin)**

**Encl: As above.**

To:

1. The Secretary, Ministry of Petroleum and Natural Gas, Shastri Bhavan, New Delhi.
2. The Director (CS), Department of Personnel & Training, North Block, New Delhi- 110001 with the request to get this O.M. placed on the DoPT website.
3. All the Ministries/Departments of the Government of India as per list.

**FORMAT OF APPLICATION**

**Annexure-I**

Copy of the recent  
Passport size  
photograph to be  
pasted here

1	Name in Full (IN BLOCK LETTERS)	
2	Post Applied For (Separate applications are to be sent for different posts)	
3	Date of Birth (DD/MM/YYYY)	
4	Date of superannuation (DD/MM/YYYY)	
5	Service to which you belong	
6	Status of your present employer (Pl. specify whether Central Govt./State Govt./Autonomous body)	
7	Initial date of appointment in Govt. service	
8	Officer address with Telephone No.	
9	Residence Address with Telephone No.	
10	Present post held, along with Pay Level and present Basic Pay/Pay Scale/ Pay Band and Grade Pay of the post held	

**11. Educational Qualification (Matriculation onwards) \*:**

S.No.	Exam Passed	Name of University/ Institute/Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)

**12. Professional/ Technical Qualification \*:**

S.No.	Exam Passed	Name of University/ Institute/Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)

**13. Details of employment in chronological order\*:**

S. No.	Name of Office/ Instt./ Organization	Post Held (Designation)	Period of service		Nature of Appointment (Regular/ Ad-hoc/Deputation)	Scale of Pay i.e. Pay Level /Pay Band and Grade Pay #	Nature of Duties
			From	To			

**14. Details of experience in chronological order, if any, of handling investigation/ 'enforcement' of any economic/ regulatory law dealing with regulation/ investigation and experience in Competition Law/ Matters (Mention the name of the Economic Laws etc. & specify number of years of such experience):**

15	Nature of present employment i.e., Permanent/ Ad-hoc/ Temporary)	
16	In case the present employments held on deputation, please state: a) The date of initial appointment. b) Period of appointment with address c) Name of the parent office/organization.	
17	Details of training undergone:	
18	Details of proficiency in computer:	
19	Any other information, applicant wants to furnish:	
20	Please state briefly how you find yourself best suitable for the post applied for. Further may illustrate your key experience roles/profiles so far.	

# Applicants not holding the post in the Pay Matrix Pay scales/ Pay Band & Grade Pay pertaining to Central Government should indicate the equivalence of their pay scale vis-à-vis the Central Government's pay scales and also furnish supporting documents in this regard.

\* Wherever needed, enclose a separate sheet duly authenticated by self-signature in the relevant format.

**Acknowledgement:**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me through proper channel will also be assessed by the Selection Committee at the time of selection for the post. I accept that the terms and conditions of my deputation will be governed by PNGRB (salary, allowances and other conditions of service of Officers and employees) Rules, 2020. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection, I shall abide by the terms and conditions of services in toto.

Place: -

Signature:

Date: -

Name:

(Certificate to be furnished by the Employer/ Head of office/ Forwarding authority)

Certified that the information/ details provided in the attached applications by the applicant are true and corrected as per the facts available on records. He/she possesses educational/professional qualification and experience as mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified: -

- i. That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri/Smt./ Ms.-----
- ii. That his/her integrity is certified.
- iii. That his/ her CR/ APAR dossier in original is enclosed/ photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- iv. That no major/ minor penalty has been imposed on him/ her during that last ten years or A list of major/ minor penalties on him/her during those the last ten years is enclosed (as the case may be).
- v. That the cadre controlling authority has no objection to the consideration of the application for the post mentioned in this advertisement.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Office Seal:

List of enclosures:

- 1.
- 2.

To,  
Joint Adviser (Administration)  
Petroleum and Natural Gas Regulatory Board  
1<sup>st</sup> Floor, World Trade Centre, Babar Road,  
New Delhi-110001